



Call for Applications

RECAST Short-Term Scientific Missions

Grant Period 2 (1 May 2018 to 30 April 2019)

General Presentation

COST Action 16211 *Reappraising Intellectual Debates on Civic Rights and Democracy in Europe* (RECAST) operates through a series of Networking Tools (<https://www.uma.es/costactionrecast/info/110332/networking-tools>), being the Short-Term Scientific Missions (STSM) one of its mobility resources.

For Grant Period 2, running from 1 May 2018 to 30 April 2019, the Management Committee has agreed to allocate 6 000 euros to be distributed in four grants of up to 1 500 euros each. This initial budget increased through June and October to the amount of 13 500 euros.

Aims of the STSM

They complement other forms of cooperation within the COST Action by supporting international mobility of Action members. They are “institutional visits aimed at supporting individual mobility, fostering collaboration between individuals.” (COST *Vademecum*, May 2018 edition, section 8)

Eligibility Rules

“STSM applicants must be engaged in an official research programme as a PhD Student or postdoctoral fellow or can be employed by, or affiliated to, an institution, organisation or legal entity which has within its remit a clear association with performing research. The institutions / organisation or legal entity where applicants pursue their main strand of research are considered as Home Institutions. The Host Institution is the institution / organisation that will host the successful applicant.” (section 8.1)

The following table shows the scenarios available to eligible STSM applicants:

Applicant's Home Institution	STSM Host Institution
Located in a Participating COST Full Member / COST Cooperating Member	Located in another Participating COST Full Member / COST Cooperating Member
	Located in a Participating COST Partner Member
	An Approved IPC Institution
	An Approved NNC Institution
	The EU Commission or a EU Body, Office or Agency
	An Approved European RTD Organisation
	An Approved International Organisation
Located in an Approved NNC Institution	Located in a Participating COST Full Member / COST Cooperating Member
Located in an Approved European RTD Organisation	Located in a Participating COST Full Member / COST Cooperating Member



Duration of the STSM

STSMs will take place for a minimum of 5 days and a maximum of 90 days, as a general rule. For administrative and fiscal reasons related to the preparation of the financial report of Grant Period 2, the end date of any mission must not be later than 28 February 2019, though exceptions could be considered.

Evaluation Criteria

“The selection of successful STSM applicants must be done so in consideration of the scientific scope of the proposed mission and how the mission can support the Action in achieving its scientific objectives. There should be special considerations made by the Action MC with respect to supporting COST policies on promoting gender balance, enabling Early Career Investigators (ECI), broadening geographical inclusiveness.” (section 8.2)

Submission of Proposals

Eligible STSM applicants must submit their applications online at the following web address: <https://e-services.cost.eu/stsm>

Applications should provide the following information:

- Description of the STSM: aims, prospective timetable (maximum 3000 words)
- Budget request
- Justification of its affinity with the Action’s scientific objectives and aims of the call
- Letter of support from the applicant’s home institution
- Letter of acceptance by the Host Institution
- Candidate’s curriculum and contact details

Selection Procedure

The Selection Committee (<https://www.uma.es/costactionrecast/info/112927/stsm-selection-committee>) will assess the applications. Decisions will be notified to the applicants by the Chair of the Selection Committee, then published on the Action website.

Based on the evaluation criteria, the applications positively evaluated will be ranked. After allocating the grants to the first successful applicants, should further funds be available throughout the grant period, they will be assigned to successful applicants from a waiting list.

Realization of the STSM

The COST Association and the Grant Holder of the COST Action are not STSM grantees’ employers. Grantees must make their own arrangements for all provisions related to personal security, health, taxation, social security and pension matters.

Acceptance of the STSM grants entails the compliance with COST Rules. Grants are disbursed after completion of the visit. However, “Specific provisions have been introduced to enable researchers from ITC participating in the COST Action to request a pre-payment of



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50% of their STSM Grant when they complete the first day of their STSM. In such case, the representative of the Host Institution must confirm by e-mail to the Grant Holder that the STSM applicant has officially started the mission on day 1. Only then the Grant Holder can arrange the payment of 50% of the STSM grant. The remaining 50% of the Grant is payable once the administrative requirements have been satisfied after the STSM.” (section 8.4)

Further Information

COST *Vademecum*, section 8, available at <http://www.cost.eu/download/COSTVademecum>

For queries on applications, please contact the Chair of the Selection Committee, Dr. Petr Krčál: pkrcal@kap.zcu.cz

