



UNIVERSITY OF THE PHILIPPINES DILIMAN

Office of International Linkages Diliman

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INFORMATION SHEET FOR INTERNATIONAL EXCHANGE STUDENTS

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All Smiles. Past exchange and international students of the University of the Philippines Diliman.

I. APPLICATION PROCEDURES FOR EXCHANGE STUDENTS

Exchange students in UP Diliman will have a status of **CROSS-REGISTRANT (EXCHANGE STUDENT)**.

STUDENT TYPE	DEFINITION
CROSS-REGISTRANT (EXCHANGE STUDENT)	Primarily enrolled in a non-UP school and will earn credits from UP. Will enroll in UP for only one or two semesters. Student is officially endorsed by a partner university to study in UP Diliman. May enjoy tuition-fee waiver, and apply for a 47(a)2 visa.
CROSS-REGISTRANT	Primarily enrolled in a non-UP school and will earn credits from UP. Will enroll in UP for only one or two semesters. No tuition-fee waiver, and is not eligible for a 47(a)2 visa.

Step 1: Student accomplishes the forms and requirements specified below.

1A. THE FOLLOWING DOCUMENTS MUST BE PREPARED PRIOR TO ARRIVAL IN THE PHILIPPINES:

REQUIRED DOCUMENTS
1. 01 OUR Foreign Student Application Form
2. 02 OUR Student Directory
3. 03 OUR Study Permit
4. 04 Exchange Student Information Sheet
5. 05 Certificate of Health
6. 06 Visa Application Form
7. Official Transcript of Records
8. Five 2x2 inches photos
9. Photocopy of Passport

Step 2: The International Office / coordinator of the partner university nominates a student to UP Diliman by accessing the nomination form online (<https://tinyurl.com/UPDEXchange>). The coordinator will then email the digital copy of the nominated student's application documents specified in part Step 1A to:

international.upd@up.edu.ph

Upon receipt of the email, the Coordinator of OILD will check the documents. Expect an email response from the coordinator confirming the receipt of the nominee's digital application documents. The coordinator will also specify if there are any corrections or revisions that need to be made by the nominee on any of the submitted documents.

Step 3: If all the documents are in order and the coordinator from the OILD gives the International office / Coordinator of the partner university the go signal to send the nominee's original application documents, mail the documents to the OILD via courier or post at the following address:

GRACE C. RAMOS, PH.D.

Director, Office of International Linkages Diliman
DILC Building, Magsaysay Avenue corner Apacible Street,
University of the Philippines, Diliman, Quezon City 1101
Philippines

Step 4: The OILD will send an email to the International office / Coordinator of the partner university to confirm the receipt of the original application documents of the nominee.

Step 5: The OILD forwards the original application documents to the Office of the University Registrar (OUR) for processing. After which, the OUR will issue the student's UP Acceptance Letter and forward it to the OILD. The coordinator from OILD will then email the digital copy of the student's UP Acceptance Letter to the International office / Coordinator of the partner university. The original letter will be given to the student upon arrival in UP Diliman.

DEADLINES FOR RECEIVING APPLICATIONS FOR ACADEMIC YEAR 2017-2018

TERM	PERIOD	DEADLINE FOR RECEIVING NOMINATIONS	DEADLINE FOR RECEIVING APPLICATIONS
FIRST SEMESTER	August- December	April 30, 2017	May 31, 2017
SECOND SEMESTER	January-May	September 30, 2017	October 31, 2017
MIDYEAR TERM	June-July	February 28, 2018	March 31, 2018

III. ENROLLMENT INFORMATION

ACADEMIC CALENDAR SCHEDULE (AY 2017-2018)

The Academic Year is divided into semesters of at least 16 weeks each, exclusive of registration and final examination periods. A midyear term of 6 weeks follows the Second Semester.

All academic units of UP operate under the semestral system, except the master's program of the Virata School of Business which operates under the trimestral system.

