

International Exchange Student Guide

2019/2020



UNIVERSIDAD
DE MÁLAGA
Vicerrectorado de
Internacionalización



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WELCOME TO UNIVERSIDAD DE MÁLAGA (UMA)

This pre-arrival and orientation guide provides a practical guidance for living and studying in Malaga as an exchange student. Besides, it provides main information about UMA (academic offer, calendar, pre-arrival procedures, services, etc.), which is often required by future exchange students selected to study at UMA.

For further administrative procedures, there is another guide (Welcome Guide) that will be sent by email to incoming students after the nomination deadlines.

The information included in both guides will help you to enjoy your stay with us. In case of doubt, do not hesitate to contact our International Relations Office for further support.

Thank you for choosing Universidad de Málaga.

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(Please, contact directly with the responsible person of your programme in order to avoid delays)





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AN INTRODUCTION TO UNIVERSIDAD DE MÁLAGA

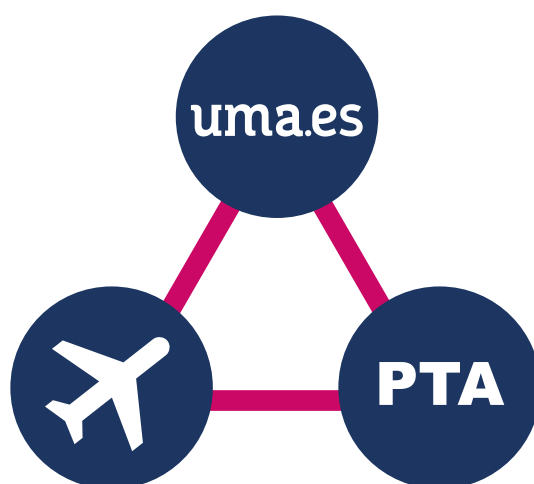
Universidad de Málaga is a young institution. This state-owned institution was founded in 1972 and has an annual budget exceeding 250 million Euros. With more than 35,000 students and 2,400 teachers, UMA's study options comprises 60 Bachelor's programmes, over 50 Master's programmes, over 40 PhD programmes and around 100 courses held throughout the academic year. These programmes are carried out by 18 faculties, with a total of 81 departments.

There are 278 research groups currently involved in 180 national projects and 30 international or European projects. In recent years, the number of partnerships with companies and other organizations has ranged between 350 and 400; furthermore, an average of 50 patents per year have been registered, a third of these having international relevance.

Each year our university welcomes over 1300 new international exchange students from different mobility programs as Erasmus+, Erasmus Mundus or Non-European programs. We have a large amount of agreements with some of the most prestigious universities (especially in Europe and South America).

UMA constitutes one of the three vertices of the so-called "productive triangle" of the city, together with the airport and the PTA or Parque Tecnológico de Andalucía (Andalusia Science and Technology Park). The latter has close ties with the University due to the constant flow of ideas, highly qualified professionals and advanced technologies.

At present the UMA has two campus, El Ejido and Teatinos, in addition to several other buildings located in different parts of the city. The ultimate objective of the policy of the university regarding infrastructure is to eventually have all university centres and services located in the Teatinos campus.



AN INTRODUCTION TO UNIVERSIDAD DE MÁLAGA

Founded in



1972

Annual Budget



+250M

Students



+35.000

Teachers



+2.400

Faculties



18

Departaments



81

Undergraduate
Programmes



+60

Master
Programmes



+50

PhD
Programmes



22

Own
Qualifications



+1000

International
Projects



98

National
Projects



180

Research
Groups



+300

Patents



210

New International
Exchange Students



+1.300

Partnerships with Companies
and Other Organizations



350-
400

uma.es

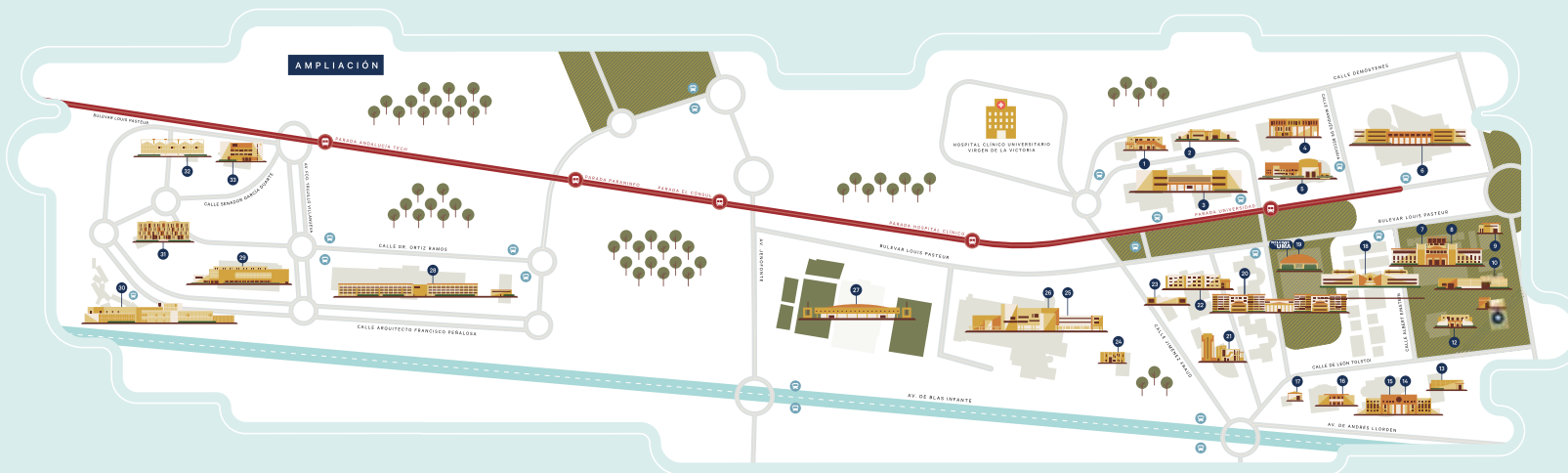


MAIN LOCATIONS (UMA)



