



UNIVERSIDAD DE MÁLAGA

# **Erasmus+ Programme**

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

# Inter-institutional agreement 2016/2017-2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

# A. Information about higher education institutions

| Name of the<br>institution<br>(and department,<br>where relevant)       | Erasmus code | Contact details<br>(email, phone)   | Website<br>(eg. of the course<br>catalogue)                            |
|---|--------------|---|--|
| UNIVERSIDAD DE<br>MÁLAGA<br>E.T.S. de Ingeniería de<br>Telecomunicación | E MALAGA01   | Lilian Barranco, International Relations and<br>Cooperation Unit, Aulario Rosa de Gálvez,<br>Bulevar Louis Pasteur, 35. Campus de<br>Teatinos, 29071 Málaga. Tel.: +34 952<br>134144, Fax: +34 952 132971, e-mail:<br>Ibarranco@uma.es<br>Academic Coordinator:<br>PONCELA GONZALEZ, JAVIER,<br>952132759/952131440/2424,<br>movilidad@etsit.uma.es<br>MARTÍN GUERRERO, TERESA<br>teresa@uma.es | http://www.uma.es<br>http://www.uma.es/relac<br>iones-internacionales/ |

|                          |            | Prof. Alberto GODIO   |  |
|--------------------------|------------|---|--|
|                          |            | Erasmus+ <i>Programme Countries</i> Institutional<br>Coordinator  |  |
| POLITECNICO DI<br>TORINO | I TORINO02 | Tel. +39.011. 090. 8667/6765 - Fax +39.011.<br>090.8666<br>E-mail: mobilita.studenti@polito.it<br><b>Dott.ssa Francesca Brazzani</b> - Department<br>of International Affairs - Incoming and<br>Outgoing Mobility Division-Head<br>C.so Duca degli Abruzzi, 24, 10129 Torino<br>(Italy)<br>Tel. +39.011. 090. 8667/6765 - Fax +39.011.<br>090.8666<br>E-mail: mobilita.studenti@polito.it | <u>https://didattica.polito.it/</u><br>offerta/index_en.html |

# B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

| FROM<br>[Erasmus                       | [Erasmus [Erasmus                        | Subjec Subject area<br>t area name<br>code | Study cycle<br>[short cycle, 1 <sup>st</sup> ,<br>2 <sup>nd</sup> or 3 <sup>rd</sup> ] | Number of student<br>mobility periods              |                                    |   |
|--|--|--|--|--|------------------------------------|---|
| code of the<br>sending<br>institution] | code of the<br>receiving<br>institution] | [ISCED]                                    |  | *  | Student<br>Mobility for<br>Studies | <i>Student<br/>Mobility<br/>for<br/>Traineeshi<br/>ps</i> |
| E MALAGA01                             | I TORINO02                               | 0714                                       | ELECTRONIC,<br>TELECOMMUNICA<br>TION,<br>TELEMATICS<br>ENGINEERING                     | 1 <sup>st,</sup> 2 <sup>nd</sup> , 3 <sup>rd</sup> | 6 X 9 = 54                         | 1   |
| I TORINO02                             | E MALAGA01                               | 0714                                       | ELECTRONIC,<br>TELECOMMUNICA<br>TION,<br>TELEMATICS<br>ENGINEERING                     | 1 <sup>st,</sup> 2 <sup>nd</sup> , 3 <sup>rd</sup> | 6 X 9 = 54                         | /   |

| FROM          | то            |           | Subject area | Number of staff mobility |
|---------------|---------------|-----------|--------------|--------------------------|
| [Erasmus code | [Erasmus code | area code | name         | periods                  |

| of the sending<br>institution] | of the receiving<br>institution] | [ISCED] |   | Staff Mobility for<br>Teaching | Staff<br>Mobility for<br>Training |
|--------------------------------|----------------------------------|---------|---|--------------------------------|-----------------------------------|
| E MALAGA01                     | I TORINO02                       | 0714    | ELECTRONIC,<br>TELECOMMUNICATI<br>ON, TELEMATICS<br>ENGINEERING | 1 X 5 days                     | 1                                 |
| I TORINO02                     | E MALAGA01                       | 0714    | ELECTRONIC,<br>TELECOMMUNICATI<br>ON, TELEMATICS<br>ENGINEERING | 1 X 5 days                     | 1                                 |

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution | Language<br>of instruction 1 | Language<br>of instruction 2   | Recommended language of<br>instruction level                             |   |  |
|-----------------------|------------------------------|--|--|---|--|
| [Erasmus<br>code]     |                              |  | Student Mobility<br>for Studies<br>[Minimum<br>recommended level:<br>B1] | Staff Mobility for<br>Teaching<br>[Minimum<br>recommended level:<br>B2] |  |
|                       |                              |  |  | DZJ   |  |
| E MALAGA01            | SPANISH                      | Some courses are offered in<br>ENGLISH<br>http://www.uma.es/media/files/<br>ISI AsignaturasGRADOAutoriza<br>dasDocenciaIngles english 151<br>6.pdf | B1   | B2  |  |
| I TORINO02            |                              | Italian  | English  | *   |  |

## UNIVERSIDAD DE MÁLAGA

No certification is requested. For more details on the language of instruction recommendations <u>http://www.uma.es/relaciones-internacionales/cms/menu/movilidad-estudiantes/europa/erasmus-recibidos/</u>

## **\*POLITECNICO DI TORINO**

Language 1

For exchange students who intend to follow only courses held in Italian language: B1.