TERM	PERIOD	REMARKS
First Semester	August-December	Regular semester; generally, classes meet three (3) hours per week; Tuesday-Friday
Second Semester	January-May	Regular semester; generally, classes meet three (3) hours per week; Tuesday-Friday
Midyear Term	June-July	More or less, only general education courses are offered; classes meet ten (10) hours per week; Monday-Friday, for 24 days

IMPORTANT DATES TO REMEMBER (tentative dates)

ACTIVITY	FIRST SEMESTER	SECOND SEMESTER	MIDYEAR TERM
Registration Period	August 1-5, 2017	January 8-12, 2018	June 4-6, 2018
Start of Classes	August 8, 2017	January 15, 2018	June 7, 2018
Deadline for Dropping Courses	October 27, 2017	April 20, 2018	July 4, 2018
End of Classes	December 5, 2017	May 18, 2018	July 12, 2018
Final Examinations	December 7-14, 2017	May 21-25, 2017	July 14-17, 2018
Lantern Parade	December 15, 2017		
Christmas Vacation	December 16, 2017- January 4, 2018		

Please take note that the dates listed above are tentative, as the Academic Calendar for our next Academic Year has not been released yet. We will be updating this part as soon as we have received the new calendar.



UNIVERSITY OF THE PHILIPPINES DILIMAN
Revised ACADEMIC CALENDAR for AY 2016-2017®
(Approved by UP Pres. Alfredo E. Pascual on 25 Aug 2016)

	FIRST SEMESTER (Aug - Dec 2016)	SECOND SEMESTER (Jan - May 2017)	MIDYEAR ² (Jun - Jul 2017)
Physical Examination for Incoming Freshmen	01 Mar, Tue - 30 Jun, Thu		
Application period for transfer students	01 Apr, Fri - 20 Apr, Wed 01 Jun, Wed - 20 Jun, Mon		
ADVANCE REGISTRATION FOR FRESHMEN	04 Jul, Mon - 05 Jul, Tue		
Freshmen Orientation Program	06 Jul, Wed		
Removal examination period *	20 Jul, Wed - 30 Jul, Sat	13 Dec, Tue - 16 Dec 2016, Fri 02 Jan, Mon - 07 Jan, Sat	24 May, Wed - 03 Jun, Sat
Deadline for students to file appeals for readmission/extension of MRR/waiver of MRR	Check with respective colleges	Check with respective colleges	Check with respective colleges
Validation for advance credit	18 Jul, Mon - 09 Aug, Tue	12 Dec, Mon - 16 Dec 2016, Fri 02 Jan, Mon - 07 Jan, Sat	
REGISTRATION PERIOD Freshmen, Graduating, Varsity & Graduate students All UPD Undergraduate & Graduate students All students including Cross registrant/Non-Degree/Special students	01 Aug, Mon 02 Aug, Tue - 03 Aug, Wed 04 Aug, Thu - 05 Aug, Fri	09 Jan, Mon - 12 Jan, Thu 10 Jan, Tue - 12 Jan, Thu 11 Jan, Wed - 12 Jan, Thu	05 Jun, Mon - 06 Jun, Tue (For all students)
Faculty Integration Day	06 Aug, Sat	13 Jan, Fri	07 Jun, Wed
START OF CLASSES	08 Aug, Mon	16 Jan, Mon	08 Jun, Thu
FRESHMEN WELCOME ASSEMBLY	08 Aug, Mon		
Last day of withdrawal of enlistment	10 Aug, Wed	20 Jan, Fri	09 Jun, Fri
Last day of Change of Matriculation (CoM)	16 Aug, Tue	23 Jan, Mon	13 Jun, Tue
UP Foundation Day			18 Jun, Sun
Deadline for filing application for UPCAT For Metro Manila schools For Non-Metro Manila schools	(c/o Office of Admissions)		
Deadline for students to file application for graduation at their college for those graduating as of the end of: 1 st Sem AY 2016-2017 2 nd Sem AY 2016-2017 Midyear 2017	17 Aug, Wed	31 Jan, Tue	16 Jun, Fri
UP COLLEGE ADMISSION TEST (UPCAT)			
Mid-Semester	05 Oct, Wed	13 Mar, Mon	26 Jun, Mon
Alternative Classroom Learning Experience (ACLE)			
Easter Break (for students only)		10 Apr, Mon - 16 Apr, Sun	
DEADLINE FOR DROPPING SUBJECTS	27 Oct, Thu	19 Apr, Wed	04 Jul, Tue
DEADLINE FOR FILING LEAVE OF ABSENCE (LOA) – applies to both enrolled and not currently enrolled students who wish to go on leave	11 Nov, Fri	28 Apr, Fri	
Last day for graduating students to clear their deficiencies	21 Oct, Fri	07 Apr, Fri	12 Jul, Wed
END OF CLASSES	05 Dec, Mon	15 May, Mon	12 Jul, Wed
Integration Period	06 Dec, Tue	16 May, Tue	13 Jul, Thu
FINAL EXAMINATIONS	07 Dec, Wed - 14 Dec, Wed	17 May, Wed - 24 May, Wed	14 Jul, Fri - 17 Jul, Mon
Lantern Parade	16 Dec, Fri		
Christmas Break (for students)	17 Dec, Sat - 04 Jan, Wed		
DATES TO REMEMBER FOR COLLEGES & COMMITTEES			
DEADLINE FOR GRADE SUBMISSION	22 Dec, Thu	02 Jun, Fri	25 Jul, Tue
Deadline for colleges to submit to OUR appeals/cases for CSAPG consideration ** For admission For graduation For all cases	15 Jun, Wed 15 Aug, Mon	16 Dec, Fri 08 Feb, Wed	01 Jun, Thu
COMMITTEE ON STUDENT ADMISSIONS, PROGRESS & GRADUATION (CSAPG) Meetings For admission For graduation For all cases	21 Jun, Tue 22 Aug, Mon	03 Jan, Tue 15 Feb, Wed	07 Jun, Wed
CURRICULUM COMMITTEE MEETING	12 Aug, Fri	23 Jan, Mon	19 May, Fri
Deadline for colleges to submit to the OUR the approved List of Candidates for Graduation for those graduating as of the end of: Midyear 2016 1 st Sem AY 2016-2017 2 nd Sem AY 2016-2017	17 Aug, Wed	31 Jan, Tue	09 Jun, Fri
Deadline for colleges to submit to the OUR the tentative List of Candidates for Graduation as of the end of: 1 st Sem AY 2016-2017 2 nd Sem AY 2016-2017 Midyear 2017	24 Aug, Wed	07 Feb, Tue	23 Jun, Fri
UNIVERSITY COUNCIL MEETING TO RECOMMEND FOR BOR APPROVAL THE LIST OF CANDIDATES FOR GRADUATION for those graduating as of the end of: Midyear 2016 1 st Sem AY 2016-2017 2 nd Sem AY 2016-2017	05 Sep, Mon	20 Feb, Mon	19 Jun, Mon
BOARD OF REGENTS (BOR) MEETING TO APPROVE GRADUATION ***	Per BOR schedule	Per BOR schedule	Per BOR schedule
COMMENCEMENT EXERCISES			25 Jun, Sun