1. Campus de Teatinos
2. Ampliación Campus de Teatinos
3. Campus El Ejido
4. Rectorado de la Universidad de Málaga
5. Parque Tecnológico de Andalucía
6. Centro Internacional de Español (CIE)
7. Centro de Experimentación Grice Hutchinson
8. Residencia Jiménez Freud

CAMPUS UNIVERSITARIO DE TEATINOS

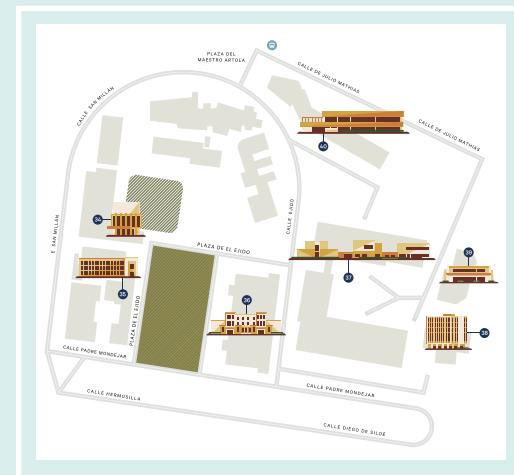


- 1 AULARIO LÓPEZ DE PEÑALVER
- 2 CENTRO DE EXPERIMENTACIÓN ANIMAL
- 3 FACULTAD DE MEDICINA
- 4 CENTRO DE INVESTIGACIONES MÉDICO-SANITARIAS
- 5 BIBLIOTECA GENERAL Y SPYDUM
- 6 FACULTAD DE DERECHO
- 7 COMPLEJO CIENCIAS DE LA EDUCACIÓN Y PSICOLOGÍA
- 8 CONTENEDOR CULTURAL
- 9 ESCUELA INFANTIL FRANCISCA LUQUE
- 10 AULARIO JUAN ANTONIO RAMÍREZ DOMÍNGUEZ
- 11 AULARIO GERALD BRENNAN

- | | |
|----|--|
| 15 | AULARIO ISABEL OYARZÁBAL |
| 16 | FACULTAD DE TURISMO Y CIENCIAS DE LA COMUNICACIÓN |
| 16 | AULARIO SEVERO OCHOA |
| 17 | CENTRO DE TRANSFERENCIA DE RESIDUOS |
| 18 | FACULTAD DE FILOSOFÍA Y LETRAS |
| 19 | JARDÍN BOTÁNICO Y OFICINA WELCOME TO UMA |
| 20 | FACULTAD DE CIENCIAS |
| 21 | INVESTIGACIÓN Y DESARROLLO I+D Y BIBLIOTECA FACULTAD CIENCIAS |
| 22 | SERV. CENTRAL INFORMÁTICA Y SERV. CENTRAL APOYO A LA INVESTIGACIÓN |
| 23 | EDIFICIO DE INVESTIGACIÓN DEL LÁSER |
| 24 | EDIFICIO ROSA DE GÁLVEZ |

- | | |
|-------|--|
| 26-26 | E.T.S. ING. INFORMÁTICA / E.T.S. ING. DE TELECOMUNICACIÓN |
| 27 | COMPLEJO POLIDEPORTIVO UNIVERSITARIO |
| 28 | ESCUELA DE INGENIERÍAS INDUSTRIALES |
| 29 | COMPLEJO DE ESTUDIOS SOCIALES Y DE COMERCIO |
| 30 | FACULTAD DE CIENCIAS DE LA SALUD |
| 31 | EDIFICIO ADA BYRON |
| 32 | INSTITUTO DE HORTOFRUTICULTURA SUBTROPICAL Y MEDITERRÁNEA "LA MAYORA" (IISM) |
| 33 | THE GREEN RAY |

CAMPUS UNIVERSITARIO EL EJIDO



- | | |
|----|---|
| 34 | E.T.S. DE ARQUITECTURA |
| 35 | FACULTAD DE BELLAS ARTES |
| 36 | EDIFICIO DE SERVICIOS MÚLTIPLES |
| 37 | FACULTAD DE CIENCIAS ECONÓMICAS Y EMPRESARIALES |
| 38 | PABELLÓN DE GOBIERNO |
| 39 | PARANINFO UNIVERSITARIO |
| 40 | PABELLÓN DE GOBIERNO ADJUNTO |

PROVINCIA DE MÁLAGA



- 41 ESTACIÓN EXPERIMENTAL "LA MAYORA"



NOMINATION PROCESS

ACCEPTANCE AS AN INTERNATIONAL EXCHANGE STUDENT

REQUIREMENTS TO BE ACCEPTED

To be accepted as an exchange student, the following requirements must be previously fulfilled:

1. First of all, home institutions must provide us, through our Nomination Tool with the nomination of incoming students selected to study at UMA, together with their e-mail addresses (our main method of communication with students). **Nominations via E-Mail will be not accepted.** Only students nominated through our Online Nomination Tool will be accepted. Afterwards, we will directly contact the students, sending them the password to the platform by email.
2. UMA can only accept the number of students stipulated in our bilateral agreements and previously agreed on with our partner institutions.
3. For Erasmus+ students **ONLY**: UMA cannot accept students from Fields of Study different from those stipulated in the Bilateral Agreement. Please, consult this matter with your home academic coordinator.
4. We do not require any certification or a determinate level of language, although students are expected to follow lectures in Spanish. A **B1 Spanish level** is advisable in accordance with the Common European Framework of Reference for Languages (CEFR).

NOMINATION DEADLINES

First Semester or Full Year: 1st June 2019

Second Semester: 1st November 2019

First semester, full year and second semester for Health Sciences, Medicine and Fine Arts students:

1st June 2019

MINIMUM PERIOD REQUIRED

The minimum period of stay at UMA will be **4.5 months**. This is the period necessary to complete the administrative and academic requirements. Students who will stay shorter will not be assessed and will not receive the Transcript of Records.

