

2021 FALL SEMESTER

UNDERGRADUATE ADMISSIONS GUIDELINE FOR INTERNATIONAL STUDENTS

This admission guide is written in Korean language, and translated into other languages.
In the event of any conflict or discrepancy in meaning between the Korean version and
any of its translations, the Korean version will prevail over any translation thereof

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1. Application Process and Schedule

Category	Schedule	Notes
Online Application	2021.04.12(MON) ~ 05.06(THU) 17:00	- Online Application ONLY 진학사(JINHAKSA) Website - http://www.jinhakapply.com/ (1544-7715)
Documents Submission	2021.04.12.(MON) ~ 05.07(FRI) 15:00	- In person(Only in Suwon campus) or via post - Office closed on weekends and national holidays - Please submit materials no later than the application deadline. [in Korean Standard Time (KST)] - All documents must be arrived to the following address below, and on the deadline *If the application form dose not reach until 15:00 May.07(Fri) in KST, it causes your acceptance dropped with NO refund for application fee. Address : Office of International Affairs, Kyonggi University, Gwanggyosan-ro 154-42, Yeongtong-gu, Suwon-si, Gyeonggi-do, 16227, South Korea * DO NOT submit your application to the Seoul campus!! * In case of the Submission by letter, write "2021-2 외국인 입학 지원 서류 재증" on the letter cover - Please submit parcel service with tracking number. NO individual check call can be provided.
Interview Schedule	2021.05.25.(TUE) ~ 05.27(THU)	- Detailed schedule will be noticed individually
Admission Result Notification	2021.06.09(WED)	- Information can be found at KGU website main page - http://www.kyonggi.ac.kr/
Tuition Payment	2021.07.06.(TUE) ~ 07.08(THU)	
Issuance of Certificate of Admission for Visa	July, 2021	- Detailed schedule will be noticed individually
Start of Semester	2021.09.01(WED)	

※ The schedule above may change without prior notice by the university.
The changed announcement will be made on the university's official web site, if the admission schedule changes.

※ Office of International Affairs Homepage : <http://www.kyonggi.ac.kr/kgoa>



2. Field of Studies [Freshman]

CAM	College	Code	Department(Major)		CAM	College	Code	Department(Major)
S U W O N	H u m a n i t i e s	11	Korean Language & Literature		S U W O N	C r e a t i v e E n g i n e e r i n g		
		12	English Language & Literature					
		13	History					
		14	Library & Information Science					
		15	Creative Writing					
	16	Division of Global Language and Literature	German Language & Literature Major French Language & Literature Major Japanese Language & Literature Major Chinese Language & Literature Major Russian Language & Literature Major					
	A r t & P h y s i c a l E d u c a t i o n	18	Ceramic Art and Sculpture		S E O U L	T o u r i s m and Culture		
		19	Division of Design Business	Visual Communication Design Major Industrial Design Major Jewelry & Metal Design Major				
		20	Division of Fine Arts	Korean Painting Major Western Painting Major Art Management Major Calligraphy Major				
		21	Physical Education					
		23	Division of Sports Science	Major of Sport and Health Science Major in Sport & Leisure Industry				
	S o c i a l S c i e n c e s	24	Division of Public Safety	Law Major Social Welfare Major Corrections Major Youth Studies Major Police Administration Major				
		25	Division of Public Service	Public Administration Major International Studies Major				
		26	Division of Economic	Economics Major International Trade Major Applied Statistics Major Intellectual Property Major				
	S o f t w a r e m a n a g e m e n t	27	Division of Business Administration	Business Administration Major Accounting & Tax Major				
		46		International Industrial Information Major※				
		28	Division of ICT Convergence Management Information System Major					
		29	Division of ICT Convergence Industrial & Management Engineering Major					
30		Division of AI Computer Science and Engineering Computer Science and Engineering Major						
31		Division of AI Computer Science and Engineering Artificial Intelligence Major						
C o n v e r g e n c e a n d I n t e g r a t e d S c i e n c e	32	Mathematics						
	33	Nano Engineering						
	34	Chemistry						
	35	Division of Bio Convergence	Life Science Major Food Science&Biotechnology Major					