® Approved during the UPD Executive Committee at its 245th (special) meeting on 22 August 2016. Applies to all units except the MBA and MS Finance programs of the Virata School of Business, the MM Program of UPEPP and UPEPD, Spring-ASIA program of the School of Urban and Regional Planning, and PM-TMEM of the College of Science.

* For the Midyear session, 3-unit lecture classes meet two (2) hours daily, Monday to Friday, for 24 class days.
Deadline for application for transfer subject to finalization.

* A special removal schedule outside this period may be implemented by the Unit subject to removal fees.

** Appeals submitted beyond the deadline will be processed for the following term.

*** Per OSU, BOR Meetings are usually held every last Thursday of the month. However, the BOR Chair or UP President may ask for a re-scheduling of the said meeting. For December, the BOR Meeting is usually held on the same day as the Lantern Parade.

Alternative Classroom Learning Experience (ACLE) is an activity of the UPD Student Council (USC) and is held two Thursdays after the Mid-Semesters of the 1st and 2nd Semesters.

NOTE: Registration period is when a student becomes "Officially registered," which means that the student has already gone through all the processes involved in registration up to payment of fees. (p. 11 of the UPD General Catalogue 2004-2010)

HOLIDAYS in AY 2016 - 2017			
2016		2017	
01 May, Sun	Labor Day	01 January, Sun	New Year's Day
12 June, Sun	Independence Day	28 January, Sat	Chinese New Year
15 August, Fri	Quezon Day (QC only)	25 February, Sat	EDSA People Power Revolution Anniversary
21 August, Sun	Ninoy Aquino Day	09 April, Sun	Araw ng Kagitingan
29 August, Mon	National Heroes Day	13 April, Thu	Maundy Thursday
31 October, Mon	Additional special (non-working) day	14 April, Fri	Good Friday
01 November, Tue	All Saints Day	15 April, Sat	Black Saturday
30 November, Wed	Bonifacio Day	01 May, Mon	Labor Day
24 December, Sat	Additional special (non-working) day	12 June, Mon	Independence Day
25 December, Sun	Christmas Day		
30 December, Fri	Rizal Day		
31 December, Sat	Last Day of the Year		

As of 25 Aug 2016

Per Official Gazette post, President Benigno S. Aquino signed Proclamation No. 1105, entitled DECLARING THE REGULAR HOLIDAYS, SPECIAL (NON-WORKING) DAYS, AND SPECIAL HOLIDAY (FOR ALL SCHOOLS) FOR THE YEAR 2016. According to Proclamation No. 1105, the Philippines' 2016 holidays are categorized into three: Regular Holidays, Special (Non-Working) Days, and Special Holiday (for all schools).