The length of the mobility could be inferior only when the mobility is aimed at doing research or practical courses in Medicine, Health Science or Fine Arts.



ONLINE APPLICATION FORM

Nominated students who fulfill the previous requirements will receive an **email with instructions and log in details** for our online Incoming Mobility Platform (EMI) on the following dates:

Full year and First semester: 7th June

Second semester: 7th November

They must log in our International Mobility Platform, **EMI (Espacio de Movilidad Internacional)** in order to fill out the application form: https://www.uma.es/programa_movilidad/incoming_pmovilidad/new/

This application procedure is **compulsory**. Please, note that we do not require any hard copies or additional documents.

Please, note that **we do not require any hard copies or additional documents**. The online application is enough.

Before the arrival in Málaga:

1. Read carefully our student guides (this guide and our Welcome Guide included in the first email you will receive from us).
2. Fill in the online International Application Form on EMI before the deadline (see below).
3. Apply for the Spanish course in case that you are interested in it. You will receive information about the application procedure directly from the Centro Internacional Español (cie@uma.es).
4. Once the application form is completed, you must generate and save the PDF document.

APPLICATION DEADLINES :

FOR EVERY EXCHANGE PROGRAM

First Semester and Full Year: 30th June 2019

Second Semester: 30th November 2019

First semester, full year and second semester for Health Sciences, Medicine and Fine Arts students: 30th June 2019

Please, note that it will not be possible to complete the online Application Form after the mentioned deadlines.





ACCEPTANCE LETTER

Once the application form is finished, mobility students will receive an email with a link to download their Acceptance Letter with our signature. Before enrolling, the Acceptance Letter may serve to justify the exchange stay at UMA, carry out any formalities required or apply for the Visa (non-European students) and student bus card.

ACCEPTANCE LETTER FOR NON-EUROPEAN STUDENTS (NON-EUROPEAN PROGRAMS):

In order to help students from Non-European Programmes in their visa procedures, Original Acceptance Letter will be able for downloading by the home Coordinator once students have been nominated. **In this case, the Letter of Acceptance received after completing the application form in EMI will serve only for other procedures different than VISA applications (for instance, student bus card).**

ISEP Students will receive it directly from their ISEP coordinator.

ACCEPTANCE LETTER FOR NON-EUROPEAN STUDENTS (ERASMUS+ KA103):

All **Erasmus+ students** will be able to download the Letter of Acceptance after completing the Application form online. This Letter of Acceptance will serve for VISA applications or any other procedure required by the Spanish Embassy.

Attention: All non-European students are responsible for the application of their VISA or any other procedures established by the Spanish Embassy /Consulates in their home countries prior to their arrival in Malaga.





ARRIVAL IN MÁLAGA

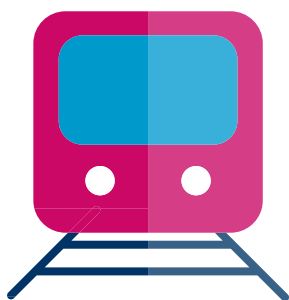
AIRPORT



For students arriving at the international airport “Pablo Ruiz Picasso” (only 12 Km from MALAGA), there are three ways for travelling into town

- A taxi costs between 15/22 € and takes roughly 15 minutes to reach the city centre. The rank is located directly outside the arrivals terminal.
- There is a bus into town every 30 minutes, line A. A ticket costs 3.00 €. The stop is located directly outside the arrivals terminal.
- There is a short distance RENFE train, line C-1 Fuengirola-Málaga Centre (Alameda) every 20 minutes and it costs 1.80 €. The station is located under the T3 terminal and it can be accessed by the transport interchanger.

Students are advised to carry some cash on them when they arrive in Malaga (50 € ought to be enough). Additionally, buses do not accept anything larger than 5.00 € notes.



RAILWAY

Maria Zambrano Railway Station connects the city to the capital of Spain through the High-Speed line (AVE) Malaga-Córdoba-Madrid in a two-hour and a half journey. The Malaga-Cordoba-Seville route takes 1 hour and 55 minutes. Furthermore, the railway network connects the capital to other areas in Malaga located on the Costa del Sol, Valle del Guadalhorce, and the Airport through Malaga's regional lines.

BUS STATION



Malaga's Bus Station establishes connections between the capital, Malaga's municipalities, and the main Spanish and European cities. In addition, there is a Bus Station in Muelle Heredia, at the city centre near Malaga's Port, which connects to several localities of the metropolitan area.



ARRIVAL DATES

Students who wish to attend the Spanish Language Course:

First semester students: 2nd September 2019

Second semester students: 3rd February 2020

Those students who **will NOT attend the Spanish Language Course** must consult the academic calendar of the faculties that they will attend (reference of academic year 2018/2019 until the publication of the updated calendar) since each faculty can have different starting dates. In any case, they must arrive in Malaga before the following dates:

First semester students: 20th September 2019

Second semester students: 10th February 2020

INFORMATIVE MEETINGS

Upon their arrival in Malaga, international exchange students must attend one of the official meetings arranged by the International Office, where the administrative procedures will be explained and some services of our institution will be introduced. It is **COMPULSORY**, so that any international exchange student must attend at least one of them. These meetings always take place before the starting dates of classes. Please, check the dates of our informative meetings for this academic year in our Welcome Guide.

Those students, who will NOT be able to attend any meeting, WILL BE RESPONSIBLE to consult and follow the administrative instructions directly from our Welcome Guide on their own.

FIRST SEMESTER	For Students attending the Spanish course (it will be held in ENGLISH)	2nd September 2019
	For the rest of students (it will be held in SPANISH)	20th September 2019
SECOND SEMESTER	For Students attending the Spanish course (it will be held in ENGLISH)	3rd February 2020. This date is provisional, depending on the definitive date of the Spanish Course, which is not available yet.
	For the rest of students (it will be held in SPANISH)	14th February 2020



SPANISH LANGUAGE COURSE FOR INTERNATIONAL EXCHANGE STUDENTS

The “Spanish Course for Erasmus+ and International Exchange Students” allows students to consolidate and improve their Spanish language skills, in order to improve understanding of the subjects that they will be studying at UMA.