CAM	College	Code	Department(Major)	
S U W O N	C r e a t i v e E n g i n e e r i n g	36	Architecture(10 semesters)	
		37	Electronic Engineering	
		38	Division of Convergence Energy Systems Engineering	Advanced Materials Engineering Major Environmental Energy Engineering Major Chemical Engineering Major
		39	Division of Smart City Engineering	Civil Engineering Major Architectural Engineering Major Urban & Transportation Engineering Major
		40	Division of Mechanical System Engineering	Mechanical System Engineering Major Intelligent Robot Major
S E O U L	T o u r i s m a n d C u l t u r e	41	Acting	
		42	Animation	
		43	Media and Visual Arts	
		45	Division of Tourism	Tourism Management Major Tourism & Recreation Major Hotel & Restaurant Management Major Food Service & Culinary Management Major Tourism Events Management Major

※ Students selected as the Division unit must submit an application for the desired major. Your major is determined depend on your grades and desire.

※ International Industrial Information Major, marked as (※) is taught in English.



3. Field of Studies [Transfer]

CAM	College	Code	Department(Major)	
S U W O N	H u m a n R e s o u r c e C o n v e r g e n c e	01	Korean Language & Literature	
		02	English Language & Literature	
		03	Chinese Language & Literature	
		04	History	
		05	Library & Information Science	
		06	Creative Writing	
		08	Division of Global Language and Literature	German Language & Literature Major
		09		French Language & Literature Major
		10		Japanese Language & Literature Major
		11		Russian Language & Literature Major
		12	Fine Arts and Art Management	
		13	Ceramic Art and Sculpture	
		14	Korean Painting and Calligraphy	
		15	Division of Design Business	Visual Communication Design Major
		16		Industrial Design Major
		17		Jewelry & Metal Design Major
		18	Division of Sports Science	Sport and Health Science Major
		19		Sport and Industrial Management Major
		20		Sport & Leisure Industry Major
		21		Protection & Security Management Major
		22	Physical Education	
	K n o w l e d g e I n f o r m a t i o n a n d S e r v i c e	23	Law	
		24	Public Administration	
		25	Police Administration	
		26	International Relations	
		27	International Industrial Information※	
		28	Business Administration	
		29	International Trade	
		30	Intellectual Property	
		31	Division of Human Services	Social Welfare Major
		32		Corrections Major
		33		Youth Studies Major
		34	Division of Economics	Economics Major
		35		Applied Statistics Major
		36	Division of Accounting/Tax and Management Information system	Accounting & Tax Major
		37		Management Information System Major
	C o n v e r g e n c e a n d I n t e g r a t e d S c i e n c e	38	Mathematics	
		39	Electro Physics	
		40	Chemistry	
		41	Division of Bio Convergence	Life Science Major
		42		Food Science & Biotechnology Major
		43	Division of Computer Science and Engineering	

CAM	College	Code	Department(Major)	
S U W O N	C r e a t i v e E n g i n e e r i n g	44	Civil Engineering	
		45	Architecture(10 semesters)	
		46	Architectural Engineering	
		47	Industrial & Management Engineering	
		48	Advanced Materials Engineering	
		49	Environmental Energy Engineering	
		50	Electronic Engineering	
		51	Urban & Transportation Engineering	
		52	Mechanical System Engineering	
		53	Chemical Engineering	
	T o u r i s m a n d C u l t u r e	54	Tourism Management	
		55	Tourism & Recreation	
		56	Hotel & Restaurant Management	
		57	Foodservice & Culinary Management	
		58	Events Management	
	S e o u l	59	Acting	
		60	Animation	
		61	Media and Visual Arts	



※ Department of International Industrial Information, marked as (※) is taught in English.

