

# **STAFF AND POSTGRADUATE CALLS FOR APPLICATION**

**PROJECT KA107-2019  
(2019-22)**



# 1

## BEFORE STARTING



# ABOUT KA107



A Key Action in the framework of the **European Erasmus+ program**, for the mobility of higher Education institutions of Program and Partner countries.



It offers the opportunity to carry out international mobility for students with **academic recognition**, and for staff as **teaching or training stays**.

# OUR HISTORY

Granted  
Placements



# OUR HISTORY

Partner Institutions



## PROJECT GOALS

**Erasmus + aims  
to modernize  
and improve  
Higher  
Education in  
Europe and the  
rest of the world**

**1**

**Offers multiple  
opportunities to  
university  
students,  
professors and  
institutions**

**2**

**Education and  
training systems  
that provide the  
required skills by  
the labor market,  
improving their  
employment  
prospects**

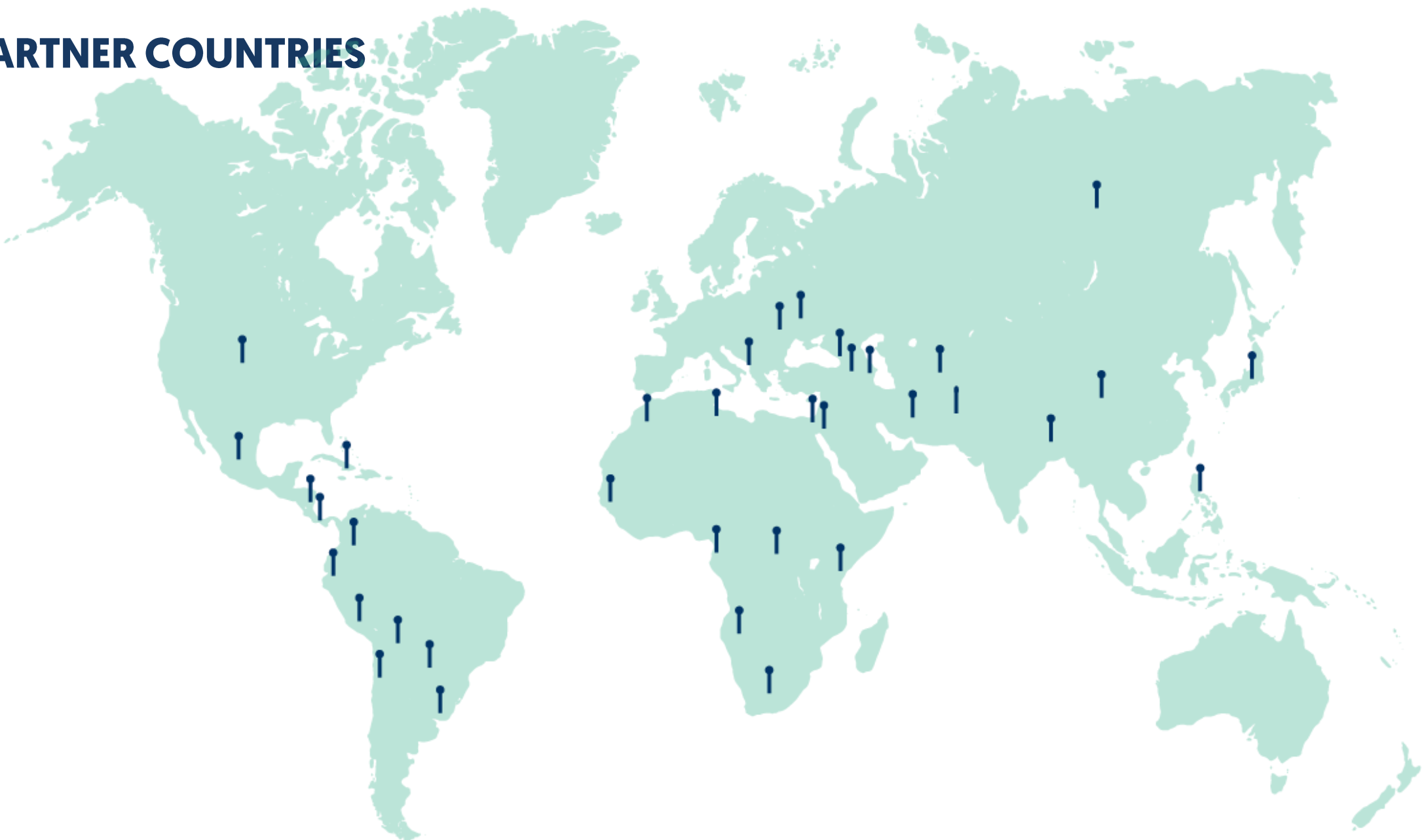
**3**

**Recognition and  
skills validation  
and  
qualifications  
beyond national  
borders**

**4**



# PARTNER COUNTRIES



# GLOSSARY

**UMA:** University of Malaga

**INCOMING (IN):** Mobility from Partner Country to University of Malaga.

**OUTGOING (OUT):** Mobility from University of Malaga to Partner Country.

**PDI:** Teacher and Researcher Staff

**PAS:** Administration and Services Staff

**STT:** Training Staff Mobility.

**STA:** Teaching Staff Mobility.

**SMS:** Student Mobility.



## STUDY AREA

EACH PARTNER INSTITUTION COVERS ONE OR MORE SPECIFIC STUDY AREAS TO WHICH INTERESTED CANDIDATES IN MAKING A MOBILITY MAY APPLY.

TO CONSULT THEM [CLICK HERE.](#)



## GRANTS

Individual  
Support (fixed)

**INCOMING STUDENT**

**850€/MONTH**

**OUTGOING STUDENT**

**700€/MONTH**

**INCOMING STAFF**

**160€/DAY**

**OUTGOING STAFF**

**180€/DAY**





# GRANTS

Travel Support  
(variable)

COUNTRY	AMOUNT
Morocco	180€
Tunisia	275€
Montenegro, Moldavia and Senegal	360 €
Benin, Israel, Jordania, Palestine, Russia y Ukraine	530 €
Afganistan, Armenia, Azerbaiyan, Colombia, Cuba, Georgia, Guinea Ecuatorial, Iran, Kenia and Namibia	820 €
Bolivia, Chile, China, Costa Rica, Ecuador, United States, Philippines, Honduras, Korea, Mexico, Nepal, Paraguay and South Africa	1.500 €





## **CONTACTS**

**ACADEMIC  
CONTACT FOR  
PARTNER  
COUNTRY AT  
UMA**

**PARTNER  
INSTITUTIONS**

