

ANNEX 1 – Before the Mobility (LONG-TERM mobility activity)

<i>Table A - Traineeship Programme at the Receiving Organisation/Enterprise</i> Planned period of the physical mobility: from (day/month/year) _____ to (day/month/year) _____	
Traineeship title:	Number of working hours per week:
Detailed programme of the traineeship: (Please provide a description of the main tasks, departments involved, tools or methodologies used, and any expected deliverables.) 900 caracteres	
Does the traineeship involve digital skills? <input type="checkbox"/> YES <input type="checkbox"/> NO (e.g. digital marketing, data analysis, programming, CRM, cybersecurity, etc.)	
Knowledge, skills and competences to be acquired: (Please describe the learning outcomes expected in terms of knowledge, practical skills, and personal competences.)	
Monitoring plan: (Describe how the trainee's work and progress will be monitored – e.g. regular meetings, progress reports, supervisor feedback.)	
Evaluation plan: (Specify how the performance of the trainee will be assessed – e.g. final report, supervisor evaluation form, feedback meeting.)	

The level of language competence ⁽¹⁾ in _____ [indicate here the main language of work], that the trainee already has or commits to acquiring by the start of the mobility period is: A1 ☐ A2 ☐ B1 ☐ B2 ☐ C1 ☐ C2 ☐ Native speaker ☐

Signatures & Stamp:

The undersigned certifies that the information provided in this document is correct and confirms the commitment to host the aforementioned Erasmus+ trainee under the conditions established by the University of Málaga.

Student:	Supervisor at Organization:	International Coordinator (University of Malaga):	Academic Tutor (University of Malaga):
Name:	Name:	Name:	Name:
Date:	Date:	Date:	Date:

⁽¹⁾Level of language competence: a description of the European Language Levels (CEFR) is available at:

<https://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>