Per Official Gazette post, President Rodrigo Roa Duterte signed Proclamation No. 50, s. 2016, entitled DECLARING THE REGULAR HOLIDAYS AND SPECIAL (NON-WORKING) DAYS FOR THE YEAR 2017.

Section 2 of Proclamation No. 50, s. 2016, states that the proclamations declaring national holidays for the observance of Eidul Fitr and Eidul Adha shall hereafter be issued after the approximate dates of the Islamic holidays have been determined in accordance with the Islamic calendar (Hira) or the lunar calendar, or upon Islamic astronomical calculations, whichever is possible or convenient. To this end, the National Commission on Muslim Filipinos (NCMF) shall inform the Office of the President on the actual dates on which these holidays shall respectively fall.

TUITION AND OTHER FEES

FEE	APPROX. COST	REMARKS
Application Fee	Php 1,300	Valid only for one (1) semester; waived for exchange students ; will be paid upon arrival in the university
Tuition	PhP 1,500 per unit	Most classes have 3 units/credits each and generally cost PhP 1,500 per unit for undergraduate courses, but may be higher for laboratory, and graduate classes
Miscellaneous	PhP 2,200 per semester	Sum of fees for Library, Athletics, Registration, Medical, Cultural, Internet, Energy, Student Fund, Deposit/Entrance
Educational Development Fund (EDF)**	PhP equivalent of: USD 300 (undergraduate-level courses) USD 500 (graduate-level courses) USD 120 (for midyear term)	All international students are required to pay this per semester
UP ID card	PhP 130	This is paid after the student has already paid all his/registration fee

*Exchange students may enjoy tuition fee waiver given that there is a balance of exchange of students between UP and the partner university. Please check and coordinate with the OILD whether the exchange student can have waived tuition fees.

**Undergraduate Exchange Students without tuition waiver who will take graduate-level courses will be charged the graduate-level EDF.

LIST OF GRADUATE TUITION FEES PER COLLEGE/ SCHOOL (from the OUR)

COLLEGE / SCHOOL	GRADUATE TUITION (per unit)	COLLEGE / SCHOOL	GRADUATE TUITION (per unit)
Archaeological Studies Program	500	Law	1,500
Architecture	2,000	Library Science	500
Arts & Letters	500	Mass Communication	600
Asian Center	500	Music	500
Business Administration	2,500	Public Administration	2,000
Economics	700	Science	
Education	500	non-laboratory	600
Engineering	1,500	with laboratory component	1,500
Fine Arts	500	Social Sciences & Philosophy	500
Home Economics	2,500	Statistics	2,500
Human Kinetics	500	Technology Mgt. Center	2,000
Islamic Studies	300	Urban & Regional Planning	2,000
Labor & Industrial Relations	770		

SAMPLE OF PAYABLE FEES DURING REGISTRATION PERIOD

UNDERGRADUATE

ITEM	AMOUNT
Application Fee	Php 1,300
Tuition (3 courses with 3 units each, and 1 PE)	PhP 13,500
Misc. (Library, Athletics, Registration, Medical, Cultural, Internet, Energy, Student Fund, Deposit/Entrance)	PhP 2,200
EDF (undergraduate level)	PhP 14,000 (approx. only)
TOTAL	PhP 30,600 (approx. only)

GRADUATE

ITEM	AMOUNT
Application Fee	Php 1,300
Tuition (3 courses on Urban & Regional Planning with 3 units each, and 1 PE)	PhP 18,000
Misc. (Library, Athletics, Registration, Medical, Cultural, Internet, Energy, Student Fund, Deposit/Entrance)	PhP 2,200
EDF (graduate level)	PhP 25,000 (approx. only)
TOTAL	PhP 46,500 (approx. only)