※ Transfer students entering in 2021 must follow the schools and faculties structure as well as the curriculum requirements applied to freshmen of academic year 2019.

4. Eligibility

1. Nationality : International students whose parents neither have Korean citizenship.

- Citizenship status is determined at the time of apply
- Applicant and the applicant's parents must not hold dual nationality including Korean nationality
- The eligible case is if only when the applicant and his or her parent(s) both have already acquired the foreign nationality beforehand the applicant began – or reached before the day 1st of the highschool – the curriculum considered equal as Korean highschool's, both parent(s) and the student, the applicant will be admitted as 'foreigner status'
- Applicants who themselves and their parents in the birth of Korean origin or have acquired non-Korean nationality after birth must submit additional documents that verify the renunciation of Korean nationality and the date the non-Korean nationality was acquired.

2. Education : Applicants to each program must meet the academic requirements below

Programs	Eligibility
Freshmen	Applicants who have graduated or are expected to graduate from high school of which is corresponded to the curriculum in Korean 12th grade curriculum by the related laws for education in the applicant's country. * Both Korean and international GED or other high school equivalency certificates (home schooling, cyber learning and etc) are not considered as high school diploma
Transfer	Applicants who have completed or are expected to complete at least 2 academic years or more in a university degree program

※ To prove completion of academic years, the official documents from previous institution MUST be submitted.

3. Language Requirements

Sort	Criteria
Freshmen / Transfer (All Department Except Dep. of International Industrial Information)	<ol style="list-style-type: none"> 1. Applicant who has obtained TOPIK level 3 or above 2. Applicant who has completed Korean language level 3 or be expected to complete level 3, or above in Korean language institute (based in university) in Korea. 3. Applicant who has completed Korean language level 3 or above from other Korean universities except Kyonggi University 4. A person who has passed the Korean language test of the affiliated institution by university with the authority to conduct the test A person who fulfilled one or more criteria above is available.
Freshmen / Transfer (Dep. of International Industrial Information)	<ol style="list-style-type: none"> 1. Applicant who has obtained the score of TOEFL (PBT 530, CBT 197, IBT 71), IELTS 5.5, CEFR B2, TEPS 600 or above 2. Applicant who has completed or is expected to complete highschool (academic years) in a country whose official language is English <p>※ Must be qualified either 1 or 2</p>

* All the International students except who is taking International Industrial Information, must obtain TOPIK level 4 before graduation.

5. Procedure of Admission

1. Evaluation Criteria

Total	Document	Interview
100%	80%	20%

- Documents: All submitted documents, such as the transcript & the personal statement are evaluated comprehensively
- No chance for the interview to those who failed to pass document screening process (Document Screening Maximum 80 pts. Below 60pts will be disqualified
Interview Maximum 20pts. Below 5 pts will be disqualified)
- Domestic resident : Depending on COVID-19 circumstances, the process will proceed with either one: face-to-face or video interview
- Overseas resident : video interview

2. Application fee

- ₩130,000 (KRW) (Payment for online applications)
- Application fee is non-refundable.



6. Required Documents

NOTICE



Submit the documents in order



Submit with the application number and name printed on all pages in the top right-hand corner