## PARTNER COORDINATORS **OF THE ERASMUS+ ICM KA107 2019 COMMIT TO:**

- Being the **academic link** between the Partner University and the UMA.
- To complete and review the **interinstitutional agreement** between institutions before the start of the mobilities.
- To establish the **recognition or equivalence of credits** between institutions on the interinstitutional agreement before the start of the mobility.
- Commitment to disseminate the call in your institution, as well as its publication in a local newspaper in order to reach as many interested candidates as possible.

## PARTNER COORDINATORS **OF THE ERASMUS+ ICM KA107 2019 COMMIT TO:**

- To comply with the **deadlines** established by the Vice President for Mobility and International Cooperation at UMA in regard to the evaluation of applications.
- To present a stay **summary** after the mobility at UMA in order to disseminate the project.
- To **supervise academically or to provide an academic supervisor** for those exchange incoming Phd students from UMA who request it, during their stay at the host university.

# 2 STAFF





## STAFF. Placements



## STAFF. Application



It is an online platform at UMA where to apply for a placement. On the website you will find a detailed guide on how it works for [Outgoing](#) & [Incoming applicants](#).

### REGISTRATION

- | ID card/Passport
- | **Proof of connection with the home institution** (ONLY for [INCOMING staff](#))

### APPLICATION

- | **Planned work programme** for the stay (Staff Mobility for STA/STT)  
A maximum of **7500 characters** will be distributed, with spaces included, which will be distributed, according to the applicant's own criteria among the different sections of the work plan:

- [IN](#)
- [OUT](#)

- | The UMA **will not** request documents providing the **level of languages** to the applicants. However, it is convenient that home institutions will ensure that candidates have knowledge of a common working language in order to take advantages of the mobility period.

## STAFF. Major requirements

### INCOMING

To submit the online application before the **deadline**.

To be **national** of any of the partner countries published on the call for application.

To have a **professional relationship** with any of the partner institutions at the application stage and during the mobility period.