Italian certification accepted available at this link:

http://international.polito.it/admission/exchange programmes/language requirements for admission of students in the exchange programs

Language 2

For exchange students who intend to follow only courses held in English language: B1 English certification accepted available at this link: <u>http://international.polito.it/admission/exchange programmes/language requirements for admission</u> <u>of students in the exchange programs</u>

Language 1+2

For exchange students who intend to follow courses in English and Italian: B1 for both languages. Language certification accepted available at this link: <u>http://international.polito.it/admission/exchange programmes/language requirements for admission</u> <u>of students in the exchange programs</u>

Language 1 or 2

For Exchange students who only undertake project work (and do not visit taught courses): B1 depending on the language chosen for the thesis in accordance with the academic advisor. Language certification accepted available at this link: <a href="http://international.polito.it/admission/exchange\_programmes/language\_requirements">http://international.polito.it/admission/exchange\_programmes/language\_requirements</a> for admission

of students in the exchange programs

## **D.** Additional requirements

[To be completed if necessary, other requirements may be added on academic or organisational aspects, e.g. the selection criteria for students and staff; measures for preparing, receiving and integrating mobile students and/or staff]

## UNIVERSIDAD DE MÁLAGA

Home institution has to provide the International Relations and Cooperation Office with the "Nomination of incoming Erasmus students selected" to study at the University of Málaga. Nomination is essential for acceptance.

UMA can only accept the number of students stipulated in the actual inter-institutional agreement.

UMA cannot accept Erasmus students from areas of study different from those stipulated in the actual inter-institutional agreement.

Some modules have limited places (especially in the Faculty of Languages and Humanities). Different options for modules/subjects should be considered.

No hard copies are required for application forms or learning agreements (online procedure for both documents).

The University of Málaga has the infrastructure to welcome students and staff with disabilities. Acceptance and further arrangements need to be agreed in advance.

## **POLITECNICO DI TORINO**

Information about infrastructure to welcome students and staff with disabilities available at this link: <a href="https://didattica.polito.it/disabili/index.html">https://didattica.polito.it/disabili/index.html</a>

#### WELCOME ORIENTATION MEETINGS

All incoming students are strongly invited to attend the Welcome Orientation Meeting, that is held few weeks before the beginning of lectures, since it is the official moment for the incoming students registration in our institution and it is the best opportunity to ask all the questions that may arise during the first days at the Politecnico di Torino (Learning agreement, academic advisors, lecture

timetable, accommodation, students' canteen, sport facilities, Italian language courses, etc) and in Italy. Mentor students are assigned to the incoming students.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving<br>institution<br>[Erasmus<br>code] | Autumn term<br>[month]  | Spring term<br>[month]   |
|---|---|--|
| E MALAGA01                                    | 15 <sup>th</sup> June   | 1 <sup>st</sup> November*  |
| I TORINO02                                    | Deadline available on Politecnico di Torino Websites<br>http://international.polito.it/admission/exchange_pc_year<br>APPLICATION<br>Nominate your students by e-mail to the following<br>following details: name, surname, e-mail, ID/Pass<br>Erasmus partners only) and study period (semeste<br>Shortly after your nominations the student receives<br>with log-in information and instructions on how to or<br>The on-line application is intended to provide gen<br>home university. It is completed and submitted on<br>supplementary documents.<br>In the application, students will find a specific sect<br>arrange accommodation for incoming students pro-<br>within the stated deadline. Rooms are distributed on | account: <u>incoming.students@polito.it</u> with the<br>sport Number, field of study (subject area for<br>r(s) of exchange).<br>Is a message from the Incoming Mobility Office<br>complete the online application.<br>neral information about the applicant and the<br>-line. Do not send us any paper applications or<br>cion concerning the accommodation, Politecnico<br>ovided that they submit their online application |

\*Medicine students only  $15^{th}$  June for  $1^{st}$  and  $2^{nd}$  semester and full academic year.

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The receiving institution will send its decision within a number of weeks depending on the date of the reception of the official nomination of students selected. Nevertheless it will always be by the **15<sup>th</sup> of June**.

A Transcript of Records will be issued by the International Relations and Cooperation Office no later than **7 weeks** after the assessment period has finished at UMA.

## **POLITECNICO DI TORINO**

- 2. The receiving institution will send its decision within **4 weeks** from the application deadline.
- 3. A Transcript of Records will be issued by the receiving institution no later than **5 weeks** after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]

#### Termination of the agreement

In case of termination a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September of one academic year will only take effect as of 1 September of the following academic year.

The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."

In the event that notice of termination of the agreement is given, students who have already been selected and accepted for the exchange programme may still participate. Notwithstanding the termination of the agreement, each institution agrees that it will continue to fulfil its responsibilities to Exchange Students already registered at their institution until the completion of their particular exchange period.

## F. Information

## 1. Grading systems of the institutions

### UNIVERSIDAD DE MÁLAGA

The grading system used by Spanish universities is based on specific attainment levels, rather than on a numerical scale or statistical basis. It should be noted that the mark, 'Matrícula de Honor', which is the highest grade, is rarely given.

| Spanish            | English denomination | Local Scale     | ECTS Grade |
|--------------------|----------------------|-----------------|------------|
| denomination       |                      |                 |            |
|                    |                      | (0-10)          |            |
| Matrícula de Honor | First Class with     | 10 Matrícula de | A          |
|                    | Distinction          | Honor           |            |
| Sobresaliente      | First Class          | 9-10            | A          |
| Notable            | Second Class         | 7-8′9           | В, С       |
| Aprobado           | Pass Mark            | 5-6′9           | D, E       |
| Suspenso           | Fail                 | 0-4′9           | FX, F      |
| No presentado      | Fail                 | 0               | F          |

## **POLITECNICO DI TORINO**

Information about Politecnico di Torino grading system is available at this link: <u>https://didattica.polito.it/ECTS/grading.html</u>