This course is voluntary and it is offered and arranged by the “CENTRO INTERNACIONAL DE ESPAÑOL”, our Spanish School located in the following address:

CENTRO INTERNACIONAL DE ESPAÑOL

Avenida de la Estación, s/n (El Palo) 29017

Malaga

 +34 951 952738/737

 +34 951 952 742

cie@uma.es

www.uma.es/centrointernacionaldeespanol/

This Spanish course always takes place at the beginning of September (first semester and full year students) and at the beginning of February (second semester students). Please, check the specific dates, registration fees, class hours and ECTS credits on the following link: <http://www.uma.es/centrointernacionaldeespanol/>

It is important to consider that the ECTS credits obtained with this course **will NOT** be included in the Transcript of Records. Nevertheless, you will receive a certificated Diploma from the CIE in which states the number of ECTS credits obtained after completing this course. The recognition of these credits will depend entirely on the home university criteria.

In order to apply for it, you will receive an email from the CIE with the instructions that you will need to follow and the application procedure. For any further doubt, please contact them at cie@uma.es



ACADEMIC INFORMATION

ACADEMIC CALENDAR 2019-2020

This information will not be available until **July 2019**. Here you can access the official calendar for 2018/19:

<https://www.uma.es/SECRETARIAGENERAL/secgenfiles/calendario1819.jpg>

There are differences among faculties regarding starting dates, schedules, timetables, exam calendars...

1. To find the schedules and rooms of each faculty go to the main page and click **“Conoce la UMA”** on the main menu. Then click on **“Centros”**: www.uma.es/centros-listado/
2. Choose your faculty
3. You will find a different main menu and you have to select **“Calendario”** to find class schedules..

In case that there are **more than one group included in the timetable of a course**, mobility students will be able to attend the group that fits better with their schedule, but it is required the professor's permission of the group that they would like to attend.

ACADEMIC OFFER

The academic programme for the academic year 2019/20 will be published in **July 2019**. The academic offer of the last academic year 2018/19 may serve as useful guidance until 2019/20 the new one is published on UMA website.

These are the instructions to find the academic offer and teaching guides:

1. Go to the main page and click on **“Servicios”** (main menu) and select **“Ordenación Académica”**. After that, you have to click on **“Programación Docente”** (right row):

<http://www.uma.es/servicio-ordenacion-academica/cms/menu/programacion-docente/>

2. Choose **“Programación Docente de Títulos de Grado”**. (Hereinafter cited as PROA)
3. Faculty, bachelor degree name and year (curso) must be selected in order to find the required list of courses.
4. Select the course and click on **“Consultar la guía docente de la asignatura”** on the left in order to download a pdf file with the required information.

Our **online tutorial** will help you to follow these steps: <https://www.youtube.com/watch?v=ASxQ5fm7aDo>



Lectures in English

The language of instruction at UMA is Spanish, although there are some courses offered in English. However, these are quite demanded and there is a limit of exchange students per course. Therefore, our institution cannot guarantee that courses taught in English will be available for every exchange student.

This is the list of courses taught in English for the academic year 2018/2019 (the offer for 19/20 will not be available until July):

<https://www.uma.es/relaciones-internacionales/cms/menu/erasmus/incoming-students/at-the-faculty/courses-schedules-and-calendars/>

In order to assure in which language the courses will be taught, it is advisable to read the teaching guide of each course (read the instructions to find PROA in the previous section).

Postgraduate Studies

Postgraduate Studies (Masters and Doctorates) at UMA will **ONLY** be possible for Exchange students if this option is included in the Bilateral Agreement. In this case, master courses can only be selected from the main faculty where the student has been nominated by the home institution. Besides, those students selected for master level, will have to contact the master coordinator **before the 30th June**. Contact details can be found in the webpage of each master degree: <https://www.uma.es/masteres-oficiales/info/80399/master-por-areas/>

Restrictions and rules established by UMA

- Mobility students are obliged to choose, at least, 50% of the subjects from the main faculty where they have been nominated. The other 50% of courses can be selected from a different faculty (only bachelor courses). Any doubts should be clarified at the home university before the selection of candidates.
- **For Medicine students:** it will not be possible to enroll in any course of 6th Year.



LEARNING AGREEMENT (FOR ERASMUS+ STUDENTS ONLY)

BEFORE THE ARRIVAL

The Learning Agreement is the academic document that contains the equivalence of courses or credits that will be recognized by home institutions. The recognition of these credits will depend entirely on the home university criteria. Erasmus+ students are responsible for being aware of the regulations, procedures and deadlines of home institution regarding the submission of this document.

UMA only has a deadline for Medicine, Health Science or Fine Arts Learning Agreements:

To avoid any difficulties, those Erasmus+ students who want to select any practical course (as Practicum) in Medicine, Health Science or Fine Arts (full year, first semester and second semester students) are obliged to send the Learning Agreement to the respective faculty coordinator of UMA **before the 30th June**.

ONLY Faculty Coordinators or Academic Coordinators at UMA will be able to sign Learning Agreements. Please, find here the contact details of faculty coordinators at UMA:

<https://www.uma.es/relaciones-internacionales/cms/base/ver/base/basecontent/105836/coordinadores-de-movilidad/>

The Learning Agreement should be **signed and updated** by the academic coordinator before leaving UMA.

Attention: *Any Learning Agreement signed before the selection of courses in our online Incoming Student Platform (EMI) will be provisional since it is necessary to confirm the availability of courses in the Pre-enrollment section.*

Please, **do not send** by post or email the original version of the Learning Agreement from home universities to the International Office since only Academic Coordinators or Faculty Coordinators (from host and home institutions) will be able to sign it.

After accessing EMI, incoming students can go to the section "Learning Agreement", where they will find the contact details of the respective academic coordinator or faculty coordinator, in charge of signing this document.

