



**University of Malaga's official 3<sup>rd</sup> call for applications dated September 21<sup>st</sup>, 2021, for international mobility places for Partner Institutions staff members for 2020/2022 academic year in the framework of Erasmus+ Program KA107 Project (Project nº 2019-1-ES01-KA107-063775- mobility with partner countries).**

The EU Regulation 1288/2013 of the European Parliament and of the Council, of December 11, 2013, regulates the mobility actions of people for learning purposes within the framework of the Erasmus + programme, between Programme and Associated countries.

The Statutes of the University of Malaga, approved by Decree 464/2019 (BOJA No. 93, of May 17, 2019) establish in its article 155 that the University of Malaga will promote the mobility of teachers and administration and services staff at international level, through its own plans, specific agreements, and institutional programs of the European Union or other organizations and institutions.

Consequently, this Rectorate, in use of the competence conferred on it by article 27 of the aforementioned Statutes, and of the provisions of EU Regulation No. 1288/2013 and the Comprehensive Internationalization Plan of the University of Malaga, agrees to start an administrative procedure for the selection and priority of staff from institutions of Associated Countries, coming to the University of Malaga who, meeting the requirements, wish to participate in the aforementioned Erasmus + KA107 International Dimension mobility program.

The aforesaid procedure will be developed in accordance with the following articles:

**Article 1. Object**

The purpose of this Call for applications is to select staff, teaching or administrative, from partner universities who, meeting the requirements, wish to participate, within the framework of the aforementioned Erasmus+ KA107 International Dimension mobility programme, in mobility stays for teaching or training at University of Malaga.

**Article 2. Financing of the Program**

The aids for mobility grants within the framework of this Call comes from funds of the European Commission, which are managed by the Spanish Service for the Internationalization of Education (SEPIE).

- **Travel grant:**

The project will cover a return ticket from home to the host university for all grantees with a fixed amount depending on the travel distance calculation made through the EACEA online tool:

[https://ec.europa.eu/programmes/erasmus-plus/distance-calculator\\_es](https://ec.europa.eu/programmes/erasmus-plus/distance-calculator_es)





Country	Travel support
Morocco	180 €
Tunisia	275 €
Moldova, Montenegro, Senegal	360 €
Israel, Jordan, Russia	530 €
Armenia, Azerbaijan, Equatorial Guinea, Iran, Kenya, Namibia	820 €
China, Honduras, Nepal, Peru, South Korea	1.500 €

- **Individual support:** Financial support under the KA107 Erasmus+ programme will be an amount of 160€ per day of activity.

### Article 3.- Duration of Mobility

The duration of the stay will be a maximum of seven days, of which five days will be of activity and two days of travel. Exceptional circumstances will made possible a longer extension but duly justified and authorized by this Vice-Rector's Office.

A minimum of 8 teaching hours per week must be respected in Teaching mobilities.

All mobilities made under this Call must be finished before July 31st, 2022.

### Article 4.- Places and Partner Institutions.

According to the inter-institutional agreements, the list of Partner Universities and Thematic Fields can be found at the following link:  
<https://www.uma.es/icm/info/121495/partner-universities-and-thematic-fields1922/>

Places for the Call for Applications can be found in Annex I, distributed by country, partner institution and type of mobility, and in this link:  
[https://www.uma.es/icm/navegador\\_de\\_ficheros/Plazas\\_convocatorias/descargar/2019-22/3a%20Convocatoria/03.%20STAFF%20IN.pdf](https://www.uma.es/icm/navegador_de_ficheros/Plazas_convocatorias/descargar/2019-22/3a%20Convocatoria/03.%20STAFF%20IN.pdf)

### Article 5.- Elegibility.

In order to participate in this procedure, the following requirements must be met at the end of the application submission period:

- To submit the online application before the established deadline.
- To be national of any of the partner countries published in this call for applications.
- To have a labour relationship with one of the partner institutions at application stage and to keep it during the mobility period.



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### Article 6.- Application and deadlines.