## <u>2. Visa</u>

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus<br>code] | Contact details<br>(email, phone)   | Website for information   |
|----------------------------------|---|---|
| E MALAGA01                       | M. Carmen González Zorrilla<br>mcgonzo@uma.es<br>+34 952134283                      | http://www.uma.es/relaciones-<br>internacionales/cms/menu/movilidad-<br>estudiantes/europa/erasmus-recibidos/ |
| I TORINO02                       | Incoming Mobility Office<br>incoming.students@polito.it<br>+39011090.8652/8655/8649 | http://international.polito.it/admission/exchange_programmes/<br>visa_release                                 |

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus<br>code] | Contact details<br>(email, phone)                                       | Website for information   |
|----------------------------------|---|---|
| E MALAGA01                       | M. Carmen González Zorrilla<br>mcgonzo@uma.es<br>+34 952134283          | http://www.uma.es/relaciones-<br>internacionales/cms/menu/movilidad-<br>estudiantes/europa/erasmus-recibidos/ |
| I TORINO02                       | Foreign Citizens Office<br>foreign.citizens@polito.it<br>+39011090.8695 | http://international.polito.it/en/practical_information   |

## <u>4. Housing</u>

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)  | Website for information   |
|-------------------------------|--|---|
| E MALAGA01                    | <u>alojamiento@uma.es</u><br>+34 952132562/6566                                | http://www.uma.es/alojamiento/<br>http://www.uma.es/relaciones-<br>internacionales/cms/menu/movilidad<br>-estudiantes/europa/erasmus-<br>recibidos/ |
| I TORINO02                    | Foreign Citizens Office<br><u>foreign.citizens@polito.it</u><br>+39011090.8695 | http://international.polito.it/en/practi<br>cal_information   |

# G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution<br>[Erasmus<br>code] | Name,<br>function  | Date       | Signature <sup>1</sup> |
|----------------------------------|--|------------|------------------------|
| E MALAGA01                       | Prof. Susana<br>Cabrera Yeto<br>Vice-Rector of<br>Internationalization                                     | 02/03/2016 | A                      |
| I TORINO02                       | Prof. Alberto<br>GODIO<br>Erasmus+<br><i>Programme</i><br><i>Countries</i><br>Institutional<br>Coordinator | 03/03/2016 | Albuts Godos           |

<sup>&</sup>lt;sup>1</sup> Scanned signatures are accepted



## Erasmus+ Programme Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility Inter-institutional agreement 2014-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

#### A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details   | Website  |
|--|--------------|---|--|
| ANGEL KANCHEV<br>UNIVERSITY OF RUSE (UR)                 | BG ROUSSE01  | University of Ruse<br>8 Studentska Str.<br>7017 Ruse<br>Bulgaria<br>Institutional Erasmus coordinator:<br>Prof. PhD Juliana Popova<br>e-mail : jppopova@uni-ruse.bg<br>Tel : +359 82 888 255<br>Telecommunications Department<br>Assoc. Prof. Teodor Iliev, PhD<br>e-mail: tiliev@uni-ruse.bg<br>Phone: +359 82 888 839 | http://www.uni-<br>ruse.bg/index_en.ph<br>p<br>http://erasmus.uni-<br>ruse.bg/en/            |
| UNIVERSIDAD DE MÁLAGA                                    | E MALAGA01   | Lilian Barranco, International Relations<br>and Cooperation Unit, Aulario Rosa de<br>Gálvez, Bulevar Louis Pasteur, 35.<br>Campus de Teatinos, 29071 Málaga.<br>Tel.: +34 952 134144, Fax: +34 952<br>132971, e-mail: <u>Ibarranco@uma.es</u>   | http://www.uma.e<br><u>S</u><br>http://www.uma.e<br><u>s/relaciones-</u><br>internacionales/ |

#### B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.

|   |   |                 | Subject area*   |   | Number of student mobility period   |                                      |
|---|---|-----------------|---|---|---|--------------------------------------|
| FROM<br>[Erasmus code<br>of the sending<br>institution] | TO<br>[Erasmus code<br>of the receiving<br>institution] | Code<br>[ISCED] | Name  | Study cycle<br>[short<br>cycle, 1 <sup>st</sup> ,<br>2 <sup>nd</sup> or 3 <sup>rd</sup> ] | Student Mobility<br>for Studies<br>[total number of<br>months of the<br>study periods or<br>average duration] | Student Mobility<br>for Traineeships |
| BG<br>ROUSSE01  | E MALAGA01  | 0714, 06        | Electronics and<br>automation,<br>Information and<br>Communication<br>Technologies (ICTs) | 1 <sup>st</sup> , 2 <sup>nd</sup> , 3 <sup>rd</sup>                                       | 10 (2 students X<br>5 months)   |                                      |
| E MALAGA01  | BG<br>ROUSSE01  | 0714, 06        | Electronics and<br>automation,<br>Information and<br>Communication<br>Technologies (ICTs) | 1 <sup>st</sup> , 2 <sup>nd</sup> ,<br>3 <sup>rd</sup>                                    | 10 (2 students X<br>5 months)   |                                      |

[\*Optional: subject area code & name and study cycle are optional. Inter-institutional agreements are not compulsory for Student Mobility for Traineeships or Staff Mobility for Training. Institutions may agree to cooperate on the organisation of traineeship; in this case they should indicate the number of students that they intend to send to the partner country. Total duration in months/days of the student/staff mobility periods or average duration can be indicated if relevant.]

| FROM TO<br>[Erasmus code<br>of the sending<br>institution] institution] |                | S               | ubject area*  | Number of staff mobility periods  |                                |  |
|---|----------------|-----------------|---|---|--------------------------------|--|
|   |                | Code<br>[ISCED] | Name  | Staff Mobility for Teaching<br>[total number of days of<br>teaching periods or average<br>duration *] | Staff Mobility for<br>Training |  |
| BG<br>ROUSSE01  | E MALAGA01     | 0714, 06        | Electronics and<br>automation,<br>Information and<br>Communication<br>Technologies (ICTs) | 14 (2 staff X 7 days)   | Upon individual<br>agreement   |  |
| E<br>MALAGA01   | BG<br>ROUSSE01 | 0714, 06        | Electronics and<br>automation,<br>Information and<br>Communication<br>Technologies (ICTs) | 14 (2 staff X 7 days)   | Upon individual<br>agreement   |  |