The Learning Agreement can be modified during the mobility with prior consent of both academic coordinators (from host and home institution) and before the deadline of the enrolment modification at UMA (included in the Welcome Guide).

BEFORE THE DEPARTURE :

The Learning Agreement should be signed and updated by the academic coordinator before leaving UMA.



LANGUAGE OF INSTRUCTION

The language of instruction at UMA is **Spanish**. Therefore, those students who do not speak Spanish usually have difficulties in finding the appropriate courses and to communicate during their stay in Malaga.

We do not require any certification, although students are expected to be able to follow lectures in Spanish. In accordance with the Common European Framework of Reference for Languages, a **B1 Spanish level** is advisable.

Note: Special mention to the students from Health Sciences for the face- to- face communication with the patients.

ACADEMIC PROGRAMME

Number of subjects: Spanish students normally take 5 subjects per term.

Number of hours per week: Students spend 20-25 hours in lectures.

Number of weeks per term: 15 weeks + 3 or 4 weeks for exams.

The academic year runs from September/October to June (in some cases early July) with exams offered in February for the first term courses and finals in late June and early July for annual and second term courses which test cumulative knowledge of the entire course. There is also a second examination call in September only for students who did not pass at any ordinary examination call. The student must indicate on EMI all the courses he/she is going to write in September.

EUROPEAN CREDIT TRANSFER SYSTEM

The European Commission has developed the **European Credit Transfer System (ECTS)** to help students make the most of their studies abroad. This system is a way of measuring and comparing learning achievements and transferring them from one institution to another. Likewise, it helps higher education institutions to enhance their co-operation with other institutions by improving access to information on foreign curricula and providing common procedures for academic recognition.

ECTS credits are a value allocated to modules to describe the student workload required to complete them. They reflect the quantity of work each course requires in relation to the total quantity of work required to complete a full year of academic study at the institution, that is, lectures, practical work, seminars, private work – in the laboratory, library or at home – and examinations or other assessment activities.

UMA has introduced the ECTS into all its faculties and schools. With this system, **60 credits represent one year of study** (in terms of workload); normally 30 credits are awarded every six months (a semester).

MAXIMUM CREDITS PERMITTED

In accordance with the European Commission and the new System of European Credit Transfer, exchange students accepted by UMA are obliged to take NO MORE than 60 credits for a full year and 30 credits for one semester.

- 30 ECTS credits for one semester.
- 60 ECTS credits for a full year.

Note: As an exception UMA offers the flexibility to slightly increase this amount and allows to enroll a maximum of 36 (one semester) ECTS credits and 66 (full year) ECTS credits in those cases where it is necessary.



MINIMUM CREDITS PERMITTED

European Students

1 course per semester

Non European Students

18 ECTS credits for one semester.

36 ECTS credits for a full year.

Home institutions set the policy regarding the amount of credits obtained through an international exchange.

Exchange students are responsible for being aware of these policies and procedures before starting the mobility programme.

GRADING SYSTEM

The grading system used by Spanish universities is based on specific attainment levels, rather than on a numerical scale. This is the equivalence with the ECTS grading system:

SPANISH GRADING SCALE	ECTS GRADING SCALE
Matrícula de Honor (MH) – 10 con mención especial	Distinction (A)
Sobresaliente (SOB) 9-10	Excellent (A)
Notable (NOT) 8-8'99	Very Good (B)
Notable (NOT) 7-7'99	Good (C)
Aprobado (APR) 6-6'99	Satisfactory (D)
Aprobado (APR) 5-5'99	Sufficient (E)
Suspenso (SUS) 0-4'99	Fail (Fx-F)
No presentado (N.P.)	Absent from exam

* Notice that the grade “Matrícula de Honor” is rarely given.



DOCUMENTATION REQUIRED

DOCUMENTATION FOR PRACTICAL COURSES :

Incoming students who will attend practical courses (practicum) at the Faculty of Medicine or Health Sciences must bring from home countries where they are nationals a **Liability Insurance**.

Students who will conduct practical courses (practicum) **with minors** must bring from home countries where they are nationals (if they have dual citizenship of both countries), a negative certificate from the Central Registry of Sexual Offenders, or a criminal record, and failing that, a consular certificate of good standing.

VISA (FOR NON-EUROPEAN STUDENTS)

Student visa is mandatory for any foreigners who do not belong to any of the countries of the European Union, Norway, Island and Liechtenstein wishing to study in Spain for **more than 3 months**.

The visa or residence permit must be processed in your country of residence prior to your arrival in Malaga. To apply for a visa please contact the nearest Spanish Embassy or Consulate in your country. This should be done as soon as you have received the letter of acceptance from UMA. The application must be submitted personally, with the official form in the Spanish Consular Office or Embassy in your country.

To find the closest **Spanish Embassy** in your country, visit:

<http://www.exteriores.gob.es/Portal/en/ServiciosAlCiudadano/Paginas/EmbajadasConsulados.aspx>

It is important that you apply for a “**student visa**”; otherwise, you will not be able to extend your stay in Spain as a student. The visa is affixed in your passport before departing to your country, and must be presented at the border Officials upon entry into Spain. The following link contains further information:

<http://www.universia.es/estudiar-extranjero/espana/salir/pasaportes-visados/2880>

Non-European students are responsible for the application of their VISA or any other procedures established by the Spanish Embassy /Consulates in home country prior to the arrival in Malaga.

Non-European Students with a Residence Permit in an European Country

Please, consult the procedures established by the Spanish Embassy /Consulates in your home country prior to your arrival in Malaga if you want to avoid future problems.