Candidates must simultaneously register and apply for the vacancies through the application online tool ([apolo.uma.es](http://apolo.uma.es)) and submit the following documents (in English or Spanish):

#### For the registration phase:

- ID Card or passport
- Proof of connection with your institution (copy of the employment contract with dates of duration)

#### For the application phase:

**-Planned work programme** for the stay, in Spanish or English, using the *Mobility agreement for teaching (STA)* template, for teaching stays, or *Mobility agreement for training (STT)* template, if the stay is for training purposes. As a guide, a maximum of 7500 characters, with spaces included, which will be distributed, according to the applicant's own criteria among the different sections of the work plan. You can find both at this link: <https://www.uma.es/icm/info/123714/staff-in/>

It is strongly recommended to contact the country responsible for the drafting and signing of the work plan. Contact information: [https://www.uma.es/icm/info/121497/contact-information-2019-2020/?set\\_language=en](https://www.uma.es/icm/info/121497/contact-information-2019-2020/?set_language=en)

The University of Malaga will not request documents providing the level of language to the applicants. However, it is convenient that home institutions will ensure that candidates have knowledge of a common working language in order to take advantage of the mobility period.

The registration and application period will be from **September 22<sup>nd</sup> until October 18<sup>th</sup>, 2021 (23:59 GMT+2)**.

After the registration and application period, a provisional list of eligible and excluded candidates will be published in the website of the project [https://www.uma.es/icm/info/123714/staff-in/?set\\_language=en](https://www.uma.es/icm/info/123714/staff-in/?set_language=en) based on the requirements states on article 5 of this call. Subsequently, there will be a period of 10 working days to correct and improve the application.

Once the correction period ends, the definitive list of eligible and excluded candidates will be published. Those definitively eligible applications will be sent to evaluations.

### Article 7.- Selection Criteria.

All candidates must be accepted and positively assessed ( $\geq 50$  points), both by the University of Malaga and by the partner University, according to the following criteria:

Selection Criteria	Punctuation
Planned work programme for the stay	Up to 100



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All applications will be evaluated by the academic person responsible for the institution of origin, as well as its counterpart at University of Malaga. Both evaluations will be made by scoring from 0 to 100, and to obtain the final grade, the arithmetic mean will be made between the two scores obtained.

For those projects that are coordinated academically by this Vice-Rectorate of Mobility and International Cooperation of the University of Malaga directly, the Selection Commission referred to in Art. 8 will evaluate the candidates. If necessary, the aforesaid Commission may be advised by an external expert for this purpose.

In both cases, University of Malaga will evaluate the **Work Plan** following the criteria described below (each item will be valued between 0 and 10, up to a maximum of 100), and explained more in detail in Annex II, which the partner university may also use, if it considers them convenient or use their own in order to give a single final note:

- It is the product of a previous contact with the host institution.
- It is the result of collaborations already developed jointly between both universities.
- It is consistent and realistic in terms of its objectives and activities. Establishes a list of both, objectives and activities
- Its objectives and activities are in line with the objectives of the university's strategic plan in relation to internationalization.
- Introduces innovative themes or methodologies of interest to the universities involved.
- It contemplates the possibility of generating new collaborations and/or joint projects.
- It foresees a positive impact for the home institution, from the development of the work plan.
- It foresees a positive impact for the host institution, from the development of the work plan.
- It foresees an improvement in the professional and/or personal qualification of the applicant from the development of the work plan.
- It is complete and provides all the information necessary for its good understanding.

#### Article 8. Selection Commission.

Once evaluated by both universities, the applications, with their respective scores, will be submitted to the selection commission made up of:

President	Ms. Susana Cabrera Yeto, Vice-President of Mobility and International Coop
Chair 1	Mr. José Jesús Delgado Peña, Deputy Vice-President of International Coop.
Chair 2	Ms. Elidia Beatriz Blázquez Parra, Deputy Vice-President of International Mobility
Chair 3	Ms. Margarita Delgado Corredera, Responsible Erasmus+ KA107 Mobility
Secretary	Mr. Ricardo del Milagro Pérez, Head of Service of International Affairs



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Applicant may complain about the provisional list within 10 working days period, starting from the day after the publication of the provisional list. The appropriate allegations must be sent by email to [icm@uma.es](mailto:icm@uma.es).