COURSE CREDIT

- A course, in general, is given a credit of three (3) units. Three units means three (3) contact hours a week for 16 weeks during a regular semester. Usually, this is implemented as two class meetings in a week with each meeting having an hour and 30 minutes in lecture and discussion. (Example schedule: ENG 1 Tuesdays & Thursdays 2:30-4:00PM)
- There is an allotted two weeks for the integration period and the final exams period, bringing the total length of a semester to 18 weeks.
- General physical education (PE) courses have a credit of two (2) units each, and a lecture class with a laboratory counterpart can reach up to five (5) units in credits. (PE courses can be registered for free, but certain fees may be imposed in the course itself, like the rental of equipment and facilities.
- Usually, a 3-unit undergraduate course would cost PhP4,500 in tuition fees. The fees for graduate courses vary according to each graduate school. For example, the cost per unit

at the School of Urban and Regional Planning (SURP) is PhP2,000 per unit, so a 3-unit course would cost PhP6,000 in tuition fees. It would be best if you contact the graduate school you are planning to take courses from and inquire about the cost per unit.

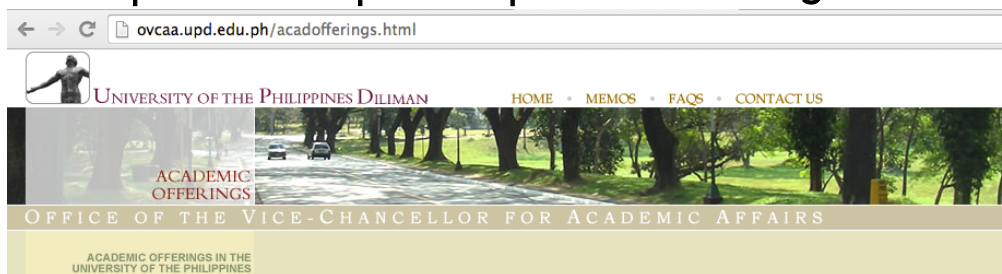
CHOOSING COURSES

- Students may choose any course from any college/unit in UP Diliman upon approval of the specific college/unit subject to availability of slots. This is to check if the student satisfies whatever necessary background or pre-requisite courses for a particular course, and if there are still vacant slots. There are minimal, or almost no pre-requisites for General Education (GE) courses.
- Other units, such as the Virata School of Business, the National Institute of Molecular Biology & Biotechnology, and the College of Engineering, will check the transcript of the students, if they have sufficient background for the level of the course that they want to enroll in.
- In the case of taking higher English courses, the Department of English and Comparative Literature (DECL) will give a diagnostic exam prior to enlistment in the English course desired by the student, to determine if the English competency level of the student is appropriate for the course level.
- English is the general language of instruction in UP Diliman, but take note that some courses may be taught in Filipino, or in both English and Filipino.
- Some courses are seasonal and are only offered during a specific semester (e.g. Filipino 3/Fil 3 is only offered during the First Semester, and Fil 4 is only offered during the Second Semester), so some courses may not be available during your period of stay.

USEFUL LINKS FOR CHOOSING COURSES

For the list of the Degree Programs offered in U.P. Diliman:

<http://ovcaa.upd.edu.ph/acadofferings.html>



You may view/download the U.P. Diliman Course Catalog by college/unit here:

<https://goo.gl/RQin1v>

(shows the course title, code and number, pre-requisites, and a short description on the course)

You may search for the courses by "letter" here:

http://crs.upd.edu.ph/course_catalog

(only shows the course title, code and number; does not provide course descriptions)

A QUICK GUIDE ON CHOOSING COURSES USING THE UP DILIMAN COURSE CATALOG

NATIONAL INSTITUTE OF GEOLOGICAL SCIENCES

REVITALIZED GENERAL EDUCATION COURSE

Geology (Geol)

- 1^b** **Our Dynamic Earth.** The study of how the earth works, its place in the universe; & relationship between people & the physical environment. 3 u.

UNDERGRADUATE

Geology (Geol)

- 11** **Principles of Geology.** Earth materials; nature & consequences of geologic processes. 3 u.
- 11.1** **Laboratory in Principles of Geology.** Mineral & rock specimens; interpretation of geologic maps & sections. A field trip. Coreq: Geol 11. 3 h. (lab) 1 u.

