

## INFORMATION SHEET FOR INCOMING EXCHANGE STUDENTS 2016-17

### GENERAL INFORMATION - ABOUT THE UNIVERSITY AND THE INTERNATIONAL OFFICE

<b>Name of the Institution</b>	Universidad de Malaga (UMA)
<b>Website</b>	<a href="http://www.uma.es">www.uma.es</a>
<b>Name of the International Office</b>	Servicio de Relaciones Internacionales y Cooperación
<b>Address</b>	Aulario Rosa Gálvez (First Floor) Bulevar Louis Pasteur, 35 29010 Campus de Teatinos MÁLAGA
<b>General Email</b>	<a href="mailto:international@uma.es">international@uma.es</a>
<b>Telephone and Fax Number</b>	(+34) 952 13 11 11 / (+34) 952 13 29 71
<b>Website</b>	<a href="http://www.uma.es/relacionesinternacionales">http://www.uma.es/relacionesinternacionales</a>
<b>Office Hours</b>	9h-14h, from Monday to Friday (Closed during Easter week, Christmas Holidays and August-Summer Holidays)
<b>Head of the Department</b>	Ricardo del Milagro - <a href="mailto:rdmilagro@uma.es">rdmilagro@uma.es</a> Tel: +34 952 13 78 60
<b>CONTACT PERSONS FOR STUDENTS</b>	
<b>ERASMUS (European Universities)</b>	M. Carmen González <a href="mailto:mcgonzo@uma.es">mcgonzo@uma.es</a> - Tel: +34 952 13 42 83
<b>North America, Asia, Oceania and ISEP</b>	M. Carmen Doblás (Study Abroad Program Coordinator) <a href="mailto:mcdoblas@uma.es">mcdoblas@uma.es</a> - Tel: +34 952 13 43 00
	Isabel Martín (Student Advisor) <a href="mailto:mma@uma.es">mma@uma.es</a> - Tel: +34 952 13 76 10
<b>LatinAmerica</b>	Sofía Quero <a href="mailto:mussot@uma.es">mussot@uma.es</a> - Tel: +34 952 13 42 82

### ACADEMIC MATTERS

<b>Language of Study</b>	Spanish (a minimum B1 level recommended)	
<b>Semester Dates</b>	SEMESTER 1 (SM1)	19/09/2016 - 15/02/2017
	SEMESTER 2 (SM2)	15/02/2017 - 08/07/2017
	FULL YEAR (FY)	19/09/2016 - 08/07/2017
	EXAMS	SM1: 16/01/2017 - 15/02/2017
		SM2: 01/06/2017 - 08/07/2017
<i>(dates are provisional and may vary depending on the Faculty or School)</i>		
<b>COURSE INFORMATION</b>		
<b>General Information:</b>		
<b>Erasmus</b>	UMA only accepts Erasmus students from Field of Studies stipulated in the Erasmus Agreement (undergraduate and postgraduate courses). Postgraduate Students need the approval of UMA Master's Coordinator.	
<b>North America, Asia, Oceania and ISEP</b>	Students must register for undergraduate level courses only and can choose subjects from any Faculty or School.	

<b>Latin America</b>	Students must register for undergraduate level courses only. The area of study must be the same as the one studied at their home universities.
<b>Degrees (Grado)</b>	WEBSITE (Offer): <a href="http://www.uma.es/oferta-de-grado/">http://www.uma.es/oferta-de-grado/</a> WEBSITE (Description): Click on PROA ( <i>Programación Docente</i> )
<b>Postgraduate (Master)</b>	WEBSITE (Offer and course description): <a href="http://www.uma.es/masteres-oficiales/">http://www.uma.es/masteres-oficiales/</a>

## ONLINE PROCEDURES IN EMI - ESPACIO DE MOVILIDAD INTERNACIONAL

<b>Website</b>	EMI (Espacio de Movilidad Internacional- <i>International Mobility Platform</i> ) <a href="http://www.uma.es/incoming_pmovilidad/">http://www.uma.es/incoming_pmovilidad/</a>	
<b>APPLICATION</b>		
<b>Application Form</b>	Once nominated, selected students will receive by email a password that will entitle them to access our online application form.	
<b>Application Deadline</b>	ERASMUS	Semester 1 (SM1) - Full year (FY): 15/06/2016
		Semester 2 (SM2): 01/11/2016
		Medicine/Nursing students (SM1-SM2-FY): 15/06/2016
	NON ERASMUS	Semester 1 (SM1) - Full year (FY): 31/05/2016
		Semester 2 (SM2): 01/11/2016
<b>PRE-ENROLLMENT</b>		
	Students can pre-enrol before arriving at UMA, choosing the courses they are interested in. This option will be activated in EMI, approximately after the 10th of July 2016.	
<b>Learning Agreement</b> ( <i>Only Erasmus Students</i> )	Generated with the online pre-enrollment and provisionally signed by the UMA Institutional Coordinator (after the 10th July 2016). No hard copies.	
<b>ENROLLMENT</b>		
	Once here, students have to visit their Academic Coordinators in order to have the pre-enrolment document accepted and signed. Students have to formalize in person their enrolment at the International Office.	
<b>Academic Coordinator</b>	Consult the personal details available in the Application Form	
<b>Dates</b>	SM1 - FY:	19/09/2016 - 28/10/2016
	SM2:	06/02/2017 - 17/03/2017
<b>Student I.D. Card</b>	Received after enrolment and necessary to access the university services (libraries, sport center, wifi, culture events)	
<b>TRANSCRIPT OF RECORDS</b>		
	The final certificate will be sent by post to their home universities.	
<b>Dates</b>	SM1:	After the 15th of April 2017
	SM2 - FY:	After the 25th of July 2017