At the end of the previous term, and when the possible allegations are resolved, the definitive lists of selected and excluded candidates will be published, as well as a list of the applicants who have not obtained a place due to having a grade lower than the last selected one, to create a waiting list for possible resignations.

Published the definitive lists, if there are still any unallocated grants, they can be requested on the [APOLO](#) platform on the next call, following the indications referring to the application procedure described in Article 6.- Application and deadlines.

All selected candidates must comply with the requirements of both home and host university regarding all the requested documents and proofs of the stay.

#### **Article 9. Obligations of the selected candidates.**

1. The selected candidates will assume the following commitments:

a) To sign the Grant Agreement for mobility, teaching or training, according to the granted stay. This document specifically accepts all the conditions, commitments, rights and obligations that the program entails within the established deadlines. This document must be signed by the beneficiary and sent to the International Relations Service at least 10 days prior to the start of the mobility activity.

b) To adhere to one of the insurance policies subscribed by the University of Malaga for travel and healthcare assistance, or to present a document that proves to have subscribed an insurance policy with the minimum coverage required in the Erasmus+ programme. In either case, the following areas must be covered:

- ✓ wherever relevant, travel insurance (including damage or loss of luggage);
- ✓ third party liability (including, wherever appropriate, professional indemnity or insurance for responsibility);
- ✓ accident and serious illness (including permanent or temporary incapacity);
- ✓ death (including repatriation in case of projects carried out abroad).

c) To present, at a maximum of 10 working days after the return of the stay, the following documentation:

- Original certificate of stay, with exact start and end dates of the activity, number of days and/or hours of teaching and/or training duly signed and sealed by the host institution.
- EU survey. This questionnaire will be completed electronically. The beneficiary will receive an email after the end of their teaching or training mobility. The institution may request partial or total reimbursement of the financial aid received from participants who do not complete and send the EU survey on due time.



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- Copy of boarding passes or the means of transport used, stating the points of origin and destination.

2. The selected candidates who do not finally participate in the Mobility Program, without having submitted the corresponding resignation in writing, except for reasons of force majeure justified and valued by the Commission, may be penalized without participation in organized mobility calls by the Vice-Rectorate of Mobility and International Cooperation of the University of Malaga up to a maximum of 3 academic courses.

#### **Article 10.- Revocation of an Award**

This University may revoke a place granted with a full or partial refund of the aid when the conditions prescribed for admission to the award have not been fulfilled or irregularities or fraud in the award procedure have been detected.

#### **Article 11.- Jurisdiction**

This call will be subject to the specific norms in this publication and the rules currently in force.

#### **First Additional Provision**

All the administrative acts related to this call will be published on the website of the project of the University of Malaga: [www.uma.es/icm](http://www.uma.es/icm).

Málaga, September 21<sup>st</sup>, 2021

THE RECTOR

Signed by proxy: Vice-President of Mobility and International Cooperation

Susana Cabrera Yeto



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ANNEX I

**PLACES FOR THE 3<sup>rd</sup> CALL FOR APPLICATIONS STAFF INCOMING**

For INCOMING STAFF from partner universities coming to University of Malaga:

