



LETTER OF ACCEPTANCE 2018

We hereby to accept Mr./Ms. _____ as a trainee,
for practical training period: (day/month/year)
Starting on _____ until _____, (with _____ hours per week).

The Trainee's tutor during the placement will be Mr./Ms. _____

The Candidate will be involved in the following activities (a short description of the duties and the technical aspects of the placement):

COMPANY / ORGANIZATION (Receiving Organisation)	Company name				
	City			Country	
	Contact Person	Name			
		Adress			
	Email		Phone		

The level of **language competence**ⁱ in _____ [indicate here the main language of work], that the trainee already has or agrees to acquire by the start of the mobility period is: **A1** **A2** **B1** **B2** **C1** **C2** **Native speaker**

Signatures & Stamp:

Trainee:	Supervisor at the Company (Receiving Organisation):	International Coordinator (Sending Institution):
Name:	Name:	Name:
Date:	Date:	Date:

ⁱ Level of language competence: a description of the European Language Levels (CEFR) is available at:
<https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>