TIE - TARJETA DE IDENTIDAD DEL EXTRANJERO (ONLY FOR NON-EUROPEAN STUDENTS)

Non-European Students, who will stay in Malaga for more than 180 days, must acquire the Spanish Student Residency Card called TIE (Tarjeta de Identidad del Extranjero). This TIE will include a NIE (Foreign Identity Number). You will find further information about the application of this card on this link:

<http://extranjeros.mitramiss.gob.es/es/InformacionInteres/InformacionProcedimientos/Ciudadanosnocomunitarios/hoja092/index.html>

To make an appointment or obtain further information, click on this link:

https://sede.administracionespublicas.gob.es/icpplus/citar?accion=ac_info&i=es&org=AGE&p=29&t=4010&sbt=&nsbt=&dsbt



UMA SERVICES

ACCOMMODATION

Renting a room in an **apartment shared** with other students is the most popular way of living in Malaga.

There are also **several dormitories**, but unlike in many other countries, this option is not so popular among exchange students. Meals, laundry, cleaning and other services are usually included, but at the same time dormitories are more expensive than sharing a flat with other students.

Another kind of accommodation in Malaga would be to stay with a **Spanish family**. This might be especially beneficial for those students who wish to practice their Spanish language.

UMA does not book accommodation for students, but it assists them in finding a room or apartment through its Welcome to UMA Office completely free of charge and also through the Accommodation Service (Servicio de alojamiento).

Welcome to UMA:

<https://www.uma.es/welcome-uma>

accommodationuma@uma.es

Servicio de alojamiento:

<https://www.uma.es/alojamiento/cms/menu/otras/>

alojamiento@uma.es

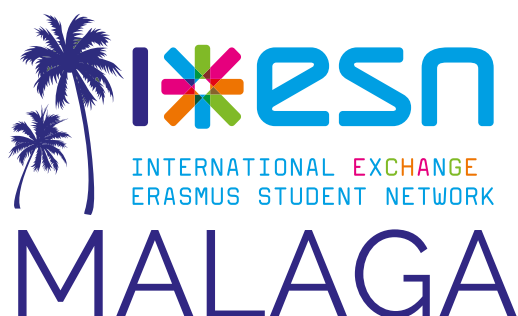
ESN Office (Erasmus Student Network)

<https://www.esnmalaga.org/>



ERASMUS STUDENT NETWORK (ESN) - MÁLAGA

ESN is a non-profit organization in Europe whose mission is to represent international students, thus provide opportunities for cultural understanding and self-development under the principle of Students Helping Students. ESN organizes activities and offers help to international students in Malaga (even with accommodation). These activities are focused not only in Erasmus+ students but also in all international students.



Faculty of Economics and Business Calle El Ejido, 6 El
Ejido Campus

Facebook: Erasmus Student Network Malaga

www.esnmalaga.org

esn.malaga@gmail.com



WELCOME TO UMA OFFICE

WTU Office offers personalized attention, and is a comprehensive service that provides support and information on a range of issues of interest to those visitors coming to our university from abroad such as: accommodation, transport, health insurance, university card, internet access, language support, sports, cultural and leisure activities.

[Bulevar Louis Pasteur, 29, Málaga, España](#)

+34 951 95 31 26 | +34 951 95 31 27

welcometouma@uma.es

www.uma.es/welcome-uma/

BUDDY PROGRAM

Arriving in a new country can be exciting but can also give rise to difficulties. Welcome to UMA Office at the University of Malaga organizes the Buddy Program as an international students service. The program provides a helping hand as you settle down and you get to know student life.

ADVANTAGES

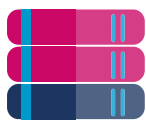
- Receive useful information about the University of Malaga before arriving
- Share classes and assignments with your buddy
- Language Training
- Participate in organized activities
- Enrich your experience in our university

Welcome to UMA Office will assign you a buddy considering the following aspects:

- The center where you will study
- The languages that you speak
- The duration of your stay at UMA (we take into account if you come for a full academic year or for the first or second semester)
- According to your personal interests and information

How can I participate?

1. Fill in the Application Form (Remember that there are two models, one for the local students and the other one for foreign student). You can find them in our website: www.uma.es/welcome-uma
2. Send us an Email. If you do not find the application form or you have any problem, send us an email to buddyprogram@uma.es and we will kindly answer your questions.



LIBRARIES

International students will be able to use university libraries once they are officially enrolled since they will be required to show their **Student ID card**.

UMA has a **General Library** located in the Teatinos Campus, and other libraries located in different schools and faculties of the University. The main aim of all these libraries is to ensure that the university community has access to scientific information contained in published material in order to meet study, research and teaching needs.

General library services available to the academic community include reading rooms, with seating for 8,000 people, direct access to books and periodicals, check out system, bulletins (Boletín de Sumarios) summarizing the contents of the latest issues or volumes available, the Information and Reference Service (Servicio de Información y Referencia), providing access to dictionaries, guides, catalogues, etc., located in the general library via data bases, interlibrary loans and photographic documentation (Préstamo Interbibliotecario y Fotodocumentación); and lastly, user training programmes.

You can search the titles available in the different libraries in <http://jabega.uma.es/>

The library's opening hours are approximately from **8:30 a.m. to 8:45 p.m.**, Monday to Friday. During exams periods some of them are **open 24h**.

www.uma.es/ficha.php?id=62379



UNIVERSITY SPORTS CENTRE

UMA offers a wide range of interesting sports activities for sports enthusiasts of all levels. Furthermore, teams from the university take part in federated competitions, national university leagues and different events are organized throughout the year.

To take part in such activities or to use the university's sports facilities, apart from being enrolled at the university, students must register in the Sport Centre in order to obtain the student sport card, that will give access to the sports facilities.

The Sports Centre is located in the Teatinos Campus and consists of a wide range of modern sports facilities. The facilities cover an area of more than 76,000 square meters, at the center of which is the multiple sports area, where different state-of-the-art sports units and equipment are located. The building also includes a swimming pool and a sports track, along with squash courts, bodybuilding room, gymnasium, dressing rooms and offices.