#### C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

|  |                              |                              |  | langu   | mended<br>age of<br>ion level <sup>1</sup>  |
|--|------------------------------|------------------------------|--|---|---|
| Receiving<br>institution<br>[Erasmus code] | Optional:<br>Subject<br>area | Language<br>of instruction 1 | Language<br>of instruction 2   | Student<br>Mobility<br>for<br>Studies<br>[Minimu<br>m<br>recomm<br>ended<br>level:<br>Bt] | Staff<br>Mobility<br>for<br>Teachin<br>9<br>[ <i>Minimu</i><br><i>m</i><br><i>recomm</i><br><i>ended</i><br><i>level</i> :<br><i>B2</i> ] |
| BG ROUSSE01                                | 0714, 06                     | BG<br>(regular<br>courses)   | EN<br>(Individual teaching is offered in English. The<br>bachelor degree course Information and<br>Communication Technology is scheduled to start<br>in English) | BG: B1<br>/ EN:<br>B1   | B2  |
| E MALAGA01                                 |                              | Spanish                      | Some courses are offered in ENGLISH<br>http://www.uma.es/media/files/ISI_AsignaturasGR<br>ADOAutorizadasDocenciaIngles_1415.pdf                                  | B1*   | B2*   |

\*No certification is requested.

For more details on the language of instruction recommendations http://www.uma.es/relaciones-internacionales/cms/menu/movilidadestudiantes/europa/erasmus-recibidos/

For more details on the language of instruction recommendations, see the course catalogue of each institution.

D. Additional requirements

<sup>&</sup>lt;sup>1</sup> For an easier and consistent understanding of language requirements, use of the Common European Framework of Reference for Languages (CEFR) is recommended, see <a href="http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr">http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr</a>

BG ROUSSE01: University of Ruse can provide some support to welcome students and staff with disabilities; depending on the individual cases, with prior agreement between both institutions.

#### E MALAGA01

Home institution has to provide the International Relations and Cooperation Office with the "Nomination of incoming Erasmus students selected" to study at the University of Málaga. Nomination is essential for acceptance.

UMA can only accept the number of students stipulated in the actual inter-institutional agreement.

UMA cannot accept Erasmus students from areas of study different from those stipulated in the actual inter-institutional agreement.

Some modules have limited places (especially in the Faculty of Languages and Humanities). Different options for modules/subjects should be considered.

No hard copies are required for application forms or learning agreements (online procedure for both documents).

The University of Málaga has the infrastructure to welcome students and staff with disabilities. Acceptance and further arrangements need to be agreed in advance.

#### E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution | Autumn term  | Spring term               |  |  |  |
|-----------------------|--|---------------------------|--|--|--|
| E MALAGA01            | 15 <sup>th</sup> June  | 1 <sup>st</sup> November* |  |  |  |
|                       | *Medicine students only 15 <sup>th</sup> June for 1 <sup>st</sup> and 2 <sup>nd</sup> semester and full academic ye  |                           |  |  |  |
| BG<br>ROUSSE01        | Final date for applications: 30 JUNE Final date for applications: 30 NOVEMBER   1. Applications should be sent to the contact person on faculty level   2. UR will send its decision within 2 weeks   3. A Transcript of Records will be issued no later than 5 weeks after the assessment period has finits |                           |  |  |  |
|                       |  |                           |  |  |  |

agreement in writing at the latest by September 30<sup>th</sup> for activities taking placing during the next (n+1) academic year. Additional activities, cancellations or new subject areas are to be communicated by the same deadline.

2. The receiving institution will send its decision within 5 weeks.

#### E MALAGA01

The receiving institution will send its decision within a number of weeks depending on the date of the reception of the official nomination of students selected. Nevertheless it will always be by the  $15^{\text{th}}$  of June.

3. A Transcript of Records will be issued by the receiving institution no later than **5** weeks after the assessment period has finished at the receiving HEI. E MALAGA01

A Transcript of Records will be issued by the International Relations and Cooperation Office no later than 7 weeks after the assessment period has finished at UMA.

4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

#### F. Information

1. Grading systems of the institutions

#### E MALAGA01

#### Grading systems of the institutions

The grading system used by Spanish universities is based on specific attainment levels, rather than on a numerical scale or statistical basis. It should be noted that the mark, 'Matrícula de Honor', which is the highest grade, is rarely given.

| Spanish            | English                         | Local Scale              | ECTS Grade |
|--------------------|---------------------------------|--------------------------|------------|
| denomination       | denomination                    | (0-10)                   |            |
| Matrícula de Honor | First Class with<br>Distinction | 10 Matrícula de<br>Honor | A          |
| Sobresaliente      | First Class                     | 9-10                     | A          |
| Notable            | Second Class                    | 7-8′9                    | В, С       |
| Aprobado           | Pass Mark                       | 5-6′9                    | D, E       |
| Suspenso           | Fail                            | 0-4′9                    | FX, F      |
| No presentado      | Fail                            | 0                        | F          |

| Institution | Course Load      | Grading System   | Descriptions        |
|-------------|------------------|--|---------------------|
| BG ROUSSE01 | 30 ECTS/semester | Excellent 6 (ECTS A)<br>Very Good 5 (ECTS B)<br>Good 4 (ECTS C)<br>Fair 3 (ECTS D)<br>Poor 2 (ECTS FX)<br>No attendance/No exam (ECTS F) | Credit System: ECTS |