PAÍS. COUNTRY	UNIVERSIDAD. UNIVERSITY	CICLO. CYCLE	PLAZA. PLACES
ARMENIA	ARMENIAN NATIONAL AGRARIAN UNIVERSITY	Docencia. Teaching	1
ARMENIA	YEREVAN STATE UNIVERSITY	Formación. Training	1
AZERBAIYÁN. AZERBAIJAN	AZERBAIJAN UNIVERSITY OF ECONOMICS, UNEC	Formación. Training	1
CHINA. CHINA	PEKING UNIVERSITY	Formación. Training	1
COREA. SOUTH KOREA	INCHEON NATIONAL UNIVERSITY	Docencia. Teaching	1
COREA. SOUTH KOREA	KONKUK UNIVERSITY	Formación. Training	1
COREA. SOUTH KOREA	UNIVERSITY OF SEOUL	Docencia. Teaching	1
GUINEA ECUATORIAL. EQUATORIAL GUINEA	UNIVERSIDAD NACIONAL DE GUINEA ECUATORIAL (UNGE)	Docencia. Teaching	2
GUINEA ECUATORIAL. EQUATORIAL GUINEA	UNIVERSIDAD NACIONAL DE GUINEA ECUATORIAL (UNGE)	Formación. Training	2
HONDURAS. HONDURAS	UNIVERSIDAD PEDAGOGICA NACIONAL FRANCISCO MORAZAN	Formación. Training	1
IRÁN. IRAN	ARAK UNIVERSITY	Formación. Training	1
IRÁN. IRAN	INSTITUTE OF MATERIALS AND ENERGY	Docencia. Teaching	1
IRÁN. IRAN	IRAN UNIVERSITY OF SCIENCE & TECHNOLOGY	Formación. Training	1
IRÁN. IRAN	ISFAHAN UNIVERSITY OF TECHNOLOGY	Docencia. Teaching	1
IRÁN. IRAN	SHIRAZ UNIVERSITY	Docencia. Teaching	1
IRÁN. IRAN	UNIVERSITY OF TEHRAN	Docencia. Teaching	1
ISRAEL. ISRAEL	BEN-GURION UNIVERSITY OF THE NEGEV	Docencia. Teaching	1
ISRAEL. ISRAEL	BEN-GURION UNIVERSITY OF THE NEGEV	Formación. Training	1
ISRAEL. ISRAEL	TECHNION - ISRAEL INSTITUTE OF TECHNOLOGY	Formación. Training	1
ISRAEL. ISRAEL	TEL AVIV UNIVERSITY	Docencia. Teaching	1
JORDANIA. JORDAN	UNIVERSITY OF JORDAN	Docencia. Teaching	1
JORDANIA. JORDAN	UNIVERSITY OF JORDAN	Formación. Training	1
KENIA. KENYA	UNIVERSITY OF NAIROBI	Docencia. Teaching	2





