



Buenos días,

Desde **IGM personal recruitment** y gracias al acuerdo de colaboración que tenemos con una empresa inglesa, queremos informarte del nuevo proceso de selección para Trabajadores y Educadores Sociales que tendrá lugar **a finales de Febrero en Madrid y Marbella**, para aquellas personas que deseen trabajar en Inglaterra.

Nuestro cliente de Reino Unido proporciona una gama de servicios para sus usuarios que incluyen alojamiento con apoyo o simplemente servicios de atención a domicilio a los usuarios con problemas de salud mental, aprendizaje, otras necesidades complejas como epilepsia, problemas de conducta y discapacidad física o sensorial. La empresa tiene varias localizaciones como son Gloucestershire, Bristol y Swindon.

**Si estás interesado en participar en el proceso de selección, debes enviarnos tu C.V en ingles a nuestro correo:**

[info@igmpersonalrecruitment.com](mailto:info@igmpersonalrecruitment.com)

**El puesto ofertado es de SOCIAL CARE WORKER o asistente de atención a domicilio.**

La selección consta de 2 fases:

1. Entrevista vía Skype para valorar nivel de inglés (se requiere entorno a B1, aunque no es necesario acreditación oficial)
2. Entrevista presencial con la empresa de UK en Madrid o Marbella (podrás escoger donde te viene mejor hacer la entrevista)

No se requiere experiencia previa para optar al puesto aunque se valorará muy positivamente

A continuación tienes algunos detalles de la oferta y las condiciones económicas:

Position: Social Care Worker

Responsible To: The Manager

Reports To: Senior Social Care Worker

### **Job Purpose**

In accordance with Care Quality Commission, The Health and Care Professions Council (HCPC) and The White Paper Valuing People, the staff member will endeavour to contribute and participate in providing quality support and or care and life experiences to the service user based upon the six basic values of privacy, dignity, independence, choice, rights and fulfilment. To be available to work and help provide a therapeutic, supportive, structured and relaxed environment in which service users can develop and enjoy their lives. Service Users accessing the services of the company will have complex needs, complex personal and family backgrounds, learning and/or behavioural conditions. The role of the Social Care Worker will be to understand and appropriately respond to each individuals need.

Main duties of a Social Care Worker employed by the company –

- 1. Protect the rights and promote the interests of service users and carers, this includes;**
  - Treating each person as an individual
  - Respecting and where appropriate promoting the individual views and wishes of both service users and carers
  - Supporting service users rights to control their lives and make informed choices about the service they receive
  - Respecting and maintaining the dignity and privacy of service users
  - Promote equal opportunities for service users and carers
  - Respect diversity and different cultures and values
- 2. Strive to establish and maintain the trust and confidence of service users and carers by...**

- Being honest and trustworthy
- Communicating in an appropriate, open, accurate and straight forward way.
- Respecting confidential information and clearly explaining the company policies about confidentiality to service users and carers
- Being reliable and dependable
- Honouring work commitments, agreements and arrangements, when it is not possible to do so, explaining why to service users and carers.
- Declaring issues that might create conflicts of interest and making sure that they do not influence your judgement practice
- Adhering to Your Lifestyle's policies and procedures about accepting gifts and money from service users and carers.

### **3. Promote the independence of service users while protecting them as far as possible from danger or harm.**

- Promoting the independence of service users and assisting them to understand and exercise their rights.
- Using processes of company and procedures to challenge and report dangerous, abusive, discriminatory or exploitive behaviour or practice.
- Following the Your Lifestyle procedures and guidelines designed to keep you and other people safe from violent and abusive behaviour at work.
- Bringing to the attention of the company management resource or operational difficulties that might get in the way of the delivery of safe care.
- Informing the management at the company where the practice of colleagues may be unsafe or adversely affecting standards of care.
- Complying with the company health and safety policies.
- Helping service users and carers to make complaints, taking complaints seriously and responding to them or passing them to the appropriate person
- Recognising and using responsibly the power that comes from your work with service users and carers.

### **4. Respect the rights of service users whilst seeking to ensure that their behaviour does not harm themselves or other people by...**

- Recognising that service users have the right to take risks and helping them to identify and manage potential and actual risks to themselves and others.