#### 2. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)                   | Website for information   |
|-------------------------------|---|---|
| BG ROUSSE01                   | dgeorgieva@uni-ruse.bg<br>tel./fax: +359 82 888 650 | Insurance cover is not automatically provided.<br>http://erasmus.uni-ruse.bg/en                               |
| E MALAGA01                    | M. Carmen González Zorrilla<br>mcgonzo@uma.es       | http://www.uma.es/relaciones-<br>internacionales/cms/menu/movilidad-<br>estudiantes/europa/erasmus-recibidos/ |
|                               | +34 952134283                                       |   |

#### 3. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)                              | Website for information   |
|-------------------------------|--|---|
| BG ROUSSE01                   | dgeorgieva@uni-ruse.bg<br>tel./fax: +359 82 888 650            | http://www.mfa.bg/en/pages/109/index.htm<br>[   |
| E MALAGA01                    | M. Carmen González Zorrilla<br>mcgonzo@uma.es<br>+34 952134283 | http://www.uma.es/relaciones-<br>internacionales/cms/menu/movilidad-<br>estudiantes/europa/erasmus-recibidos/ |

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education. Information and assistance can be provided by the following persons and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)                   | Website for information   |
|-------------------------------|---|---|
| BG ROUSSE01                   | dgeorgieva@uni-ruse.bg<br>tel./fax: +359 82 888 650 | http://erasmus.uni-ruse.bg/en   |
| E MALAGA01                    | alojamiento@uma.es<br>+34 952132562/6566            | http://www.uma.es/alojamiento/<br>http://www.uma.es/relaciones-<br>internacionales/cms/menu/movilidad-<br>estudiantes/europa/erasmus-recibidos/ |

## G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution<br>[Erasmus code] | Name, function   | Date       | Signature |
|-------------------------------|--|------------|-----------|
| BG ROUSSE01                   | Prof. DSc Hristo Beloev<br>RECTOR<br>Corresponding member of the<br>Bulgarian academy<br>of sciences | 23.04.2015 | PEKTOPAT  |
| E MALAGA01                    | Prof. Susana Cabrera Yeto<br>Director of International<br>Mobility                                   | 17/03/2015 | Pyge      |



Erasmus+ Programme

# Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility Inter-institutional agreement 2014/15-2020/2021

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

| Name of the institution<br>Department<br>Erasmus Code                                    | Contact details<br>(email, phone)   | Website<br>(eg. of the course<br>catalogue)   |
|--|---|---|
| UNIVERSIDAD DE MÁLAGA<br><b>E MALAGA01</b><br>School of Telecommunication<br>Engineering | Lilian Barranco, International Relations and<br>Cooperation Unit, Aulario Rosa de Gálvez,<br>Bulevar Louis Pasteur, 35. Campus de Teatinos,<br>29071 Málaga. Tel.: +34 952 134144, Fax: +34<br>952 132971, e-mail: <u>Ibarranco@uma.es</u><br>Prof. Javier Poncela, International Coordinator<br>ETSI Telecomunicación<br>Tel.: +34 952 13 2759/1440<br>E-mail: <u>movilidad@etsit.uma.es</u> | http://www.uma.es<br>http://www.uma.es/<br>relaciones-<br>internacionales/<br>http://www.etsit.um<br>a.es/index_es.html |
| University of Milan<br>I MILANO01  | Institutional Coordinator<br>Anna De Gaetano<br>International Relations Office<br>international.programmes@unimi.it<br>Administrative contact:<br>Letizia Canever<br>letizia.canever@unimi.it<br>Tel. 0039 02 50313506<br>Fax. 0039 02 50313503<br>Departmental Coordinator:<br>Prof. Vincenzo Piuri<br>Department of Computer Science<br>vincenzo.piuri@unimi.it                             | http://www.unimi.it/<br>ENG/courses/29521.<br>htm   |

## A. Information about higher education institutions

# **B.** Mobility numbers per academic year

| FROM<br>[Erasmus code          | TO<br>[Erasmus code              | t area area         | Subject<br>area name | Study<br>cycle  | Number of student<br>mobility period    |  |
|--------------------------------|----------------------------------|---------------------|----------------------|---|---|--|
| of the sending<br>institution] | of the receiving<br>institution] | code<br>[ISCED<br>] |                      | [short<br>cycle 1 <sup>st</sup> ,<br>2 <sup>nd</sup> or 3 <sup>rd</sup> ] | Students<br>Mobility for<br>Studies     | Student<br>Mobility for<br>Traineeships<br>* |
| E MALAGA01                     | I MILANO01                       | 061/07<br>14        | ICT<br>Technologies  | 1, 2, 3   | 2 students x<br>5 months<br>(10 months) |  |
| I MILANO01                     | E MALAGA01                       | 061/07<br>14        | ICT<br>Technologies  | 1, 2, 3   | 2 students x<br>5 months<br>(10 months) |  |

| FROM<br>[Erasmus code          | TO<br>[Erasmus                           | Subject<br>area<br>code | Subject area<br>name | Number of s<br>per             |                                     |
|--------------------------------|--|-------------------------|----------------------|--------------------------------|-------------------------------------|
| of the sending<br>institution] | code of the<br>receiving<br>institution] | [ISCED]                 |                      | Staff Mobility<br>for Teaching | Staff Mobility<br>for Training<br>* |
| E<br>MALAGA01                  | I MILANO01                               | 061/0714                | ICT Technologies     | 1 teachers<br>X 1 month        |                                     |
| I MILANO01                     | E<br>MALAGA01                            | 061/0714                | ICT Technologies     | 1 teachers<br>X 1 month        |                                     |

# C. Recommended language skills

| Receiving<br>institution<br>[Erasmus<br>code] | Optional:<br>Subject area                 | Langua<br>ge<br>of<br>instruc-<br>tion 1 | Language<br>of instruction 2   | ed lan<br>c<br>instru  | nmend<br>guage<br>of<br>ctional<br>/el  |
|---|---|--|--|--|---|
|   |   |  |  | Studen<br>t<br>Mobilit<br>y for<br>Studie<br>s<br>[Minim<br>um<br>recom<br>mended<br>level:<br>B1] | Staff<br>Mobilit<br>y for<br>Teachi<br>ng<br>[Minim<br>um<br>recom<br>mended<br>level:<br>B2] |
| E<br>MALAGA01                                 | ICT<br>Technologies                       | Spanish<br>*                             | Some courses are offered in ENGLISH<br>http://www.uma.es/media/files/ISI<br>AsignaturasGRADOAutorizadasDocenc<br>iaIngles 1415.pdf | B1   | B2  |
| I<br>MILANO01                                 | Computer<br>Science / ICT<br>Technologies | English                                  | English  | B1   | B2  |

\*No certification is requested.

