

EXECUTIVE PROGRAM AGREEMENT
Between
UNIVERSIDAD DE MÁLAGA (Spain)
And
CRACOW UNIVERSITY OF ECONOMICS (Poland)

Universidad de Málaga, Spain, hereafter referred to as **UMA**, legally formed institution, located in Málaga, Av. Cervantes nº 2, and represented by Dra. Adelaida de la Calle Martín, Rector, and Cracow University of Economic, Poland, hereafter referred to as **CUE**, legally formed institution, located in Krakow, ul.Rakowicka 27, represented by Prof.dr.hab.inż. Andrzej Chochół, Rector, are both duly authorized for the purposes of this document and hereby agree the following:

OBJECTIVES

This specific agreement is established pursuant to the previous Memorandum of Understanding (MOU) subscribed between UMA and CUE, in which both parties established the mutual cooperation in the fields of teaching, scientific research and culture and other activities as mutually agreed.

The MOU referred permits to start activities of cooperation through specific agreements between the parties, according to their respective lines of teaching and research.

Each institution considers the common interest in promoting and developing the intercultural relationships and the benefits of the mutual collaboration mainly for students, and will come effective through exchange programs.

The purpose of this agreement is to start a double bachelor's degree program between University of Málaga and the Cracow University of Economics.

Cracow University of Economics: Bachelor in International Economics/Business Degree

University of Málaga: Bachelor in Business and Administration Management Degree

CLAUSES

Article 1

- 1.1 Each party hereto agrees to admit students from the partner university, provided that they fulfil the requirements of both universities as set out in this agreement.
- 1.2 Students of UMA, before their participation in this exchange program, must have a minimum of 120 credits obtained with courses belonging to the Bachelor in Business and Administration Management Degree by UMA.
- 1.3 CUE will establish for its students, before their participation in this exchange program, the minimum of credits earned at their home university to apply.
- 1.4 CUE students must have completed courses corresponding to the Bachelor International Economic/Business Relations Degree, that lead to earn a minimum of 30 credits belonging to courses of Bachelor in Business and Administration Management Degree at UMA, as a result of the recognized courses in the learning agreement
- 1.5 Each party shall guarantee that the study and degree issuance period at the host university shall not exceed ONE academic year (12 months).
- 1.6 The students shall be subject to the same grading system as other students studying at the host university. The host and home universities shall be obliged to recognize these grades (double degree rule).

Article 2

- 2.1. Any students qualified for the program by UMA may, subject to Article 1 hereof, be admitted by CUE:
 - 2.1.1 To take part in the study program for one academic year, having the right to have any credits earned during their stay at CUE recognized by UMA.
 - 2.1.2 To study under the CUE bachelor's program, after being admitted by UMA to the last or third study year under the Bachelor in Business and Administration Management Degree.

2.1.3 These students will be entitled to receive CUE bachelor degree and UMA bachelor degree, provided that they have passed all exams as required to obtain these degrees and complied with any other courses requirements of both programs set out till the end of the application process each year. For students studying at CUE the current programme requirements set by the Polish Ministry of Education for the specific degree are binding.

Article 3

- 3.1 Any students qualified for the program by CUE may, subject to Article 1 hereof, be admitted by UMA:
- 3.1.1. To take part in the study program for one academic year, having the right to have any credits earned during their stay at UMA recognized by CUE.
- 3.1.2. To study Business and Administration Management program at UMA, after being admitted by CUE to the last or third study year under the bachelor's program.
- 3.1.3. These students will be entitled to receive UMA bachelor's degree and CUE bachelor degree, provided that they have passed all exams as required to obtain these degrees and complied with any other courses requirements of both programs set out till the end of the application process each year.
- 3.1.4. In any case, exchange students must study courses whose respective ECTS credits values will be at least 60. Consequently, if the number of courses to be taken, corresponding to the respective degrees, object of this agreement, would make less than 60 credits, students must obtain them by choosing courses of the same degree, in order to obtain the minimum required of 60 credits.