<http://www.uma.es/uma-deportes>



CULTURE

Into a cultural center of great importance at both local and national level. Besides sponsoring different citizens' and university projects, it is geared towards the visual arts (with numerous exhibitions inside and out- side the university and a regular programme at the University Art Gallery located in the Plaza de la Merced), cinema (weekly programmes, "Fantastic Film Festival," "Summer Cinema," among others) and drama (regular theatre courses, workshops, etc., activities which have led to the establishment of the Andalusian Theatre Centre in Malaga), music (the Musicology Chair R. Mitjana and the Flamenco Chair, the Contemporary Music Workshop, the Jazz Lecture Room, the University Choral Society, alternative music cycles including singer/ songwriters, youth jazz, church organ concerts, historical and religious polyphony, etc.), and literature (the Creative Literature Workshop, Literature for Children, etc.).

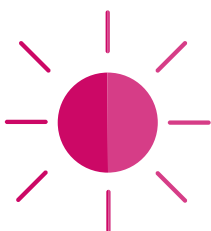
<http://www.uma.es/servicio-cultura>





LIVING IN MALAGA

A city with a rich historic and cultural tradition, Malaga was founded by the Phoenicians around 800 B.C. and later colonized by Iberians, Greeks, Romans, Arabs and Christians. Its privileged position on the shores of the Mediterranean, its mild climate and the friendliness of its inhabitants have all meant that the capital of the Costa del Sol has, throughout its history, sustained excellent trade and cultural relations all over the world. Nowadays, Malaga is a modern, cosmopolitan and welcoming city with over **600,000 inhabitants**, which has successfully developed its commercial, industrial and tourist sectors. The climate, the warmth of its inhabitants and the light, all contribute to make Malaga a wonderful place to live in.



WEATHER

Malaga is a Mediterranean city with a very mild climate. Winter temperatures very rarely drop below 10°C and in autumn and spring the average temperature is **about 20°C**, although evenings can be a lot cooler. Average rainfall for the region is normally quite low.



SHOPPING HOURS

Normal opening hours for small shops from **9.30 a.m. to 1.30 p.m.** and from **5 p.m. to 8.30 p.m.** There are many shopping centers open from **10 a.m. to 10 p.m.**

Although shops are usually closed on Sundays, there are a number of small grocers and delicatessens which are open in the city center during the weekends.



POST OFFICES

CITY CENTRE C/ Santa Lucía nº 7	Mo-Fr 8.30-20.30	Sa 9.30-13.00
TEATINOS Av. Parménides nº 13	Mo-Fr 8.30-14.30	Sa 9.30-13.00
MALAGUETA C/ del Puerto nº 11	Mo-Fr 8.30-14.30	Sa 9.30-13.00
TRAIN STATION Explanada de la Estación	Mo-Fr 8.30-20.30	Sa 9.30-13.00

Stamps can be purchased in post offices and licensed tobacco shops (estancos).
You can find further information in <http://www.correos.es/>



HEALTHCARE

European Students

European students must obtain the European Health Insurance Card before travelling. It entitles the student to medical treatment in Spain under the same conditions as Spanish citizens.

Here you will find further information about the European Health Insurance Card:

<http://ec.europa.eu/social/main.jsp?catId=559&langId=en#navItem-2>

<https://ec.europa.eu/social/main.jsp?catId=653&langId=en#navItem-relatedLinks>

This European Health Insurance Card will be necessary in order to register in the nearest health centre to the accommodation in Malaga. It is recommended to follow this step as soon as possible after the arrival in Malaga. Please, consult the nearest health centre to your accommodation in this link: <http://bit.ly/centro-salud-uma>

Once you have been assigned a family doctor, you can make an appointment if you follow this instructions:

<http://bit.ly/cita-medico>

For any emergency, you can go directly to the emergency department in any public hospital with your European Health Insurance Card. Here you will find more information about public hospitals in Malaga:

<http://bit.ly/emergencia-salud>

If you have any further doubt, please ask directly in any public health centre or hospital.

Emergency Phone Number: 112

Non-European students

Before arriving in Málaga, students with Non-European nationality must take out a private health insurance to cover them from their arrival date until their departure to home country. This will provide the holder with medical coverage during their stay in Spain.

IMPORTANT: Non-European students must consult with the insurance company prior to arrival the conditions and procedures to follow in Malaga in order to receive medical attention.

In case that any incoming student would like to take out an additional insurance, we recommend the following insurance companies which offer special conditions to incoming exchange students:

Oncampus: <http://oncampus.es>

Montymarq: <https://montymarq.es/universitasmundi/>

Vaccinations and Prescription Drugs

No special vaccinations are required or recommended before travelling to Spain. Students following a course of treatment should bring enough prescription drugs to be provided during their stay in Málaga.

Chemist's

Most chemist's open from **9.30 a.m. to 1.30 p.m.** and from **5 p.m. to 8.30 p.m.** Nevertheless, some establishments open from 10 a.m. to 10 p.m. and others 24 hours a day. When in doubt, consult the local newspaper or the list displayed in all establishments.

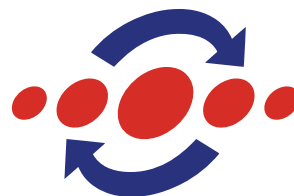


URBAN TRANSPORT IN MALAGA

BUS

Relevant Routes

- Routes 1 and 13 connect the El Ejido campus with different parts of the town.
- Routes 22, 25 and 8 are the ones to take to go to the Teatinos campus.
- Route 11 connects Teatinos-El Palo (International Centre for Spanish).
- Route L connects Teatinos campus with Ampliación.



For those living in the city center, the main buses stop to both campuses are located in Alameda Principal.

For further information about buses in Malaga: <http://www.emtmalaga.es> or download the EMT Malaga app.

Fares

SINGLE TICKET	1,30 €
AIRPORT TICKET	3,00€
MULTITRAVEL CARD (10 TRIPS)	8,30€
MONTHLY STUDENT CARD (UNLIMITED NUMBER OF TRIPS) UNDER THE AGE OF 26	27,00€
MONTHLY CARD (UNLIMITED NUMBER OF TRIPS) OVER THE AGE OF 26	39,95€

Students can apply for a monthly student card that enables them to make an unlimited number of trips within the city and costs 27€. **Only students under the age of 26** registered at UMA can apply for the student bus card. For those over this age limit, there are several other options: The “monthly card” which costs 39.95€, allows a holder to make an unlimited number of trips within the city limits. Application Form and procedure will be activated upon the arrival of the student.