For more details on the language of instruction recommendations <u>http://www.uma.es/relaciones-internacionales/cms/menu/movilidad-estudiantes/europa/erasmus-recibidos/</u>

## **D.** Additional requirements

| Receiving<br>institution<br>[Erasmus code] |   |
|--|---|
| E MALAGA01                                 | Home institution has to provide the International Relations and<br>Cooperation Office with the "Nomination of incoming Erasmus students<br>selected" to study at the University of Málaga. Nomination is essential for<br>acceptance. |
|  | UMA can only accept the number of students stipulated in the actual inter-institutional agreement.  |
|  | UMA cannot accept Erasmus students from areas of study different from those stipulated in the actual inter-institutional agreement.   |
|  | Some modules have limited places (especially in the Faculty of Languages and Humanities). Different options for modules/subjects should be considered.  |
|  | No hard copies are required for application forms or learning agreements (online procedure for both documents).   |
|  | The University of Málaga has the infrastructure to welcome students and<br>staff with disabilities. Acceptance and further arrangements need to be<br>agreed in advance.  |
| I MILANO01                                 | http://www.unimi.it/ENG/student/29591.htm   |

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution<br>[Erasmus code] | Autumn term<br>[September] | Spring term<br>[February] |
|---|----------------------------|---------------------------|
| E MALAGA01                              | 15 <sup>th</sup> June      | 1 <sup>st</sup> November* |
| I MILANO01                              | 15TH JULY                  | 15TH DECEMBER             |

\*Medicine students only  $15^{th}$  June for  $1^{st}$  and  $2^{nd}$  semester and full academic year.

- 2. The receiving institution will send its decision within [5] weeks.
- E MALAGA01

The receiving institution will send its decision within a number of weeks depending on the date of the reception of the official nomination of students selected. Nevertheless it will always be by the 15<sup>th</sup> of June.

3. A Transcript of Records will be issued by the receiving institution no later than [5] weeks after the assessment period has finished at the receiving HEI, but not later than 30 September 20XX of the Erasmus academic year (in effect as of 1 September 20XX - 1.

[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines].

E MALAGA01

A Transcript of Records will be issued by the International Relations and Cooperation Office no later than 7 weeks after the assessment period has finished at UMA.

4. Termination of the agreement : 1<sup>st</sup> September of 2021

In case that one partner decides to terminate the agreement, all partners need to be notified by 1 September 20XX at the latest. The decision will take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

## **1. Grading systems of the institutions**

### FOR E MALAGA01

The grading system used by Spanish universities is based on specific attainment levels, rather than on a numerical scale or statistical basis. It should be noted that the mark, 'Matrícula de Honor', which is the highest grade, is rarely given.

| Spanish            | English                         | Local Scale              | ECTS Grade                            |
|--------------------|---------------------------------|--------------------------|---------------------------------------|
| denomination       | denomination                    | (0-10)                   | · · · · · · · · · · · · · · · · · · · |
| Matrícula de Honor | First Class with<br>Distinction | 10 Matrícula de<br>Honor | A                                     |
| Sobresaliente      | First Class                     | 9-10                     | A                                     |
| Notable            | Second Class                    | 7-8′9                    | В, С                                  |
| Aprobado           | Pass Mark                       | 5-6′9                    | D, E                                  |
| Suspenso           | Fail                            | 0-4′9                    | FX, F                                 |
| No presentado      | Fail                            | 0                        | F                                     |

## FOR I MILANO01: www.unimi.it/studenti/llp/44215.htm

## <u> 2. Visa</u>

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)  | Website for information   |
|-------------------------------|--|---|
| E MALAGA01                    | M. Carmen González<br>Zorrilla<br><u>mcgonzo@uma.es</u><br>+34 952134283             | http://www.uma.es/relaciones-<br>internacionales/cms/menu/movilidad-<br>estudiantes/europa/erasmus-recibidos/ |
| I MILANO01                    | International<br>Relations Office<br><u>Mobility.in@unimi.it</u><br>0039 02 50313507 | http://www.unimi.it/ENG/student/29555.htm   |

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)   | Website for information   |
|-------------------------------|---|---|
| E MALAGA01                    | M. Carmen González Zorrilla<br>mcgonzo@uma.es<br>+34 952134283                    | http://www.uma.es/relaci<br>ones-<br>internacionales/cms/men<br>u/movilidad-<br>estudiantes/europa/eras<br>mus-recibidos/ |
| I MILANO01                    | International Relations Office<br><u>Mobility.in@unimi.it</u><br>0039 02 50313507 | http://www.unimi.it/ENG/st<br>udent/29555.htm   |

#### 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)               | Website for information   |
|-------------------------------|---|---|
| E MALAGA01                    | <u>alojamiento@uma.es</u><br>+34 952132562/6566 | <u>http://www.uma.es/alojamie</u><br><u>nto/</u><br><u>http://www.uma.es/relacion</u> |
|                               |   | <u>es-</u>  |

| in uite ne<br>Granie ann | NE         |   | internacionales/cms/menu/<br>movilidad-<br>estudiantes/europa/erasmus<br>-recibidos/ |
|--------------------------|------------|---|--|
|                          | I MILANO01 | International Relations Office<br><u>Mobility.in@unimi.it</u><br>0039 02 50313507 | <u>http://www.unimi.it/ENG/stude</u><br>nt/29555.htm                                 |

