Call 2023 - «Programa ATRAE»
CVA Guidelines

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IMPORTANT NOTICE

By virtue of what is established in the call, **ABBREVIATED CURRICULUM** that is not presented in the format included in the Web or in the abbreviated format of the FECYT **WILL NOT BE ACCEPTED.**

The CVA cannot exceed 4 pages. Only the material that is presented within these limits will be accepted

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General:

1. The following parameters must be respected for the layout:

Font type	Font size	Line spacing	Margins
Times New Roman, Calibri or Arial	11	single	2.5 cm side; 1.5 cm top and bottom

2. The CVA can be completed in Spanish or English, although it is recommended that it be completed in English.
3. It is recommended to fill in the CVA:

    a) Using a computer with a Windows operating system and using MS Word (MS Office) as a word processor.
    b) Once you have completed the CVA in Word, you must convert the file into pdf format (no more than 4Mb) and upload it in the project application software in the section Add documents > Abbreviated Curriculum Vitae (CVA).

The AEI-specific CVA (Abbreviated CVA (AEI) can be filled in using the FECYT CVN editor (http://cvn.fecyt.es/editor) or from any other system adapted to the CVN standard.

4. Please note that all merits submitted must be presented in concrete form, including the dates or date range of each performance.
5. The CVA has been designed in order to facility the evaluation process.

Part A. PERSONAL DATA

Gender (male/female/no answer) and ORCID code must be filled in.

ORCID code is a 16-digit identifier that provides researchers with an unambiguous author code that allows them to clearly distinguish their scientific-technical output. This avoids confusion related to the authorship of research activities carried out by different researchers with the same or similar personal names.

Access: http://www.orcid.org/

A.1 Current Professional Status

Information related to the professional situation of the PI at the time of the application should be included. Key words that identify the topic of the PI´s work must also be included.

A.2. Previous professional status (including breaks in research career, according to what is indicated in the call, indicate total months)

Information about the different periods of the PI's professional career will be included (it may include the necessary lines). In the event that there is an interruption in the research career as indicated in the call, this section will include the period in which the interruption occurred, the reason for the interruption and the number of months that the interruption lasted.

If you use the FECYT CVN editor to reflect the period of career breaks, you must do so in the section "Previous positions and activities held" and reflect this circumstance through the "professional category" field, together with the duration in months.

The CVA may include merits obtained at any time during the scientific career. However, in order to take into account in the evaluation process those situations that have significantly and relevantly interrupted the research activity, such situations may be included in the CVA.

A.3. Academic formation

Information about the academic training of the PI will be included (Graduate, Ph, etc.), including information about the institution where the studies were completed, the country and the year of completion.

Part B. FREE CURRICULUM SUMMARY *(max. 5000 characters, including spaces). The content of this section has been modified to further align the assessment process with the DORA principles.*

Include a description on:

1. Their scientific contributions, explaining their relevance and contribution to the generation of knowledge, the generation of ideas, hypotheses and results and how they have communicated them, the funding obtained, the scientific and technical capacities acquired, the scientific responsibilities exercised, international collaborations and leadership.

2. Its contributions to society, such as technological development and innovation activities, dissemination activities, collaboration with industry and the private sector, organizations, public institutions and other end-users of research.

3. Its contributions to the training of young researchers and how it has contributed to the career development of these people, to the constitution of research teams, to the creation of companies, to editorial activities, or to the evaluation of researchers, projects and other research activities.

4. Other contributions that you consider relevant.

Part C. LIST OF MOST RELEVANT CONTRIBUTIONS *(sorted by typology)*

Taking into account space limitations, please list the most relevant contributions. The contributions provided must be described in a concrete and detailed way, avoiding ambiguities. A maximum of the 10 most relevant contributions will be included in each of the following sections

These contributions will be listed in reverse chronological order within each section. Contributions obtained at any time in the scientific career, at the closing date of the deadline for submission of applications, may be included.

C.1. Major publications in peer-reviewed books and journals and at conferences

Include the full review of the publication.

If it is an article, include all the authors in order of signature, year of publication, title of the article, name of the journal, volume: initial page-final page.

In the case of a book or book chapter, please also include the publisher and ISBN.

If there are more than 8 authors, indicate the first three, the last one, the corresponding author(s) (CA), the total number of authors and the position of the PI (e.g. 18/95).

C.2. Congresses

Include a list of those contributions you consider most relevant, including the type of participation (invited lecture, oral presentation, poster), authors in order of signature, as well as the name of the conference, date and venue.

C.3. Research projects or lines of research in which you have participated

Indicate the most relevant projects and/or most related to the subject of the proposal in which you have participated, including: reference, title, funding body and call, name of the principal investigator(s) and affiliation, start and end date, amount of the grant, type of participation (principal investigator, researcher, European project coordinator, etc.) and whether the project is under evaluation or pending resolution.

C.4. Participation in technology/knowledge transfer activities and exploitation of results Patents

Indicate the most relevant contracts in which you have participated, as well as the technological or transfer merits including title, company or entity, name of the principal investigator(s) and affiliation entity, start and end date, amount and other data you consider of interest.

List the most important patents, indicating the authors in order of signature, reference, title, countries of priority, date, owner, whether or not they are being exploited and the companies that are exploiting them.