The **cards** are bought at licensed tobacco shops (“estanco” in Spanish) and kiosks throughout the city.



SUBWAY/TRAM

- L1 Andalucía Tech-El Perchel. Through Ampliación and Teatinos campus to central bus and train stations (El Perchel).
- L2 Palacio de los Deportes-El Perchel. Connects a large area of the city.

Fares

OCCASIONAL TICKET	1,35€
METRO DE MÁLAGA TRAVEL CARD	0,82€
TRANSPORT CONSORTIUM TRAVEL CARD (METRO + BUS)	0,82€ + BUS 0,65€

For further information visit <http://metromalaga.es>

+34 902 112 223

info@metromalaga.es



SHORT DISTANCE TRAINS: CERCANÍAS

Malaga is connected to towns along la Costa del Sol and el Valle del Guadalhorce through the network of short distance trains: *Cercanías*.

Lines

The network consists in two lines

- C-1 Málaga-Aeropuerto-Fuengirola
- C-2 Málaga – Álora

Precios

TICKETS	1/2 ZONES	3 ZONES	4 ZONES	5 ZONES
Single Ticket	1,80€	2,05€	2,70€	3,60€
Bonotren (10 journeys)	11,95€	13,85€	18,70€	25,05€
Monthly Ticket	35,80€	42,00€	60,85€	75,70€
Unlimited Monthly Ticket*	47,85€	55,30€	74,70€	100,15€
Student**	89,60€	111,50€	171,45€	210,85€

*Monthly Tickets can only be used twice a day (round trip) during a month while with Unlimited Monthly Tickets there is no daily limit.

**Student tickets can be acquired at any station. You must bring the Student Card or the enrollment document in order to acquire it. It can be used during a natural semester (Oct-Dec, Jan-Mar, and April to 15th July).

You can find further information (in Spanish) in <http://www.renfe.com/viajeros/cercanias/malaga/>





BANK HOLIDAYS

The following dates are the bank holidays in Malaga during the 2018/2019 academic year. Most establishments and public buildings will be closed during these dates and university lectures are stopped. Please notice that some schools and faculties may stop lectures due to particular festivities.

2019

8th of September: Virgen de la Victoria.

12th of October: Día Nacional de España

1st of November: Día de Todos los Santos

6th of December: El Día de la Constitución Española

8th of December: Inmaculada Concepción

25th of December: Natividad Del Señor

(Christmas Day)

2020

1st of January: Año Nuevo (New Year's Day)

6th of January: Epifanía del Señor

28th of February: Andalusia's Regional Day

1st of May: Día del Trabajador

OUR CULTURE

FESTIVITIES

Several festivities are held in Malaga every year. The most famous and meaningful ones are Semana Santa (Eastern) and la feria de agosto (August Fair). However, there are other dates in which the city will be particularly cheerful and crowded: fiesta de San Juan (24th June), fiesta de la Virgen del Carmen (16th July) and Carnavales (February).

GASTRONOMY

Andalusian gastronomy is based on the Mediterranean diet: local and fresh ingredients such as vegetables, fruit, fish and olive oil. Our cuisine and our culture in general, is the result of a convergence of cultures. Romans, Arabs, Greeks, Phoenicians and Visigoths, all contributed to the history of the Andalusian gastronomy.

Tapas are small appetizers, which are served in bars and restaurants throughout Spain. Sometimes the price includes a drink. You can eat tapas that consist in a small portion of any type of meal. You can actually have a full meal with tapas!

Meals are served late in the evening compared with the rest of Europe: breakfast is normally eaten between 7.30 a.m. and 10.30 a.m. Lunch is served from 2 p.m. to 4 p.m. and dinner from 8.00 p.m. and 11 p.m. However, most of restaurants adapt their times to the European norms and will serve food earlier.



ENTERTAINMENT AND LEISURE

Picasso's hometown is more and more recognized as an important cultural destination. The capital city of La Costa del Sol offers a wide variety of museums and exhibitions as well as theatres and halls. You should not miss the opportunity to get into our history and customs, our learning about the finest international art.

WEEKEND FUN

Malaga has an exciting and varied nightlife. While the city center's shops close, numerous bars offer foreigners the chance to get to know the locals.

SPECIAL ATTENTION

Students should take special care of their personal belongings. It is extremely unadvisable to leave any unsupervised items in bars, shops, etc. Important documents and large sums of cash should be left at home.

EMERGENCY PHONE NUMBERS

All Emergencies: 112

Local Police Department: 092

National Police Department: 091

Health Emergencies: 061

Firefighter: 080



OFFICES OF INTEREST

Foreign Tourist Attention Service

Servicio de atención al turista extranjero (SATE)

Plaza de la Marina, 11 29015 Malaga

+34 951 92 61 61

malaga.sate@policia.es

Airport Tourist Office

T3 Arrivals

+34 951 29 40 03

otaemalaga@andalucia.org

Police Station

Plaza de Manuel Azaña, 3, 29006 Málaga

+34 952 04 62 00

Malaga Tourist Office

Plaza de la Marina, 11 29015 Malaga

+34 951 92 60 20

info@malagaturismo.com

www.malagaturismo.com/

Immigration Office

Calle Mauricio Moro Pareto, 13, 29006 Málaga

+34 952 98 04 60

Lost Property Office

Pje. la Trini, 15, 29012 Málaga

+34 951 92 61 11



UNIVERSIDAD
DE MÁLAGA
Vicerrectorado de
Internacionalización

International Exchange
Student Guide
2019/2020

VICERECTORATE OF INTERNATIONALIZATION

international@uma.es

+34 952 13 11 11

Aulario Rosa de Gálvez

Campus Teatinos

Málaga

29071

uma.es