# **G. SIGNATURES OF THE INSTITUTIONS (legal representatives)**

| Institution<br>[Erasmus code]                 | Name, function  | Date       | Signature and seal |
|---|---|------------|--------------------|
| UNIVERSIDAD DE<br>MÁLAGA<br><b>E MALAGA01</b> | Prof. Susana Cabrera<br>Yeto<br>Director of International<br>Mobility | 10/03/2015 | A.                 |
| University of Milan<br>I MILANOO1             | Prof. Gianluca Vago,<br>Rector  | APR. 2015  | 2015 AC            |





# **Erasmus+ Programme**

## Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

# Inter-institutional agreement 2015/2016-2020/2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

## A. Information about higher education institutions

| Name of the<br>institution<br>(and department,<br>where relevant)          | Erasmus<br>code | Contact details<br>(email, phone)  | Website<br>(eg. of the course catalogue)  |
|--|-----------------|--|---|
| UNIVERSIDAD DE<br>MÁLAGA<br>E.T.S. de Ingeniería<br>de<br>Telecomunicación | E MALAGA01      | Lilian Barranco, International<br>Relations and Cooperation Unit,<br>Aulario Rosa de Gálvez, Bulevar<br>Louis Pasteur, 35. Campus de<br>Teatinos, 29071 Málaga. Tel.: +34<br>952 134144, Fax: +34 952 132971, e-<br>mail: Ibarranco@uma.es<br>Academic Coordinator:<br>PONCELA GONZALEZ, JAVIER, +34<br>952132759/952131440/2424,<br>movilidad@etsit.uma.es<br>OTERO, PABLO<br>+34952136326/Pablo.otero@uma.es | http://www.uma.es<br>http://www.uma.es/relaciones-<br>internacionales/  |
| UNIVERSITE LILLE<br>1 – SCIENCES ET<br>TECHNOLOGIES                        | F LILLE01       | Véronique Level<br>Erasmus Institutional<br>Coordinator<br>Service Relations<br>Internationales<br>Cité Scientifique, 59655<br>Villeneuve d'Ascq - France  | http://www.univ-lille1.fr<br>http://ci.univ-lille1.fr/<br>http://ci.univ-<br>lille1.fr/english_version/studyin<br>g_at_lille_1/programmes.htm |

| Tel : +33 3 20 43 66 51<br>Fax : +33 3 20 43 40 03<br>Email : international@univ-<br>lille1.fr  |  |
|---|--|
| TELECOM LILLE<br>Dean HIPPLE<br>Head of International<br>Programmes<br>Cité scientifique, Rue<br>Guglielmo Marconi, 59658<br>Villeneuve d'Ascq<br>Cedex, France<br>Tel: +33-3-20-33-5541, Fax:<br>+33-3-20-33-5599<br>e-mail:<br>dean.hipple@telecom-lille.fr |  |
| Amaria KHITER<br>International Programme<br>Coordinator<br>Cité scientifique, Rue<br>Guglielmo Marconi, 59658<br>Villeneuve d'Ascq<br>Cedex, France<br>Tel: +33-3-20-33-5561, Fax:<br>+33-3-20-33-5598<br>e-mail:<br>amaria.khiter@telecom-lille.fr           |  |

# B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

| FROM TO                                | TO<br>[Erasmus                           | t area t a      | Subjec<br>t area |                                  | Number of student mobility<br>periods |  |
|--|--|-----------------|------------------|----------------------------------|---------------------------------------|--|
| code of the<br>sending<br>institution] | code of the<br>receiving<br>institution] | code<br>[ISCED] | name             |                                  | Student<br>Mobility for<br>Studies    | <i>Student Mobility<br/>for Traineeships</i> |
|  |  | 071             |                  | 1 <sup>ST,</sup> 2 <sup>ND</sup> | 2 X 9 = 18                            |  |
| E MALAGA01                             | F LILLE01                                |                 |                  |                                  |                                       |  |
|  |  | 071             |                  | 2 <sup>ND</sup>                  |                                       | 1 X 5 = 5                                    |
| E MALAGA01                             | F LILLE01                                | 071             |                  | 3 <sup>RD</sup>                  |                                       | 1 X 5 = 5                                    |
| F LILLE01                              | E MALAGA01                               | 071             |                  | 2 <sup>ND</sup>                  | 2 X 9 = 18                            |  |

|           |            | 071 | 1 <sup>ST</sup> | 2 X 3 = 6  |
|-----------|------------|-----|-----------------|------------|
| F LILLE01 | E MALAGA01 | 071 | 2 <sup>ND</sup> | 2 X 5 = 10 |

| FROM   | ТО   | Subject<br>area | Subject area<br>name | Number of staff mobility periods |                                |
|--|--|-----------------|----------------------|----------------------------------|--------------------------------|
| [Erasmus<br>code of the<br>sending<br>institution] | [Erasmus<br>code of the<br>receiving<br>institution] | code            | name                 | Staff Mobility<br>for Teaching   | Staff Mobility for<br>Training |
| E MALAGA01   | F LILLE01  |                 |                      | 1 X 5 days<br>(maximum)          |                                |
| F LILLE01  | E MALAGA01   |                 |                      | 1 X 5 days<br>(maximum)          |                                |

## C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution | Language<br>of instruction 1 | Language<br>of instruction 2   |   | ded language of<br>uction level                                      |
|-----------------------|------------------------------|--|---|--|
| [Erasmus<br>code]     |                              |  | Student<br>Mobility for<br>Studies<br>[Minimum<br>recommended<br>level: B1] | Staff Mobility for<br>Teaching<br>[Minimum recommended<br>level: B2] |
| E MALAGA01            | SPANISH                      | Some courses are offered<br>in ENGLISH<br>http://www.uma.es/medi<br>a/files/ISI_AsignaturasGR<br>ADOAutorizadasDocenciaI<br>ngles_english_1516.pdf | B1  | B2   |
| F LILLE01             | French                       | Some courses are offered<br>in English (Intercultural<br>Communication)  | B1/B2   | В2   |

No certification is requested.

