



FACT SHEET 2018/2019

INTERNATIONAL OFFICE

Name of the Institution	Universidad de Málaga (UMA)
Erasmus Code	EMALAGA01
Website	www.uma.es
Name of the International Office	Servicio de Relaciones Internacionales y Cooperación
Address	Edificio Rosa Gálvez (First Floor) Bulevar Louis Pasteur, 35 29010 Campus de Teatinos MÁLAGA
Telephone	(+34) 952 13 11 11
Website	http://www.uma.es/relacionesinternacionales
Facebook	http://www.facebook.com/relacionesinternacionales.uma
Twitter	http://www.twitter.com/rriiuma
Office Hours	9h-14h, from Monday to Friday (closed during Easter week, Christmas Holidays and August-Summer Holidays)
Head of Service	Ricardo del Milagro rdmilagro@uma.es Tel: +34 952 13 78 60

CONTACT DETAILS

Erasmus+ (KA103 – European Institutions)	Lilian Barranco (Erasmus+ KA103 Responsible/ii-Agreements) lbarranco@uma.es Tel: +34 952 13 4144
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**International Credit Mobility
(ICM/Erasmus+ KA107)**

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International Projects (Erasmus+ Projects)

Margarita Delgado
María Vera
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ACADEMIC INFORMATION**Language of Teaching**

Spanish (a minimum B1 level is recommended). Those students who don't speak Spanish usually experience difficulties to find the appropriate courses and to communicate during their stay in Malaga.

There are some courses offered in English, but highly demanded. Besides, there is a limit of exchange students per course.

Academic Calendar

This is the general calendar of the academic year 2018/2019:

SEMESTER 1 (SM1) 28/09/2018 - 19/02/2019

SEMESTER 2 (SM2) 18/02/2019 - 10/07/2019

EXAMS SM1: 16/01/2019 - 19/02/2019

SM2: 01/06/2019 - 10/07/2019

There are differences among faculties regarding starting dates, schedules, timetables and examination calendars. This information will be updated on the specific page of each faculty: www.uma.es/centros-listado/

Restrictions:

Erasmus+

UMA only accepts Erasmus students from Field of Studies stipulated in the Erasmus Agreement. Postgraduate students (Master and PhD) will be ONLY accepted if this option is included in the Bilateral Agreement. Our Erasmus+ students are obliged to choose a 50% minimum of subjects in the Field of Study agreed in the Inter-Institutional Agreement.

Non Erasmus+ students

Students must register for undergraduate level courses only and have to choose a minimum of 50% of subjects from the Faculty or School in which they have been nominated.

Study Programme (Bachelor)

WEBSITE (Offer): <http://www.uma.es/oferta-de-grado/>

To find the description of courses: Click on PROA (Programación Docente): [“Programación Docente de Títulos de Grado”](#)

Study Programme (Master)

WEBSITE (Offer and course description): <http://www.uma.es/masteres-oficiales/>

ONLINE PROCEDURES IN EMI - ESPACIO DE MOVILIDAD INTERNACIONAL

Incoming Mobility Platform

EMI (Espacio de Movilidad Internacional)
https://www.uma.es/programa_movilidad/incoming_pmovilidad/new/

NOMINATION

Nomination Procedure

Partner universities will receive by middle April 2018 their account details in order to log in our Nomination Tool:
https://www.uma.es/programa_movilidad/nomination/

Nomination Deadline (for every mobility programme)

Semester 1 (SM1) - Full year (FY): 15/04/2018 - 01/06/2018

Semester 2 (SM2): 15/04/2018 - 01/11/2018

**Attention: Medicine/Health Science/Fine Arts (SM1-SM2-FY):
15/04/2018 - 01/06/2018**

APPLICATION

Application Form

Nominated students will receive by email log in details for EMI after the following dates:

Full Year (FY) / Semester 1 (SM1): 07/06/2018

Semester 2 (SM2): 07/11/2018

Application Deadline (for every mobility programme)

Semester 1 (SM1) - Full year (FY): 30/06/2018

Semester 2 (SM2): 30/11/2018

**Attention: Medicine/Health Science/Fine Arts (SM1-SM2-FY):
30/06/2018**

PRE-ENROLLMENT

Students must fill in the pre-enrolment form in EMI before arriving at UMA, selecting the courses they would like to attend at UMA. This option will be activated in EMI, approximately after the 10th of July 2019.

Minimum credits ECTS to enroll	Erasmus+:	1 course per semester
	Non-Erasmus+:	One semester: 18 ECTS
Maximum credits ECTS to enroll	One semester: 36 ECTS Full year: 66 ECTS	
Restrictions	Medicine students cannot enroll in 6th year courses.	

LEARNING AGREEMENT (Only Erasmus+ Students)

Only Faculty Coordinators or academic coordinators at UMA will be able to sign Learning Agreements.

Please, find here the details of faculty coordinators at UMA:

<https://www.uma.es/relaciones-internacionales/cms/base/ver/base/basecontent/105836/coordinadores-de-movilidad/>

Attention: Any Learning Agreement signed before the selection of courses in our online Incoming Student Platform (EMI) will be provisional since the Academic Program 2019/2020 will not be approved until July.

Please, do not send your Learning Agreement to our International Office since only Academic Coordinators or Faculty Coordinators (from host and home institutions) will be able to sign it.