- Courses enclosed in light-green boxes are GE courses. These are basic and/or introductory courses to their corresponding fields. GE courses usually have minimal or no pre-requisites.
- The course code can be identified by looking at the parentheses beside the course field. For example, "Geol" is the course code of Geology. Specific courses can be determined by their course code and corresponding number, which can be found beside the course name and description. For example, Geol 11 is the "Principles of Geology" course.
- Some courses, you may notice, have the abbreviation "Prereq" written at the end of its course description. Prereq is short for Pre-requisite; it means that you need to satisfy the specified courses first before you can take that specific course. For example, a student CAN NOT take POLSC 110 (Political Analysis), without first taking POLSC 11 (Introduction to Political Science) and POLSC 14 (Philippine Government and Politics). See figure below:

Political Science (POLSC)

- 11** **Introduction to Political Science.** Concepts, theories, & principles of political science; types of political systems; development of political institutions & processes. 3 u.
- 14** **Philippine Government & Politics.** Development, organization & operation of the Philippine political system, with emphasis on the present. 3 u.
- 110** **Political Analysis.** An examination of the methodological issues in the study of politics—the scientific method & the logic of social inquiry. Prereq: POLSC 11, 14. 3 u.

Other abbreviations you might encounter:

ABBREVIATION	MEANING
Coreq	Corequisite
COI	Consent of Instructor
SYS	Second Year Standing

- Take note that courses with course numbers that start with the number "1" are undergraduate level courses, and the ones that start with "2" and above are graduate level courses. Undergraduate students may only take undergraduate level courses, while graduate students may take either undergraduate or graduate level courses. (Ex. Undergraduate: Eng 100, BA 151, CD11; Graduate: AS 201. CL 220, Plan 299)
- Make sure that you satisfy the pre-requisites or their equivalent courses and other requirements of the courses you want to take. **This is why the Official Transcript is very important.**

IV. ACCOMMODATION OPTIONS

1. ACACIA DORMITORY

- Exchange students are automatically reserved a slot at AD by the OILD. Kindly inform the OILD if the student will choose to look for other accommodations so that the AD can give the student's slot to other waitlisted international students.
- Dormitory inside the campus which houses international students
- Regular Fee: approximately **PhP 3,000.00 per month.**
 - Other charges such as electricity fee (for charging cellphones, laptops, plugging electric fans and other electronics, etc.) will be imposed
- Students are advised to bring or buy their own bed sheets, pillows, mosquito nets, etc.
- Shared rooms at the AD are for 3 persons. There are no individual rooms at the AD.
- Wi-fi access (DILNET) is only available at the lobby (a UP Webmail account is required to access it; this may be applied for after getting a UP ID card)
- **IMPORTANT:** Only students who will enroll/are enrolled during a semester are allowed to stay at the AD. If, for example, students decide not to enroll for the Midyear Term, the students have to vacate their room during the summer, and their slot will be given to another student.

2. CENTENNIAL DORMITORY

- On-campus dormitory that houses both international and local students.
- Regular Fee: approximately **PhP 1,500.00 per month.**
 - Other charges such as electricity fee (for charging cellphones, laptops, plugging electric fans and other electronics, etc.) will be imposed.
- Students are advised to bring or buy their own bed sheets, pillows, mosquito nets, etc.
- Shared rooms at the CD are for 4-6 persons. There are no individual rooms at the AD.
- Wi-fi access (DILNET) is only available at the lobby (a UP Webmail account is required to access it; this may be applied for after getting a UP ID card)

3. UNIVERSITY HOTEL (UH)

- Fees: approximately PhP1,200 per night.
- Email address: updilimanhotel@gmail.com

V. KEY OFFICES

OFFICE OF INTERNATIONAL LINKAGES DILIMAN (OILD)

DIRECTOR: Dr. Grace C. Ramos

ADDRESS: DILC Bldg. Magsaysay Ave. cor. Apacible St. UP Diliman, Quezon City

CONTACT NUMBERS: +63-2-981-8500 ext. 2561

E-MAIL: international.upd@up.edu.ph

- Serves as the international office in UP Diliman, thus being the main office that deals with **short-term international students**.
- Handles and coordinates the admission, enrollment, and visa processing assistance of students, along with the OUR and the OSA.
- Gives orientations (ex. life in UP Diliman, academic policies, registration process, etc.)
- Gives important announcements to students though email, SMS and through the official Facebook page/group (e.g. suspension of classes, weather advisories, etc.)