- Following risk assessment, risk management plans and support guidelines and any other Your Lifestyle policies and procedures to assess whether the behaviour of service users presents a risk of harm to themselves or others
- Taking necessary steps to minimise the risks of service users from doing actual or potential harm to themselves or other people
- Ensuring the relevant colleagues and agencies are informed about outcomes and implications of risk assessment.

**5. Be accountable for the quality of your work and take responsibility for maintaining and improving your knowledge and skills by....**

- Meeting relevant standards of practice and working in a lawful, safe and effective way
- Maintaining clear and accurate records as specified by the company.
- Informing the management at the company about personal difficulties that might affect your ability to do your job competently and safely
- Seeking assistance from your manager if you do not feel able or adequately prepared to carry out any aspect of your work or you are not sure about how to proceed in a work matter
- Working openly and co-operatively with colleagues and treating them with respect
- Recognising that you remain responsible for the work that you have delegated to other workers
- Recognising and respecting roles and expertise of workers from other agencies and working in partnership with them
- Undertaking relevant training to maintain and improve your knowledge and skills and contribute to the learning and development of others

**Restrictions on the role of a Social Care Worker**

Part of your role will be to uphold public trust and confidence in social care services – and in the services of the company in particular. Therefore you must never.....

- Exploit service users carers or colleagues in any way
- Abuse the trust of service users and carers or the access you have to personal information about them or to their property, home or workplace
- Form inappropriate personal relationships with service users
- Discriminate unlawfully or unjustifiably against service users carers or colleagues
- Condone any unlawful or unjustifiably discrimination by service users carers or colleagues

- Put yourself or other people at unnecessary risk
- Behave in a way, in work or outside of work, which would call into question your suitability to work in social care services
- Abuse, neglect or harm service users carers or colleagues.

**Specific Duties include;**

Delivering of a clearly defined programme of support for each service user and ensuring that such service user files are recorded and maintained accurately.

Liaising with relatives, Care Managers and other professionals in consultation with the Manager.

To ensure that the agreed support plans and risk management plans and behavioural guidelines for each service user are followed in conjunction with the Management team.

To work with all staff in providing an effective 24-hour service and to demonstrate a reasonable degree of flexibility to ensure all shifts are covered with the required staffing levels.

To contribute to the preparation of reports and participate in service users' reviews as required.

To share mealtimes with service users, to encourage a positive attitude towards food. To assist in the delivery of daytime opportunities, following individual leisure or occupation programmes in conjunction with, and following guidance from, management.

To use initiative in creating, and delivery of, appropriate leisure opportunities for service users.

To accompany and organise transport which requires service users to attend activities outside of the home or on specific appointments.

Ensure (where specifically detailed in the service users plan) that personal care tasks are carried out in a way the service user prefers and with absolute dignity and respect.

**Other general Duties may include;**

To use initiative in making the best use of all available resources, to meet the needs of each service user.

To assist in maintaining a good standard of hygiene and tidiness (general domestic tasks) and, when required, to check all equipment including emergency and fire equipment.

To look after the general appearance of the house and report any defects to the senior staff member on duty.

To ensure accurate recording and reporting of all accidents and incidents that may occur involving service users and/or staff and to record relevant information in the appropriate place.

To participate in staff meetings, contributing to the review of current working practices and future developments.

To undertake any temporary duties as required by the Manager in times of emergency.

**ECONOMIC CONDITIONS:**

Regarding the salary and economic situation. For ease I will reflect it to Euros.

Generally the hourly rate of pay is circa 10.40 Euros per hour. The sleep in rate is 42.00 Euros.

So basically, if you worked 40 hours per week and do 2 sleep shifts the pay would be...

$40 \times 10.40 = 416$  Euros per week

2 sleeps at 42.00 = 84 Euros per week

Total per week = 500 Euros per week

Total per month= 2166.66 Euros working 40 hours per week and 2 sleeps.

Obviously you will have the opportunity to work more hours hence the pay will increase depending on how much you do. The least amount of hours you can work is 35 hours per week, this is company policy and Contracted. I want to confirm you will have every opportunity to work many hours and many more hours over 35 and sleeps.

Ivan Gimeno Martinez

CEO & Founder

+34 605 240 602

[ivangimeno@igmpersonalrecruitment.com](mailto:ivangimeno@igmpersonalrecruitment.com)