

INFORMATION SHEET FOR INCOMING EXCHANGE STUDENTS 2015/16

GENERAL INFORMATION - ABOUT THE UNIVERSITY AND THE INTERNATIONAL OFFICE

Name of the Institution	Universidad de Malaga (UMA)
Website	www.uma.es
Name of the International Office	Servicio de Relaciones Internacionales y Cooperación
Address	Aulario Rosa Gálvez (First Floor) Bulevar Louis Pasteur, 35 29010 Campus de Teatinos MÁLAGA
General Email	international@uma.es
Telephone and Fax Number	(+34) 952 13 11 11 / (+34) 952 13 29 71
Website	http://www.uma.es/relacionesinternacionales
Office Hours	9h-14h, from Monday to Friday (Closed during Easter week, Christmas Holidays and August-Summer Holidays)
Head of the Department	Ricardo del Milagro - rdmilagro@uma.es Tel: +34 952 13 78 60
CONTACT PERSONS FOR STUDENTS	
ERASMUS (European Universities)	M. Carmen González mcgonzo@uma.es - Tel: +34 952 13 42 83
North America, Asia, Oceania and ISEP	M. Carmen Doblás (Study Abroad Program Coordinator) mcdoblas@uma.es - Tel: +34 952 13 43 00
	Silvia Rodríguez (Student Advisor) srodriguez@uma.es - Tel: +34 952 13 76 10
LatinAmerica	Sofía Quero mussot@uma.es - Tel: +34 952 13 42 82

ACADEMIC MATTERS

Language of Study	Spanish (a minimum B1 level recommended)	
Semester Dates	SEMESTER 1 (SM1)	21/09/2015 - 14/02/2016
	SEMESTER 2 (SM2)	14/02/2016 - 09/07/2016
	FULL YEAR (FY)	21/09/2015 - 09/07/2016
	EXAMS	SM1: 18/01/2016 - 14/02/2016
		SM2: 01/06/2016 - 09/07/2016
<i>(dates are provisional and may vary depending on the Faculty or School)</i>		
COURSE INFORMATION		
General Information:		
Erasmus	UMA only accepts Erasmus students from Field of Studies stipulated in the Erasmus Agreement (undergraduate and postgraduate courses). Postgraduate Students need the approval of UMA Master's Coordinator.	
North America, Asia, Oceania and ISEP	Students must register for undergraduate level courses only and can choose subjects from any Faculty or School.	

Latin America	Students must register for undergraduate level courses only. The area of study must be the same as the one studied at their home universities.
Degrees (Grado)	WEBSITE (Offer): http://www.uma.es/oferta-de-grado/ WEBSITE (Description): Click on PROA (<i>Programación Docente</i>)
Postgraduate (Master)	WEBSITE (Offer and course description): http://www.uma.es/masteres-oficiales/

ONLINE PROCEDURES IN EMI - ESPACIO DE MOVILIDAD INTERNACIONAL

Website	EMI (Espacio de Movilidad Internacional- <i>International Mobility Platform</i>) http://www.uma.es/incoming_pmovilidad/	
APPLICATION		
Application Form	Once nominated, selected students will receive by email a password that will entitle them to access our online application form.	
Application Deadline	ERASMUS	Semester 1 (SM1) - Full year (FY): 15/06/2015
		Semester 2 (SM2): 01/11/2015
		Medicine students deadline 15/06/2015 (SM1-SM2-FY)
	NON ERASMUS	Semester 1 (SM1) - Full year (FY): 31/05/2015
		Semester 2 (SM2): 01/11/2015
PRE-ENROLLMENT		
	Students can pre-enrol before arriving at UMA, choosing the courses they are interested in. This option will be activated in EMI, approximately after the 15th of June 2015.	
Learning Agreement (<i>Only Erasmus Students</i>)	Generated with the online pre-enrollment and provisionally signed by the UMA Institutional Coordinator. No hard copies.	
ENROLLMENT		
	Once here, students have to visit their Academic Coordinators in order to have the pre-enrolment document accepted and signed. Students have to formalize in person their enrolment at the International Office.	
Academic Coordinator	Consult the personal details available in the Application Form	
Dates	SM1 - FY:	21/09/2015 - 31/10/2015
	SM2:	08/02/2016 - 27/03/2016
Student I.D. Card	Received after enrolment and necessary to access the university services (libraries, sport center, wifi, culture events)	
TRANSCRIPT OF RECORDS		
	The final certificate will be sent by post to their home universities.	
Dates	SM1:	April-May
	SM2 - FY:	August-September