Do not use stapler or clip

NO	Documents	Freshman	Transfer	Detailed Information
01	Application Form <including two color photos (3.5X4.5cm)>	O	O	- Print out after online application, Submit with Signature
02	Official Agreement for Academic Background Check	O	O	
03	Study Plan	O	O	
04	Authorization Letter	Overseas Resident	Overseas Resident	
05	A copy of applicant's Alien Registration Card (Copy both front and back)	O	O	- Submission (ONLY for domestic resident)
06	A copy of passport & personal ID card (applicant)	O	O	- Translation and notarization NEEDED for only ID card
07	A copy of passport or ID card (applicant's parents')	O	O	- Translation and notarization NEEDED for the case of ID card
08	Legal, state-issued certificate of family registry, which verifies applicant's family relationship (notarized)	O	O	- Non-China country : Birth Certificate(notarized translations) - China Attach the registry(호구부) and the certificate of family/kinship (친족관계증명서) (MUST be translated and notarized) ※ In the event of a divorce or death of a parent : Submit an additional divorce certificate or death certificate.
09	Applicant's or sponsor's bank statement/certificate	O	O	- Bank Statement must be proven for USD \$20,000 or above * Only USD \$10,000 is required for applicants who completed the course of Kyonggi University Korean Language Course
10	Certificate of Language Ability (TOPIK, TOEFL, IELTS etc)	Holder	Holder	- Only grades within the validity period are recognized
11	A certificate of completion from a Korean Language Institute affiliated to a university in Korea	Holder	Holder	
12	Attendance book of Language Institute	Holder	Holder	
13	High school graduation (expected to graduate) certificate	O	O	- In case, applicants who graduated in Korea, must submit 학교생활기록부 - A person who has obtained educational background outside of China Apostille Agreement or the Korean Embassy Legalization - China Please, check Chinese version
14	Official high school transcript	O	O	
15	Official certificate of university enrollment or official certificate of completion/graduation from the previous university		O	
16	Official transcripts of all years of undergraduate study from the previous university		O	

* Applicants who graduated from overseas must submit

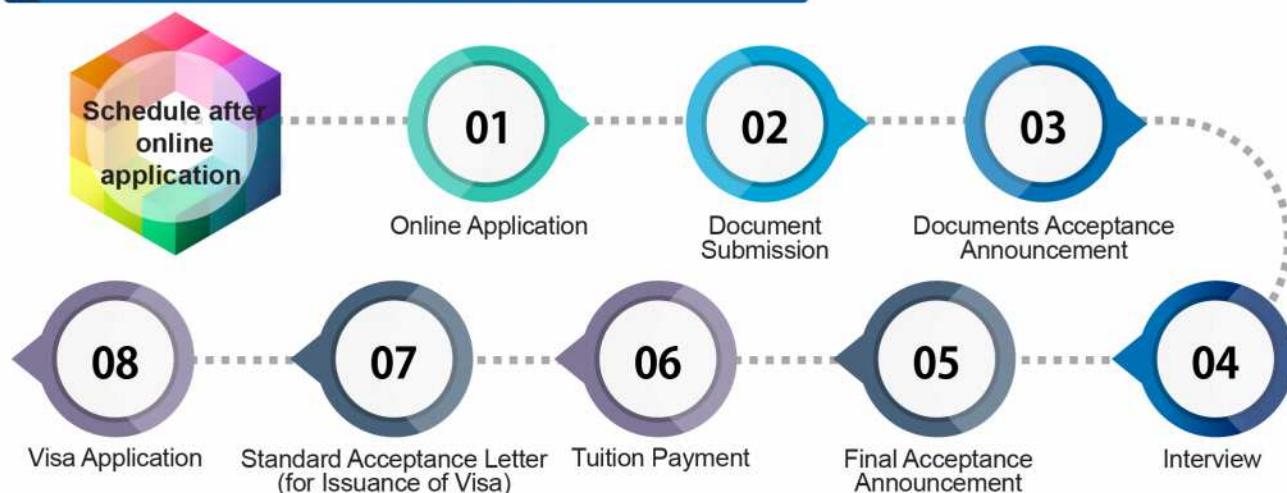
1. All documents to prove the academic background with Apostille Agreement
2. Ministry of Foreign Affairs(Apostille) : +82-2-2100-7600

* Countries without the Apostille Agreement(including China) must obtain confirmation from the consulate

* Documents that are not written in English or Korean need official translation and notarization

* The official names in English must be checked carefully before submitting the translated documents