OFFICE OF THE UNIVERSITY REGISTRAR (OUR)

UNIVERSITY REGISTRAR: Dr. Marilyn R. Canta

ADDRESS: The OUR Building, TM Kalaw St. cor. Quirino St., UP Diliman, Quezon City

CONTACT NUMBERS: +63-2-981-8500 ext. 4556

WEBSITE: <http://our.upd.edu.ph/>

- Processes the admissions of international students, and issues UP acceptance letters
- Processes the enrollment of the international students, in cooperation with the OILD
- Maintains admission and registration records of the international students
- Issues the Official Transcript of Records (OTR) of international students upon request



UNIVERSITY HEALTH SERVICE (UHS)

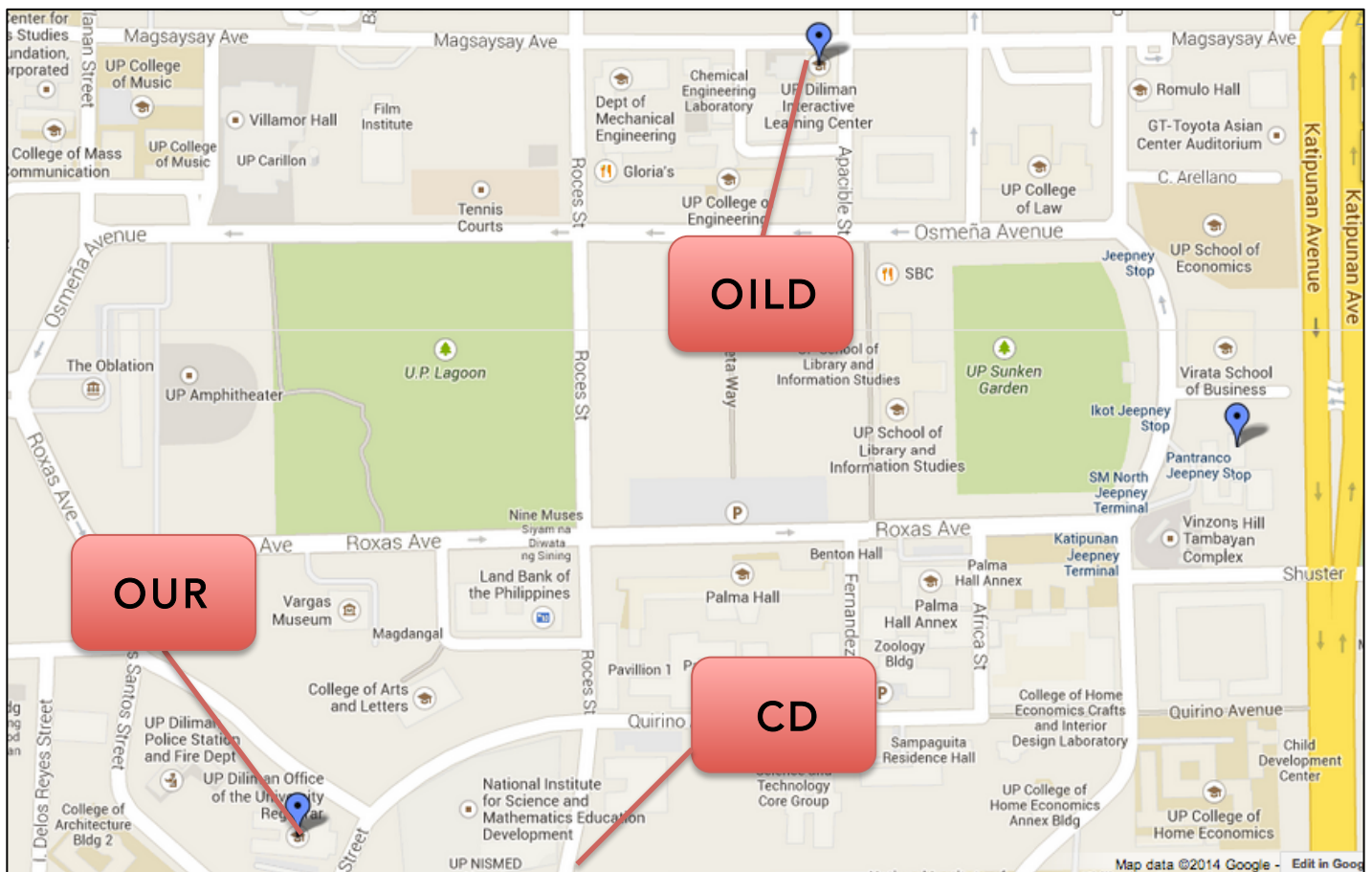
ACTING DIRECTOR: Dr. Jesusa Catabui