## UNIVERSITY OF MALAGA INFORMATION FOR STUDENTS

ORIENTATION MEETINGS (INTERNACIONAL OFFICE)		
<b>SM1 - FY</b>	For Students attending the Spanish Course	September 1, 2016 - 11.00h International Office (Administrative procedures)
	For all Students	September 7 and 14, 2016 - 11.00h - International Office (Administrative procedures)
<b>SM2</b>	For Students attending the Spanish Course	February 1, 2017 - 11.00h International Office (Administrative procedures)
	For all Students	February 8 and 15, 2017 - 11.00h - International Office (Administrative procedures)
WELCOME WEEK (ERASMUS STUDENT NETWORK - ESN)		
The ESN is composed of a team of student volunteers from UMA, committed to helping and organizing activities for international students.		
<b>Email</b>	<a href="mailto:esn.malaga@gmail.com">esn.malaga@gmail.com</a>	
<b>Website</b>	<a href="http://www.esn-malaga.org">www.esn-malaga.org</a>	
<b>SM1 - FY</b>	September 19 - 25, 2016 (to be confirmed)	
<b>SM2</b>	February 13 - 19, 2017 (to be confirmed)	
BUDDY PROGRAMME (VOLUNTARY WORK OFFICE)		
The object of this programme is to put International Students in touch with members of Malaga University's student body, who have offered voluntarily to help them during their stay.		
<b>Information</b>	<a href="http://www.uma.es/media/tinyimages/file/BuddyProgram.pdf">http://www.uma.es/media/tinyimages/file/BuddyProgram.pdf</a>	
<b>Email</b>	<a href="mailto:voluntariado@uma.es">voluntariado@uma.es</a>	
<b>Website</b>	<a href="http://www.uma.es/oficina-voluntariado">http://www.uma.es/oficina-voluntariado</a>	
<b>Application Form</b>	<a href="https://goo.gl/STFX72">https://goo.gl/STFX72</a>	
LANGUAGE SUPPORT CIE (Centro Internacional de Español)		
The CIE organizes a Spanish Course (voluntary) in September 1-23, 2016 (for Full Year and SM1 exchange students) or in February 1-20, 2017 (for SM2 exchange students). The course costs 200 € with a duration of 4h per day (in the morning or afternoon). The School will contact those students that select it in their Application Form and inform them about the enrolment requirements.		
<b>Address</b>	Avenida de la Estación s/n. El Palo 29017 - Málaga Tel. +34 951 95 27 38 - Fax +34 951 95 27 42	
<b>Email</b>	<a href="mailto:cie@uma.es">cie@uma.es</a>	
<b>Website</b>	<a href="http://www.uma.es/centrointernacionaldeespanol/">http://www.uma.es/centrointernacionaldeespanol/</a>	
<b>Dates</b>	SM1 - FY:	01/09/2016-23/09/2016
	SM2:	01/02/2017-20/02/2017

SOCIAL NETWORKS (Internet)	
<b>Facebook</b>	<a href="http://www.facebook.com/relacionesinternacionales.uma">http://www.facebook.com/relacionesinternacionales.uma</a>
<b>Twitter</b>	<a href="http://www.twitter.com/rriiuma">http://www.twitter.com/rriiuma</a>

## PRACTICAL INFORMATION FOR STUDENTS

HOUSING	
	Students have to arrange their own accommodation (except ISEP).
<b>Website</b>	UMA Accommodation Service <a href="http://www.uma.es/alojamiento">http://www.uma.es/alojamiento</a>
COST OF LIVING (per month)	
<b>Housing</b>	Single room in shared apartment: 250 €/month. Residence (housing and meal): 600 € - 800 €/month aprox. These prices are orientative.
<b>Food</b>	200 € - 250 € (menu on campus 5 - 7 €)
<b>Transport</b>	Bus Student Card: 27 € aprox
MEDICAL/HEALTH INSURANCE	
<b>Erasmus</b>	European Insurance Card.
<b>Non Erasmus</b>	Students must buy health insurance in their own countries.
<b>Medicine and Health Students</b>	Additional Liability insurance is required.
VISA	
<b>Non European Students</b>	Students are required to enter Spain with a "Student Visa" issued by a Spanish Embassy. The necessary Acceptance Letter will be sent by the UMA International Office. Once here and if necessary, it is the responsibility of the student to visit the Local Immigration Office ( <i>Comisaría</i> ) .