7. Procedure after online admission



8. Scholarship

First Semester

Payment Standard	Percent of Tuition	Tuition Payment Notice	Support for Settlement	Notes
TOPIK Level 6 or IELTS 9.0 above	100%	70%	30%	※ Scholarship support for settlement will be paid for students who purchased the national insurance, and attended orientation.
TOPIK Level 5 or IELTS 8.0 above	70%	40%	30%	
TOPIK Level 4 or IELTS 7.0 above	50%	20%	30%	
All Students (Except above 3 conditions)	30%	-	30%	

※ Payment Standard(TOPIK etc Language grade) : Only submitted Certificate of Language Ability during Application period
 ※ Other language certificates will be reviewed based on the academic regulations.
 ※ Enrolled student (during the school year) : will be provided 40% ~ 100% scholarship depend on grades.
 Details will be informed to students regarding orientation and further information after their acceptance.

Freshman (first semester of freshman/transfer student) Entrance fee

Payment Standard	Benefit	Payment Method
Registered for Korean language courses of 4 semesters or more and from agreement agency of exemption for admission fees.	Full admission fee	Reflect the bill

9. Precautions and guidelines for application

- 1) Application forms and required documents must be submitted in person or by registered e-mail.
- 2) Applicants are not allowed to apply to two or more majors (departments/schools) simultaneously.
- 3) Applicants are advised to fill in the application very carefully. Applicants will take full responsibility for any disadvantages due to mistakes or omissions on the application.
- 4) Cancellation or changes of the application after payment of the admission fee will NOT be accepted.
Please review your application before paying the admission fee.
- 5) Applicants are entirely responsible for any consequences that may be caused by the submission of incorrect application information. Applicants are also responsible for any disadvantages resulting from incorrect (outdated or omitted) contact information and failure to receive notice from the university.
※ Applicants must inform the International Affairs Team <oia@kgu.ac.kr> of any changes in phone number or address.
- 6) Documents submitted will NOT be returned to the applicants yet additional documents may be requested.
- 7) Evaluation records and scores will NOT be disclosed.
- 8) Final ruling regarding the admission guidelines will be subjected to the decisions of the "University Committee".

10. The list of acceptance declination cases

- ※ Under the followings below, the admission and enrollment will be revoked. If any unqualified factors are confirmed, admission and enrollment can be revoked even after entrance registration.
- 1) If an applicant is found to have submitted falsified or forged documents or hire a substitute test taker, the application will be disqualified and the admission and enrollment will be revoked even after entrance registration. In this case, the tuition and entrance fee will not be refunded.
 - 2) If an applicant is enrolled in two or more universities for the same semester, the admission will be revoked.
 - 3) If a high school graduate-to-be applicant fails to graduate from the high school by the due date, the admission and enrollment will be revoked.
 - 4) If the Ministry of Justice refuses to issue a student visa (D-2) for the applicant, the admission will be revoked. If the accepted applicant fails to receive a student visa (D-2) or to come to Korea within 2-weeks from the beginning of the semester, the admission and enrollment may be revoked. Applicants are entirely responsible for visa refusal or delay.

11. Information for whom received a acceptance letter

Join Korean National Health Insurance and Insurance document submission

All international students are required to join Korean National Health Insurance based on Immigration Control Act of South Korea.

※ Beginning of 2021. 03. 01, implementation of the National Health Insurance for Foreign Students.

※ Details will be informed with Visa application process and additional changes (if have) after your admission.

International students must maintain Korean National Health Insurance coverage during the period of their enrolment at Kyonggi University. Failure to maintain health insurance may result in restrictions or penalties with regard to visa status and studies in South Korea.

12. Contacts : Office of International Affairs(Suwon campus)

	Tel	Email
Korean, Japanese, English	+82-31-249-8773	oia@kyonggi.ac.kr
Vietnamese	+82-31-249-8776	
Chinese	+82-31-249-8958	