PAÍS. COUNTRY	UNIVERSIDAD. UNIVERSITY	CICLO. CYCLE	PLAZA. PLACES
<b>KENIA.</b> KENYA	UNIVERSITY OF NAIROBI	<b>Formación.</b> Training	2
<b>MARRUECOS.</b> MOROCCO	UNIVERSIDAD ABDELMALEK ESSAADI	<b>Docencia.</b> Teaching	1
<b>MOLDAVIA.</b> MOLDOVA	I.I.S. ACADEMIA DE MUZICĂ, TEATRU ȘI ARTE PLASTICE (AMTAP), FACULTATEA ARTE PLASTICE, DECORATIVE ȘI DESIGN.	<b>Docencia.</b> Teaching	2
<b>MOLDAVIA.</b> MOLDOVA	I.I.S. ACADEMIA DE MUZICĂ, TEATRU ȘI ARTE PLASTICE (AMTAP), FACULTATEA ARTE PLASTICE, DECORATIVE ȘI DESIGN.	<b>Formación.</b> Training	2
<b>MONTENEGRO.</b> MONTENEGRO	JAVNA USTANOVA UNIVERZITET CRNE GORE PODGORICA	<b>Docencia.</b> Teaching	2
<b>MONTENEGRO.</b> MONTENEGRO	JAVNA USTANOVA UNIVERZITET CRNE GORE PODGORICA	<b>Formación.</b> Training	2
<b>NAMIBIA.</b> NAMIBIA	NAMIBIA UNIVERSITY OF SCIENCE AND TECHNOLOGY	<b>Docencia.</b> Teaching	2
<b>NAMIBIA.</b> NAMIBIA	NAMIBIA UNIVERSITY OF SCIENCE AND TECHNOLOGY	<b>Formación.</b> Training	1
<b>NEPAL.</b> NEPAL	UNIVERSIDAD DE KATHMANDU	<b>Docencia.</b> Teaching	2
<b>PERÚ.</b> PERU	UNIVERSIDAD NACIONAL DE PIURA	<b>Docencia.</b> Teaching	1
<b>PERÚ.</b> PERU	UNIVERSIDAD NACIONAL DE PIURA	<b>Formación.</b> Training	1
<b>RUSIA.</b> RUSSIA	RUDN UNIVERSITY - UNIVERSIDAD DE LA AMISTAD DE LOS PUEBLOS - PEOPLES' FRIENDSHIP UNIVERSITY OF RUSSIA (MOSCOW)	<b>Docencia.</b> Teaching	1
<b>RUSIA.</b> RUSSIA	UNIVERSIDAD LINGÜÍSTICA DE MOSCÚ - MOSCOW STATE LINGUISTIC UNIVERSITY (MOSCOW)	<b>Docencia.</b> Teaching	1
<b>SENEGAL.</b> SENEGAL	INSTITUTO SUPERIOR DE ARTES Y CULTURAS ES UN INSTITUTO EDUCATIVO DE LA UNIVERSIDAD CHEIKH ANTA DIOP DE DAKAR	<b>Docencia.</b> Teaching	2
<b>TÚNEZ.</b> TUNISIA	SFAX UNIVERSITY	<b>Docencia.</b> Teaching	1
<b>TÚNEZ.</b> TUNISIA	UNIVERSITE DE TUNIS	<b>Docencia.</b> Teaching	1
			<b>50</b>







## ANNEX II

### EVALUATION CRITERIA FOR THE WORK PLAN

The work plan is one of the fundamental elements for the assessment and granting of KA107 mobility, so the following criteria will be followed when evaluating its contents quantitatively, and it will express clearly and structure the following sections according to are defined in the mobility agreement: general objectives (including context and/or background of the proposal), activities, added value of mobility (impact and/or resulting benefits for both entities, including potential future joint avenues of collaboration), and content of the program (teacher and/or researcher, with the fundamental activities to carry out during the mobility).

The evaluation criteria, that are 10, are the following (each of them will in turn have a maximum score of 10 points, obtaining a final score between 0 and 100 points):

- It is the product of a previous contact with the host institution. The applicant indicates in the work plan how they have contacted the host institution and who are the main interlocutors in that entity.
- It is the result of collaborations already developed jointly between both universities. The work plan shows if there have been activities or collaborations prior to the application, what they have been and their main results.
- It is consistent and realistic in terms of its objectives and activities. Establish a list of both objectives and activities. The objectives and activities are coherent in relation to the thematic area of the host country and is realistic in line with the length of stay and the activities carried out before and after said mobility.
- Its objectives and activities are in line with the objectives of the university's strategic plan in relation to internationalization. It can perfectly fit into the aforesaid strategy and signify progress in it.
- It introduces innovative themes or methodologies of interest to the universities involved, which represent an advance in general knowledge and are of interest to the participating institutions.
- It contemplates the possibility of generating new collaborations and/or joint projects through public and/or private funds within the scope of both institutions. The applicant provides a list of possible potential ways in this regard.
- It foresees a positive impact for the home institution, from the development of the work plan. The applicant establishes how and to what degree said work plan will benefit the University of Malaga.
- It foresees a positive impact for the host institution, from the development of the work plan. The applicant establishes how and to what degree aforesaid work plan will benefit the host institution.
- It foresees an improvement in the professional and/or personal qualification of the applicant from the development of the work plan, stating what competencies, skills and/or attitudes it intends to improve through said mobility and work alongside it.
- It is complete and provides all the information necessary for a good understanding.

To draft the work plan, the internationalization strategy of the University of Malaga can be consulted, available at: <https://www.uma.es/media/files/internacionalizacion3.pdf>



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