UNIVERSITY OF MALAGA INFORMATION FOR STUDENTS

ORIENTATION MEETINGS (INTERNACIONAL OFFICE)		
SM1 - FY	For Students attending the Spanish Course	September 1, 2015 - 11.00h International Office (General Information)
	For all Students	September 8 and 15, 2015 - 11.00h - International Office (General Information and UMA procedures)
SM2	For Students attending the Spanish Course	February 1, 2016 - 11.00h International Office (General Information)
	For all Students	February 8 and 15, 2016 - 11.00h - International Office (General Information and UMA procedures)
WELCOME WEEK (ERASMUS STUDENT NETWORK - ESN)		
The ESN is composed of a team of student volunteers from UMA, committed to helping and organizing activities for international students.		
Email	esn.malaga@gmail.com	
Website	www.esn-malaga.org	
SM1 - FY	September 21 - 27, 2015 (to be confirmed)	
SM2	February 15 - 21, 2016 (to be confirmed)	
BUDDY PROGRAMME (VOLUNTARY WORK OFFICE)		
The object of this programme is to put International Students in touch with members of Malaga University's student body, who have offered voluntarily to help them during their stay.		
Information	http://www.uma.es/media/tinyimages/file/BuddyProgram.pdf	
Email	voluntariado@uma.es	
Website	http://www.uma.es/oficina-voluntariado	
Application Form	http://goo.gl/urfPJL	
LANGUAGE SUPPORT CIE (Centro Internacional de Español)		
The CIE organizes a Spanish Course (voluntary) in September 2-25, 2015 (for Full Year and SM1 exchange students) or in February 2-26, 2016 (for SM2 exchange students). The course costs 200 € with a duration of 4h per day (in the morning or afternoon). The School will contact those students that select it in their Application Form and inform them about the enrolment requirements.		
Address	Avenida de la Estación s/n. El Palo 29017 - Málaga Tel. +34 951 95 27 38 - Fax +34 951 95 27 42	
Email	cie@uma.es	
Website	http://www.uma.es/centrointernacionaldeespanol/	
Dates	SM1 - FY:	02/09/2015-25/09/2015
	SM2:	01/02/2016-22/02/2016

SOCIAL NETWORKS (Internet)	
Facebook	http://www.facebook.com/relacionesinternacionales.uma
Twitter	http://www.twitter.com/rriiuma

PRACTICAL INFORMATION FOR STUDENTS

HOUSING	
	Students have to arrange their own accommodation (except ISEP).
Website	UMA Accommodation Service http://www.uma.es/alojamiento
COST OF LIVING (per month)	
Housing	Residence (housing and meal): 600 € - 800 €/month aprox. Single room in shared apartment: 250 €/month. These prices are orientative.
Food	200 € - 250 € (menu on campus 5 - 7 €)
Transport	Bus Student Card: 27 € aprox
MEDICAL/HEALTH INSURANCE	
Erasmus	European Insurance Card.
Non Erasmus	Students must buy health insurance in their own countries.
Medicine and Health Students	Additional Liability insurance is required.
VISA	
Non European Students	Students are required to enter Spain with a "Student Visa" issued by a Spanish Embassy. The necessary Acceptance Letter will be sent by the UMA International Office. Once here and if necessary, it is the responsibility of the student to visit the Local Immigration Office (<i>Comisaría</i>) .