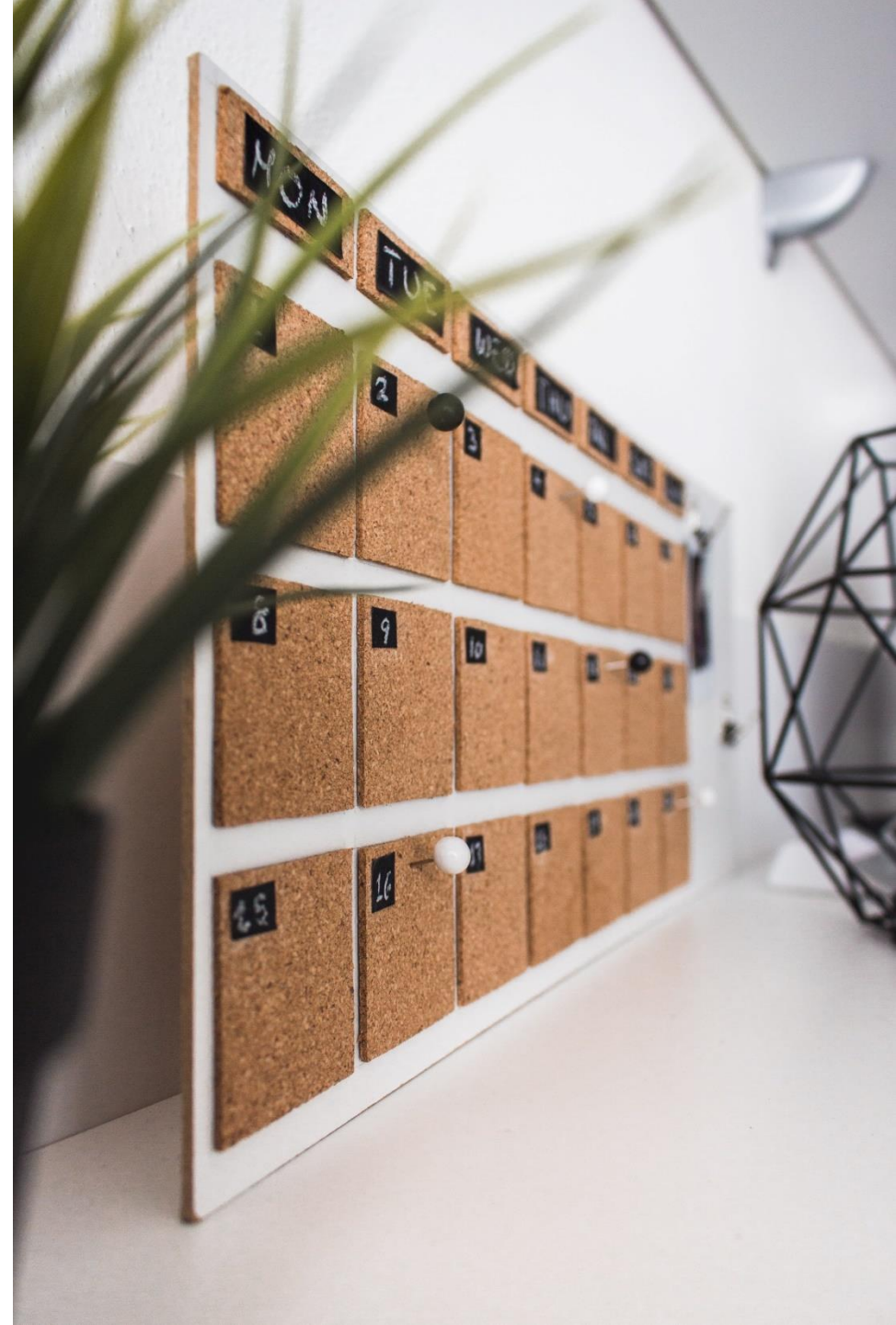
## **STAFF.** Period and Deadlines

**MOBILITY TERM:** Max. 7 days (5 mobility + 2 travel)

**TEACHING MOBILITY:** Min. 8 hours per week

**MOBILITY MUST BE EXECUTED BY** 31st July 2022

**REGISTRATION AND APPLICATION PERIOD:** 15/09/2020 – 11/10/2020 (23:59 GMT+1)



## STAFF. Resolution

After the registration and application period, a **provisional list of eligible and excluded candidates** will be published based on the requirements states on the call.

**A correction period of 10 working days to amend and improve the application**

Publication of the **definitive list of eligible and excluded candidates.**

Eligible applications will be assessed during the **evaluation period** for the academic responsible person at the origin institution, as well as its counterpart at the UMA.