For more details on the language of instruction recommendations http://www.uma.es/relacionesinternacionales/cms/menu/movilidad-estudiantes/europa/erasmus-recibidos/

## **D. Additional requirements**

Home institution has to provide the International Relations and Cooperation Office with the "Nomination of incoming Erasmus students selected" to study at the University of Málaga. Nomination is essential for acceptance.

UMA can only accept the number of students stipulated in the actual inter-institutional agreement.

UMA cannot accept Erasmus students from areas of study different from those stipulated in the actual inter-institutional agreement.

Some modules have limited places (especially in the Faculty of Languages and Humanities). Different options for modules/subjects should be considered.

No hard copies are required for application forms or learning agreements (online procedure for both documents).

The University of Málaga has the infrastructure to welcome students and staff with disabilities. Acceptance and further arrangements need to be agreed in advance.

F LILLE01 : Lille 1 University student disabilities' service, offer of the assistance and organize, if required, assistance or possible timetable adjustments, to allow disabled students to complete their exchange's period in the best possible conditions.

## E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution<br>[Erasmus code] | Autumn term<br>[month]             | Spring term<br>[month]                  |
|---|------------------------------------|---|
| E MALAGA01                              | 15 <sup>th</sup> June              | 1 <sup>st</sup> November*               |
| F LILLE01                               | Receiving application: 1st of June | Receiving application: 15th of November |

\*Medicine students only 15<sup>th</sup> June for 1<sup>st</sup> and 2<sup>nd</sup> semester and full academic year.

2. E MALAGA01

The receiving institution will send its decision within a number of weeks depending on the date of the reception of the official nomination of students selected. Nevertheless it will always be by the  $15^{th}$  of June.

F LILLE01

The receiving institution will send its decision within 5 weeks.

3. E MALAGA01

A Transcript of Records will be issued by the International Relations and Cooperation Office no later than 7 weeks after the assessment period has finished at UMA.

- F LILLE01
- A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. [It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]
- 4. Termination of the agreement

In the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

## F. Information

### 1. Grading systems of the institutions

The grading system used by Spanish universities is based on specific attainment levels, rather than on a numerical scale or statistical basis. It should be noted that the mark, 'Matrícula de Honor', which is the highest grade, is rarely given.

| Spanish            | English          | Local Scale     | ECTS Grade |
|--------------------|------------------|-----------------|------------|
| denomination       | denomination     | (0-10)          |            |
| Matrícula de Honor | First Class with | 10 Matrícula de | А          |
|                    | Distinction      | Honor           |            |
| Sobresaliente      | First Class      | 9-10            | A          |
| Notable            | Second Class     | 7-8′9           | В, С       |
| Aprobado           | Pass Mark        | 5-6′9           | D, E       |
| Suspenso           | Fail             | 0-4′9           | FX, F      |
| No presentado      | Fail             | 0               | F          |

F LILLE01: http://ci.univ-lille1.fr/english\_version/studying\_at\_lille\_1/ects.htm

## <u> 2. Visa</u>

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)                              | Website for information   |
|-------------------------------|--|---|
| E MALAGA01                    | M. Carmen González Zorrilla<br>mcgonzo@uma.es<br>+34 952134283 | http://www.uma.es/relaciones-<br>internacionales/cms/menu/movilidad-<br>estudiantes/europa/erasmus-<br>recibidos/ |
| F LILLE01                     | international@univ-lille1.fr                                   | http://ci.univ-<br>lille1.fr/english_version/studying_at_li<br>lle_1/uk_etre_etudiant_a_lille_2.php#<br>formalite |

## 3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone)                              | Website for information   |
|-------------------------------|--|---|
| E MALAGA01                    | M. Carmen González Zorrilla<br>mcgonzo@uma.es<br>+34 952134283 | http://www.uma.es/relaciones-<br>internacionales/cms/menu/movilidad-<br>estudiantes/europa/erasmus-<br>recibidos/ |
| F LILLE01                     | international@univ-lille1.fr                                   | http://ci.univ-<br>lille1.fr/english_version/studying_at_li<br>lle_1/uk_etre_etudiant_a_lille_2.php#<br>secu      |

## 4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution<br>[Erasmus code] | Contact details<br>(email, phone) | Website for information   |
|-------------------------------|-----------------------------------|---|
| E MALAGA01                    | alojamiento@uma.es                | http://www.uma.es/alojamiento/  |
|                               | +34 952132562/6566                | http://www.uma.es/relaciones-<br>internacionales/cms/menu/movilidad<br>-estudiantes/europa/erasmus- |

|           |                       | recibidos/   |
|-----------|-----------------------|--|
| F LILLE01 | reeflex@univ-lille.fr | http://ci.univ-<br>lille1.fr/english_version/studying_at<br>_lille_1/accommodation.htm |

# **G.** SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution<br>[Erasmus code] | Name, function   | Date       | Signature <sup>1</sup>   |
|-------------------------------|--|------------|--|
| E MALAGA01                    | Prof. Susana Cabrera<br>Yeto<br>Director of<br>International Mobility                                    | 11/11/2016 | A  |
| F LILLE01                     | Véronique Level<br>Erasmus Institutional<br>Coordinator<br>Université Lille 1 –<br>Science et Technology | 18/11/2016 | Booting and a state of the crime of the crim |

<sup>&</sup>lt;sup>1</sup> Scanned signatures are accepted