Article 4

- 4.1. The double degree program can be executed by the partner institutions for no more than 12 months.
- 4.2. The host university shall appoint candidates for the study program. These students shall be obliged to submit a formal application for admission to the study program at the host

university and fulfil any requirements for admission pursuant to Article 1 hereof. No applications will be admitted after the final deadline. The host university shall have the right to make the final decision to receive the students or not; such decision will be taken within ten days from receipt of all necessary documents from the candidate.

- 4.3. After the end of the study program, the students should come back to their home university. Any prolongation of the student's stay at the host university must be accepted in writing by responsible persons at each institution.

Article 5

Double degrees will be conferred in strict accordance with the following procedure:

- 5.1 The host university sends the student's grades to the home university as soon as the grades are granted.
- 5.2 The host university delivers to the home university a document to confirm that the student has fulfilled all the requirements necessary to obtain the host university's diploma.
- 5.3. If the student has not fulfilled the host university's requirements and is not eligible for the diploma, the home university shall make the decision concerning the home university's diploma.
- 5.4. Provided that all the requirements have been fulfilled for the diploma to be conferred and all the documents have been received as specified in Articles 5.1 and 5.2 hereof, the home university shall confer its diploma and send an official notification of this fact to the host university, whereupon the latter shall confer its diploma to the student.
- 5.5. Each diploma shall be conferred only through official administrative channels, never through the mediation of the students.
- 5.6. This agreement requires that the procedures contained in sections 5.1 and 5.2 will be strictly followed.
- 5.7. Flow of students. Number of places at either university shall be agreed each year.
- 5.8. Final admission deadlines:

Final deadlines for student admission to bachelor's programs will be set till the end of November.

Article 6

The following financial assumptions applied to all students participating in the double degree program can only be altered by respective provisions to be included in the annual agreement.

- 6.1. The students must have sufficient funds to cover all costs that are not sustained by the home university and the host university.
- 6.2. The students are obliged to pay tuition fee and any other obligatory fees at the home university during the exchange period, according to the rates valid at the home university;
- 6.3. The students participating in the exchange shall be exempted from any fees related to application, admission, and instruction as well as library and computer labs fees at the host university.
- 6.4. The students shall be obliged to cover any travelling, board and accommodation costs as well as any personal expenses and costs of any handbooks and specific administrative cost regarding diploma.

Article 7

The following provisions shall apply to insurance.

- 7.1 CUE students shall be personally liable for their insurance to cover any medical expenses during their stay at UMA.
- 7.2. UMA students shall be personally liable for their insurance to cover any medical expenses during their stay at CUE.

Article 8

The students shall be admitted by the host university as any other ERASMUS admitted students.

Article 9

Only students admitted by the home university shall be qualified by either party as eligible for the exchange program. Any individual student applications shall not be accepted for any part of the exchange program.

Article 10

All visiting students participating in classes at the other university must obey all binding rules and programs as well as disciplinary procedures being in place at the host university.

Article 11

This agreement shall be effective for 5 years. This agreement comes into effect on 1st of April. It shall be automatically prolonged for the next 5 years. First student exchanges shall take place in the academic year 2013/2014.

Article 12

The following persons shall be responsible for coordinating any activities hereunder:

- For CUE: Double Degree Coordinator International Programmes Office
- For UMA: International Coordinator, Faculty of Economics and Business Sciences

Article 13

Any changes to this agreement shall be deemed invalid unless signed by both parties. This agreement can be terminated by either party with a two-year written notice given to the other party.

The below signed hereby declare that they have all due powers to conclude this agreement on behalf of both institutions and hereby make the represented universities obliged to execute the provisions of the exchange agreement.

Drawn up by Universidad de Málaga and Cracow University of Economics, in two copies in Polish, two copies in Spanish, each one to be a true copy of the original in English.