Practical courses	In order to avoid academic problems, students who want to do any Practicum or practical courses in Medicine, Health Science or Fine Arts (full year, first semester and second semester students) are obliged to send the Learning Agreement to the Academic Coordinator email address before the 15th of July 2019.
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ENROLLMENT

All students have to formalize in person their enrolment at the International Office during the enrolment terms (dates included in our Welcome Guide 2019/2020).

Academic Coordinator	Students can find the contact details of their Coordinators at UMA in the Application Form of EMI. The Coordinator of the Faculty may sign any academic document in case that the Academic Coordinator is not available.
Student Card	Students will receive it on the day of the enrolment. It is required to access the university services (Library, Sport Center, culture events, etc.).

TRANSCRIPT OF RECORDS

Partner universities must download the Transcript of Records from our Nomination Tool.

Dates	SM1:	After the 25th of March 2019
	SM2 - FY:	After the 25th of July 2019

PRACTICAL INFORMATION FOR INCOMING STUDENTS

ARRIVAL DATES

Students who wish to attend the *Spanish Course for Erasmus and International Exchange Students* should be in Malaga before the following dates at the very latest:

SM1 - FY September 03, 2018

SM2 February 04, 2019

Those students who will NOT attend this course should check the timetable of the faculties where they will study and, in any case, should be in Malaga in time to attend any of the informative meetings on the following dates at the very latest:

SM1 - FY September 17/24, 2018

SM2 February 15, 2019

INFORMATIVE MEETINGS

SM1 - FY	For students attending the <i>Spanish Course for Erasmus and International Exchange Students</i>	September 3, 2018 - 11.00h
	For the rest of students	September 17 or 24, 2018 - 11.00h
SM2	For students attending the <i>Spanish Course for Erasmus and International Exchange Students</i>	February 4th, 2019-11:00h (Salón de actos, Escuela Técnica Superior de Ingeniería Informática / Telecomunicación)
	For the rest of students	February 15th, 2019 - 11.00h (Salón de actos, Escuela Técnica Superior de Ingeniería Informática / Telecomunicación)

BUDDY PROGRAM

The object of this programme is to put International Students in touch with members of Malaga University's student body, who offer themselves to help them during their stay.

Information	https://www.uma.es/welcome-uma/info/104141/buddy-program/
Email	welcometouma@uma.es
Website	http://www.uma.es/welcometouma

LANGUAGE SUPPORT - CIE (Centro Internacional de Español)

The CIE organizes a voluntary Spanish course for Erasmus+ and international exchange students. They will contact directly international students by email in order to inform them about the enrollment procedure and requirements.

Address	Avenida de la Estación s/n. El Palo 29017 - Málaga Tel. +34 951 95 27 38 - Fax +34 951 95 27 42
Email	cie@uma.es
Website	Please, check the specific dates, registration fees, class hours and ECTS credits on the following link: http://www.uma.es/centrointernacionaldeespanol/
	SM2: 06/02/2019- 19/02/2019

Classification Exam (Spanish level) SM2: 04/02/2019

ACCOMODATION

Students have to arrange their own accommodation, although UMA can assist them in finding accommodation through the following services:

Welcome to UMA	welcometouma@uma.es https://www.uma.es/welcome-uma/info/113740/alojamiento
Servicio de Alojamiento	alojamiento@uma.es https://www.uma.es/alojamiento/cms/menu/otras/
ESN	esn.malaga@gmail.com

COST OF LIVING

Housing	Single room in shared apartment: +250 €/month aprox. Residence (including meal): +600€/month aprox.
Food	Menu on campus: 5 - 7 €
Transport	Student Bus Card: 27 €/month aprox.

HEALTH INSURANCE

Erasmus+	European Insurance Card: http://www.juntadeandalucia.es/servicioandaluzdesalud/principal/documentosacc.asp?pagina=gr_tseuropea_asisandaluc#opc2 https://ec.europa.eu/social/main.jsp?langId=en&catId=559&
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Non-European Students Before arriving in Málaga, students with Non-European nationality must take out a private health insurance to cover them from their arrival date until their departure to home country.

IMPORTANT: Incoming students must read prior to arrival the conditions and procedures to follow in Malaga in order to receive medical attention.

DOCUMENTATION FOR PRACTICAL COURSES

- **Medicine and Health Sciences Students**

Incoming students who will attend practical courses (for instance, practicum) at the Faculty of Medicine or Health Sciences must bring from home countries where they are nationals a Liability Insurance.

- **Students who will conduct practical courses with minors**

Incoming students who will attend practical courses (for instance, practicum) with minors must bring from home countries where they are nationals (if they have dual citizenship of both countries), a negative certificate from the Central Registry of Sexual Offenders, or a criminal record, and failing that, a consular certificate of good standing.

VISA

Non-European Students (Non- European Programs)

In order to help students from Non- European Programmes in their visa procedures, Original Acceptance Letter will be able for downloading by the home Coordinator once students are nominated. Depending on the visa obtained at the Spanish Embassy/Consulate in their home country, the student may need to attend to the Police Station within the month after their arrival. Students may inform themselves about the need of this procedure when they apply for the visa.

Non-European Students (Erasmus+ KA103)

All Erasmus+ students will be able to download the Letter of Acceptance after completing the Application form online. This Letter of Acceptance will serve for VISA applications.

IMPORTANT: Non-European students are responsible for the application of their VISA or any other procedures established by the Spanish Embassy /Consulates in their home countries prior to their arrival in Malaga.