

AGREEMENT of Cooperation
Between
UNIVERSIDAD DE MÁLAGA (Spain)
And
Universität Regensburg (Germany)

Universidad de Málaga, Spain, hereafter referred to as **UMA**, legally formed institution, located in Málaga, Av. Cervantes nº 2, and represented by Dra. Adelaida de la Calle Martín, Rector, and Universität Regensburg, hereafter referred to as **UR**, legally formed institution, located in Regensburg, Universitätsstr. 31, represented by Prof. Dr. Udo Hebel, Rector, who are both duly authorized for the purposes of this document, hereby agree the following:

OBJECTIVES

The UMA and the UR agree to put in place a double degree study scheme which will allow students of each university to earn both the home and the host institution's bachelor degree in Business Studies: At the UMA this is the *Grado en Administración y Dirección de Empresas*, at the UR this is the *Bachelor of Science in Betriebswirtschaftslehre*. The purpose of this agreement is to establish the terms and conditions for implementing this double degree scheme, the exchange of students, the rights and responsibilities of both parties and the requirements of UMA and UR regarding the award of the respective degree.

CLAUSES

Article 1

Structure of the double degree program and prerequisites for admission:

1.1 Students will start the respective Bachelor programs at their home university. Exchange periods at the partner university are projected for one academic year (2 semesters). Students of the UMA will study their 7th and 8th semester at the UR. UR students will study their 5th and 6th semester at the UMA. Students are required to successfully complete 60 ECTS credits at the partner university. The courses the students will have to successfully complete at the partner university are detailed in the study program in Annex I.

1.2 The applicants apply for admission to the regular Bachelor program in Business:

- at the UR to the B.Sc. Betriebswirtschaftslehre"
- at the UMA to the Grado en Administración y Dirección de Empresas

In addition, they apply for the double degree option "Spanish-German Bachelor program in Business" in the period determined by each university.

1.3 To be admitted to the regular Bachelor programs, students have to fulfil the requirements according to each university's prevailing admission criteria.

1.4 To be admitted to the double degree program, students applying at either partner university have to fulfill the prerequisites which have been approved by both universities and are laid down in Annex II. Any change must be approved by the Academic Coordinators named in article 10.

Each party agrees to admit students from the partner university, provided that they fulfill the admission requirements of both universities as set out in this agreement and laid down in Annex II.

1.5 Incoming students from the UMA will be exempt from taking the DSH examination but need to provide proof of their proficiency in German on level C1 prior to the start of lectures at the UR. For study at UMA C1 level in Spanish is a prerequisite. Students from both universities will also have to present proof of B2 in English.

1.6 Students of UMA, before their participation in this exchange program, must have obtained a minimum of 150 credits with courses belonging to the Bachelor in Business and Administration Management Degree at UMA.

1.7 Students of UR must have successfully completed two years of study (4 semesters) of the B.Sc. Betriebswirtschaftslehre to be eligible for the exchange program and have a minimum of 30 credits belonging to courses of the Grado en Administración y Dirección de Empresas at UMA recognized (Annex I).

Article 2

Grading system

The students shall be subject to the local grading system at the respective host university. Both universities will transfer grades following the conversion table in Annex III.

Article 3

Award of degree

3.1 Both universities accept the study program of the partner university as equal to their own. The structure of the program as well as the learning outcomes are comparable and on the same level of standards. The examination results, assessments and grades the students obtain at the partner university will be recognized by both institutions.

3.2 Students accepted for the double degree program who successfully complete all set requirements at both universities (coursework, exams, final project, bachelor thesis) will be awarded the degree "B.Sc. Betriebswirtschaftslehre" (180 credits) by the UR as well as the degree "Grado en Administración y Dirección de Empresas" (240 credits) by the UMA.

3.3 In any case, exchange students must study courses whose respective ECTS credits values will be at least 60.

Article 4

Nomination and application to the double degree program

4.1 The host university shall select and nominate candidates for the study program. These students shall be obliged to submit a formal application for admission to the study program at the host university and fulfil any requirements for admission pursuant to Article 1 and annex II. No applications will be accepted after the final deadline. The host university shall have the right to take the final decision to receive the students or not; such decision will be taken within fifteen working days from receipt of all necessary documents from the candidate.