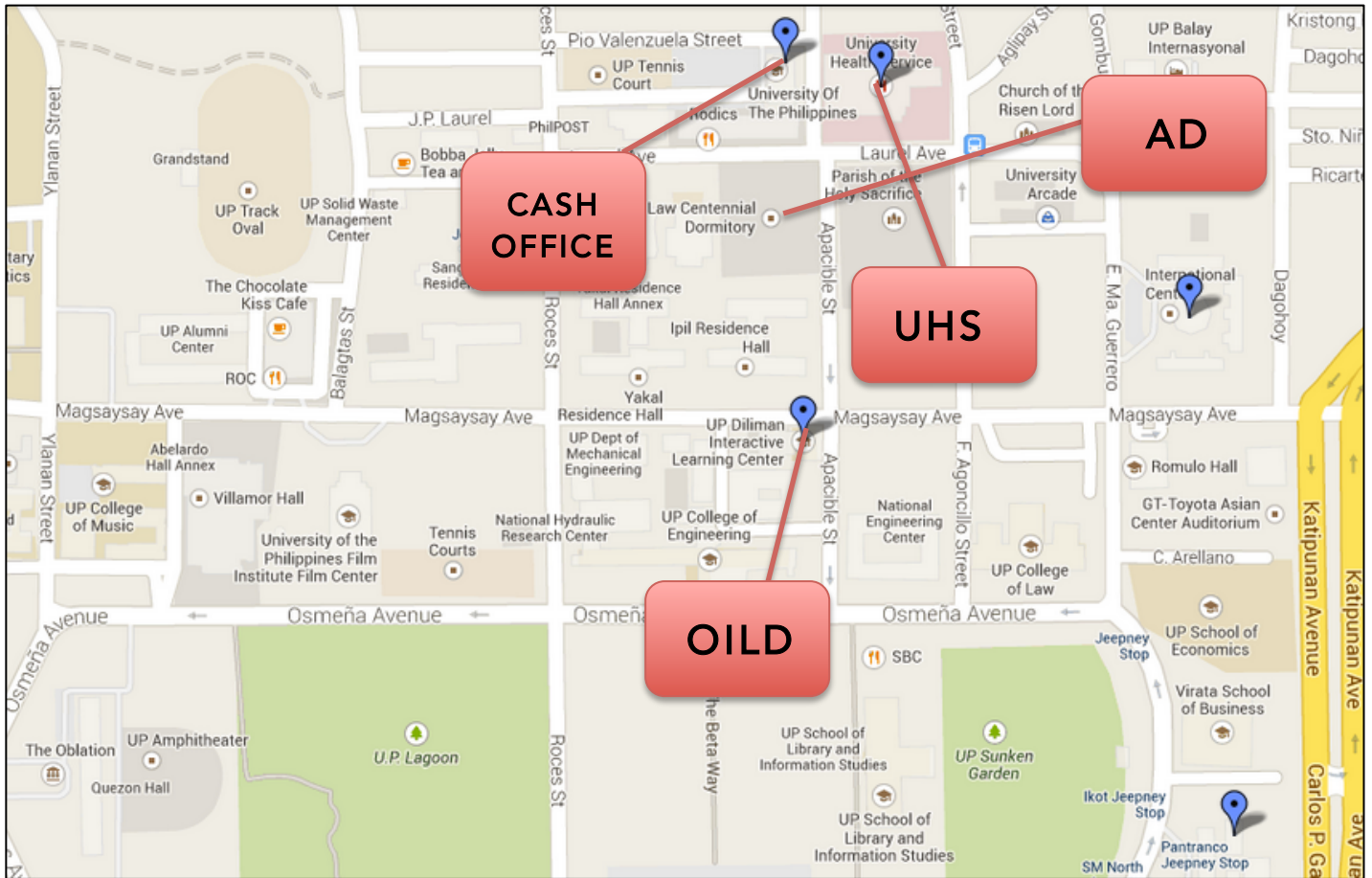
ADDRESS: JP Laurel St., UP Diliman, Quezon City

CONTACT NUMBERS: +63-2-928-3608 / +63-2-981-8500 ext. 111 (Emergency Room)

- Primary hospital capable of handling simple, uncomplicated and stable medical conditions
- Engages in preventive-promotive activities such as physical-medical examinations and immunizations
- Issues the Medical Certificate for students needed for admission
- Refer to the UHS Primer on Health Services of 2010 for more information

VI. LOCATION MAP OF KEY OFFICES





UNIVERSITY OF THE PHILIPPINES DILIMAN, QUEZON CITY

Map Source: Google Maps (www.maps.google.com)

Accessed: February 27, 2014

Prepared by:

Noelle Camilla R. Rivera

International Programs Officer