

Terms and Conditions of Payment for the International Staff Training Week.

1. Mandatory Participation Fee

All participants selected for the International Staff Training Week, organized by the International Relations Office at the University of Málaga (UMA), are required to pay a mandatory participation fee of 175 EUR. This fee is essential to confirm and secure each participant's place in the program. The fee covers program-related administrative costs, logistical arrangements, and services provided to attendees throughout the event.

2. Payment Procedure and Platform

The participation fee must be completed through UMA's official online payment platform at <https://tpv.uma.es/>. This is the only accepted method for payment; fees paid through other means or platforms will not be recognized. Participants are encouraged to verify all details before completing their payment to prevent errors or delays.

3. Confirmation of Participation

Upon successful payment, participants will receive official confirmation of their place in the International Staff Training Week. Confirmation is contingent upon receipt of the full payment; partial payments or incomplete transactions will not be considered valid.

4. Non-Refundable Payment Policy

Please note that all payments are final, and no refunds will be issued under any circumstances. This policy is strictly upheld to ensure consistent planning and resource allocation for the program. It applies regardless of any personal, professional, or health-related reasons, including unforeseen changes, cancellations, or inability to attend the program. Participants should consider these terms carefully before proceeding with payment.

5. Acknowledgment and Acceptance of Terms

By making the payment, participants confirm they have read, understood, and agree to these terms and conditions. Submission of payment signifies acceptance of the non-refundable nature of the fee, and participants agree to comply with all guidelines established by the UMA International Relations Office.

6. Contact Information

For any questions or assistance with the payment process, please contact the International HUB Office at the University of Málaga. They can be reached by email at internationalhub@uma.es or by phone at +34 951 952 773. The office is available to support participants with inquiries or payment-related issues; however, please note that no exceptions to the refund policy will be made.

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