4.2 Deadline for receipt of application and all supporting documents is:

At the UR: 30 June for the following winter semester (deadline for nomination being 15 June)

At the UMA: Deadline established by International Office (UMA) for ERASMUS students

4.3 Only students admitted by the home university shall be qualified by either party as eligible for the exchange program. Any individual student applications shall not be accepted for any part of the exchange program.

4.4 After the end of the two semester study program at the partner university, the students are expected to return to their home university. Any prolongation of the student's stay at the host university must be accepted in writing by responsible persons at each institution.

Article 5

Double degree will be conferred in strict accordance with the following procedure:

- 5.1 The host university sends a transcript of records to the home university as soon as the grades are granted.
- 5.2 The host university delivers to the home university a document to confirm that the student has fulfilled all the requirements necessary to obtain the host university's Bachelor diploma.
- 5.3 If the student has not fulfilled the host university's requirements and is not eligible for the degree, the home university shall take the decision concerning the home university's degree.
- 5.4 Provided that all the requirements have been fulfilled for the degree to be conferred and the documents specified in Articles 5.1 and 5.2 hereof have been received, the home university shall confer its degree and send an official notification of this fact to the host university, whereupon the latter shall confer its degree to the student.
- 5.5 Each degree shall be conferred only through official administrative channels, never through the mediation of the students.
- 5.6 Flow of students: For each academic year, up to 5 students in both directions are possible. Nevertheless, the parties intend to exchange students on an equal basis. After three years, the student flows will be reassessed.

Article 6

The following financial assumptions apply to all students participating in the double degree program:

- 6.1. The students must have sufficient funds to cover all costs that are not sustained by the home university and the host university.
- 6.2. During the exchange period, students are obliged to pay tuition fee and any other obligatory fees at their home university, according to the rates valid at the home university.
- 6.3. Students participating in the exchange shall be exempted from any fees related to application, admission, and instruction as well as library and computer labs fees at the host

university. At the UR, the students will be expected to pay the student service fee, amounting to approx. 125 € per semester.

- 6.4. The students shall be obliged to cover any travel, board and accommodation costs as well as any personal expenses and costs of any handbooks and, at the UMA, specific administrative cost regarding the issuing of the diploma.

Article 7

The following provisions shall apply to insurance.

- 7.1.1 UR students shall be personally liable for their insurance to cover any medical expenses during their stay at UMA.
- 7.2.1. UMA students shall be personally liable for their insurance to cover any medical expenses during their stay at UR.

Article 8

The students accepted for the double degree scheme shall be admitted by the host university as degree seeking students. They will have the same rights and obligations as regular students. They must obey all binding rules as well as disciplinary procedures being in place at the host university. Both universities will endeavour to provide financial support via EU programmes (e.g. ERASMUS) to their outgoing students.

Article 9

This agreement comes into effect on the date of the last signature and remains in effect for 5 years. It may be prolonged after official review.

Article 10

The following persons shall be responsible for coordinating any activities hereunder:

- For UR: Double Degree Coordinator, Faculty of Business, Economics and Management Information Systems as well as International Office
- For UMA: International Coordinator, Faculty of Economics and Business Sciences



UNIVERSIDAD
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Universität Regensburg



Facultad de Ciencias
Económicas y Empresariales
UNIVERSIDAD DE MÁLAGA

Article 11

Any changes to this agreement shall be deemed invalid unless signed by both parties. This agreement can be terminated by either party with a two-year written notice given to the other party. Both parties agree that, in this case, students already selected for or enrolled in the double degree program will be allowed to proceed and graduate under the program.

Drawn up by Universidad de Málaga and Universität Regensburg in two copies in English.

