



The EURAXESS Services Charter for mobile researchers

Mission Statement

The mission of the EURAXESS Services Centres is to provide free and personalised assistance on the challenges faced by researchers and their families when relocating, such as:

- Visas;
- Work Permits;
- Accommodation;
- Legal Issues;
- Social Security, medical care and taxes;
- Family support, language courses, etc.;
- Research funding

Objective of the Charter

The EURAXESS Services Charter represents a reference document for researchers describing a range of high-quality services.

What is the EURAXESS Services Charter?

This Charter explains the relationship between a EURAXESS Services Centre and a researcher. It details what a researcher can expect from a EURAXESS Services Centre. In particular, the Charter sets out:

- What can a EURAXESS Services Centre do for you;
- How to improve the EURAXESS Services Network;

- The services' standards of a EURAXESS Services Centre;
- Data protection;
- Timescale in which a EURAXESS Services Centre acts;

As such, this Charter is a "letter of engagement".

The EURAXESS Services Centre's commitment to mobile researchers

The EURAXESS Services Network is to serve all researchers and their families.

If you are a researcher, the EURAXESS Services Centres assist you and your family to plan and organise your stay in a foreign country.

As such, the EURAXESS Services Centres provide you with a quality service, where they:

- Identify themselves;
- Treat you with courtesy and respect, providing a service to all researchers based on the right to equal treatment;
- Ensure that information and leaflets are available in both national language and English;
- Give you clear, accurate, timely and relevant information or help you might need

Data protection

The EURAXESS Services Network will protect your personal data and the information given will remain confidential and abide by privacy laws.

How to improve the EURAXESS Services Centres

To improve their services, the EURAXESS Services Centres ask you to:

- Inform about your special needs;
- Provide them with all requested information and details or changes in your circumstances in a timely manner;
- Make comments or suggestions about the service you received

Quality aspects in the EURAXESS Services activity

Quality indicators are set up and monitored on a regular basis at European level by experts.

In order to provide a better quality service, the EURAXESS Services Centres welcome your feedback, both positive and negative.

To this end, please write, telephone, or e-mail your EURAXESS Services Centre.