Once evaluated by both universities, the **provisional list of selected and excluded candidates** will be published with detailed information about the application scores, and waiting list.

## STAFF. Resolution

- **Complaints** to the provisional lists of selected and excluded candidates (Period to be established)
- Publication of **definitive list of selected and excluded candidates.**
- Published the definitive lists, if there are still any unallocated grants, it could be requested on the APOLO platform **[apolo.uma.es](https://apolo.uma.es)** following the instructions “Registration and Application”

## **STAFF.** Revocation.

The allocation of the places and mobility aids regulated in this call can be revoked, with a **full or partial reimbursement** of the grant, due to breach of obligations of the beneficiary. And also when the conditions prescribed for admission to the award, have not been fulfilled or irregularities or fraud in the award procedure have been detected.



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## **EVALUATION APPLICATION**



# SELECTION PROCEDURE POSTGRADUATE AND STAFF

## WHO EVALUATES

**Academic Responsible Person**

[UMA and Partner Institution]

## HOW TO EVALUATE

**0-100**

Arithmetic mean between the two obtained scores.

## TO BE EVALUATED

The selected candidates must fulfilled the major requirements established by UMA as well as the Partner Institution. And also to provide the requested compulsory documents.

## EVALUATION CRITERIA. STAFF INCOMING

Candidates must be accepted and positively assessed ( $\geq 50$ ), both by the University of Malaga and by the Partner University, according to the following criteria:

**Up to  
100pts**

Planned work  
programme for the  
stay

## EVALUATION CRITERIA. (Evaluators UMA)

### STAFF OUTGOING AND INCOMING

**Planned work programme for the stay** (Each item will be valued between 0 and 10)

- 1** Is the product of previous contact with the host institution.
- 2** It is the result of collaborations already developed jointly between both universities.
- 3** It is consistent and realistic in terms of its objectives and activities. Establishes a list of both, objectives and activities
- 4** Its objectives and activities are in line with the objectives of the university's strategic plan in relation to internationalization.
- 5** Introduces innovative themes or methodologies of interest to the universities involved.

## EVALUATION CRITERIA. (Evaluators UMA )

### STAFF OUTGOING AND INCOMING

**Planned work programme for the stay** (Each item will be valued between 0 and 10)

**6** It contemplates the possibility of generating new collaborations and/or joint projects.

**7** It foresees a positive impact for the home institution, from the development of the work plan.

**8** It foresees a positive impact for the host institution, from the development of the work plan.

**9** It foresees an improvement in the professional and/or personal qualification of the applicant from the development of the work plan.

**10** It is complete and provides all the information necessary for its good understanding.

## **EVALUATION CRITERIA. (PARTNER evaluators)**

### **STAFF OUTGOING AND INCOMING**

#### **Planned work programme for the stay.**

It is up to the Partner evaluators to use the 10 items criteria as UMA evaluators, if they consider them convenient. If they use their own criteria, should always follow the below principles:

**TRANSPARENCY**

**EQUAL  
OPPORTUNITIES**

**PUBLISHED**

## SELECTION COMMISSION. STAFF (IN/OUT)

Once evaluated by both universities, the applications, with their respective scores, will be submitted to the **selection commission** made up of:

<b>President</b>	<b>Mrs. Susana Cabrera Yeto</b> , Vice- President of Mobility and International Cooperation
<b>Chair 1</b>	<b>Mr. Jesús José Delgado Peña</b> , Deputy Vice-President of International Coop.
<b>Chair 2</b>	<b>Mrs. Elidia Beatriz Blázquez Parra</b> , Deputy Vice-President of Mobility
<b>Chair 3</b>	<b>Mrs. Margarita Delgado Corredera</b> , Project Mobility Coordinator Erasmus+ KA107
<b>Secretary</b>	<b>Mr. Ricardo del Milagro Pérez</b> , Head of Service of International Affairs



5  
TO END





**ACCOMMODATION**



**BUDDY  
PROGRAM**



**SPANISH  
LANGUAGE  
COURSES**



**ERASMUS+  
STUDENT  
CHARTER**



**PRIVACY**

**LINKS OF  
INTEREST**

# ICM EXPERIENCES



**VISIT OUR  
KA107  
EXPERIENCES!**



# OUR LOCATION



## **Edificio Rosa de Gálvez**

Campus Teatinos  
University of Malaga  
Bulevar Louis Pasteur, 35  
29071 Málaga, España

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