Universidad de Málaga
Rector:

Universität Regensburg
Rector:

Adelaida de la Calle Martín

Udo Hebel

Date: ____ / ____ / ____

Date: ____ / ____ / ____

**Facultad de Ciencias Económicas y
Empresariales**
Dean:

Fakultät für Wirtschaftswissenschaften
Dean:

Eugenio J. Luque Domínguez

Michael Dowling

Date: ____ / ____ / ____

Date: ____ / ____ / ____



Annex I.a - Compulsory Courses for Regensburg students at UMA

Course	ECTS	
Mathematics for Economics and Business	6	Recognized (Mathematics, Sem. 1)
Statistics I	6	Recognized(Statistics I, Sem. 1)
Introduction to Economics	6	Recognized(Macroeconomics I, Sem. 1)
Microeconomics I	6	Recognized(Microeconomics I, Sem. 1)
Introduction to Commercial Law Applied to Businesses	6	Recognized(Law, Sem. 3)
Organizational Behaviour	6	Recognized(Organisationslehre, Sem. 4)
World and Spain Economic Structure	6	To be attended at UMA (Sem. 5)
Econometrics I	6	To be attended at UMA (Sem. 6)
Economicpolicy	6	To be attended at UMA (Sem. 6)
CompanyTaxRegime	6	To be attended at UMA (Sem. 5)
Human Resources Management	6	To be attended at UMA (Sem. 5)
StrategicDirection	6	To be attended at UMA (Sem. 5)
Comercial Distribution	6	Recognized(Logistics, Sem. 4)
Strategy and Management Control	6	To be attended at UMA (Sem. 6)
Financial Management	6	Recognized(Finance, Sem. 3)
Accounting I	6	To be attended at UMA (Sem. 5)
Entrepreneurship	6	To be attended at UMA (Sem. 6)
Final project	6	To be attended at UMA (Sem. 6)



Compulsory courses for Málaga students at UR

Course	ECTS	
Fund. Management Information Systems	6	To be attended at UR (Sem. 7)
Basics of Taxation	6	To be attended at UR (Sem. 7)
International Management*	6	To be attended at UR (Sem. 7)
Finance**	6	To be attended at UR (Sem. 7)
Elective in Business Administration	6	To be attended at UR (Sem. 7 or 8)
Elective in Economics	6	To be attended at UR (Sem. 8 or 7)
Management and Entrepreneurship***	6	To be attended at UR (Sem. 8)
Strategic Business Marketing	6	To be attended at UR (Sem. 8)
Bachelor Thesis	12	To be attended at UR (Sem. 8)

* To replace International Strategic Management at UMA (Third year, second semester) thus limiting the work load during the third year

**To replace Financial Management at UMA (Third year, second semester) thus limiting the work load during the third year

***To replace Entrepreneurship at UMA (Third year, second semester) thus limiting the work load during the third year

ANNEX II: Admission Requirements:

Documents that have to be submitted by the applicants:

UMA students coming to UR, until June 30:

- Application for Admission for Degree-Seeking International Students
- Transcript of Records in English/ official transcript to date
- Simple copy and translation into English (certified by the International Coordinator with original signature and stamp) of the Spanish school leaving certificate and university entrance exam, i.e. Título de Bachiller and Pruebas de Acceso a la Universidad (PAU)
- Certificate of German skills on level C1 (all official certificates or a confirmation by UMA are accepted)*
- Certificate of English skills on level B2 (all official certificates or a confirmation by UMA are accepted)
- Simple copy of passport or Spanish ID card

Please note: Students have to bring their original documents to Regensburg and show them to the admissions officer upon enrollment at UR.

- *For the application documents proof of level B1.2/B2.1 would be sufficient provided the student then participates and passes UR's pre-semester Intensive German language course (ILC) on level B2.

UR students coming to UMA

Documents required for Exchange students by International Office at UMA, plus:

- Application for Admission for Degree-Seeking International Students
- Transcript of Records in English/ official transcript to date
- Certificate of English skills on level B2 (all official certificates or a confirmation by UR are accepted)
- Certificate of Spanish skills on level B2 (all official certificates or a confirmation by UR are accepted)



Annex III

Conversion of Grades

Between UMA and UR

UMA	UR
10,00 - 9,50	1,0
9,49 - 9,00	1,3
8,99 - 8,34	1,7
8,33 - 7,67	2,0
7,66 - 7,00	2,3
6,99 - 6,60	2,7
6,59 - 6,10	3,0
6,09 - 5,70	3,3
5,69 - 5,30	3,7
5,29 - 5,00	4,0

Between UR and UMA

UR	UMA
1,0	10
1,3	9
1,7	8,5
2,0	8
2,3	7,5
2,7	7
3,0	6,5
3,3	6
3,7	5,5
4,0	5